

1. 3:00 P.M. City Council Regular Meeting

Documents:

[DEC 13 2016 CC AGENDA POSTED.PDF](#)
[DEC 13 2016 CC AGENDA PACKET.PDF](#)

City of Horseshoe Bay
City Council Meeting Agenda
Tuesday, December 13, 2016 at 3:00 PM
City Hall, 1 Community Drive, Horseshoe Bay, Texas

1. Call the Meeting to Order and Establish a Quorum - 3:00pm

Mayor and City Council Members

Mayor Steve Jordan

Mayor Pro Tem Craig Haydon

Council Member Cynthia Clinesmith

Council Member Kent Graham

Council Member Jerry Gray

Council Member Reagan Lambert

2. Invocation

3. Pledges to the Flags

4. Public Comment

Citizens wishing to address City Council may do so by signing the Public Comment Sign In sheet on the podium prior to the start of the meeting. This is an opportunity for the public to address City Council on any subject. When called upon by the Mayor, please go to the podium, state your name and address, and speak for up to three minutes. In accordance with the Texas Open Meetings Act, Council Members may not discuss issues raised, answer questions (other than to make statements of fact or to recite existing policy), or take any action at this time. Issues raised may be referred to staff for research and possible future action. If the item you wish to address is on this agenda under the Public Hearing Items section, please wait to speak until that item is addressed by City Council.

5. Staff Recognition

A. Bradley Casey - 15 Year Service Award

6. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and vote. There will be no separate discussion of items unless a request by a Council Member is made prior to the time of the City Council voting on the motion. In such event, the item will be removed, without debate, from the general order of business and considered in its normal sequence.

A. Approval of Regular Meeting Minutes, November 22, 2016

B. Approval of Amendment to the Professional Services Agreement with Municipal Court Judge Kevin Madison

C. Approval of Resolution 2017-05 Renaming the Street "Lost Creek" to "Lost Stream"

7. Public Hearing Items

Discuss, Consider and Possibly Take Action Regarding:

A. Request for a Five and a Half Foot Variance in the Fifteen Foot Rear Yard Setback for Lot 333 of Pecan Creek to Allow Construction of an Outdoor Fireplace as part of a new residence on the property (100 Block of Gillespie Court), *G.A. Smith, Applicant*

8. Monthly Statistical Departmental Reports

Informational reports only; no action to be taken.

A. City Manager

B. Finance Department

C. Community Services

D. Development Services

- E. Fire Department
- F. Police Department
- G. Animal Control

9. Business

Discuss, Consider and Possibly Take Action Regarding:

- A. Discussion Regarding the Poor Condition of FM 2147 After Being Repaved by Texas Department of Transportation from Ferguson Road to Highway 71
- B. Discussion Regarding Concerns About Additional Traffic on FM 2147 in the Event the Wirtz Bridge Dam is Approved and the Need for an Outlet Either to US Highway 281 or State Highway 71
- C. Request for a Variance from Section 3.06.015(i) of the Sign Ordinance to Allow Replacement of an Existing Wall Sign, Located at 9710 Farm to Market 2147, that has an Approved Variance with a Larger Sign that is Sixteen Feet Long which further Exceeds the Width Requirement, *Jarrett Bates and Jeremy Reed, the Harbor Group, Applicant*
- D. Request for a Variance from City Building Code Section 3.03.010(c) to Allow More than Five Building Permits, *Dean Blaine, Applicant*
- E. Approval to Pay Out All or a Portion of Remaining Fire Fighter Compensation Pay
- F. Appointment of Two Members to the Planning and Zoning Commission
- G. Appointment of Two Members to the Parks Advisory Committee
- H. Appointment of Two Members to the Fox House Advisory Committee
- I. Ordinance No. 2017-04: An Ordinance of the City of Horseshoe Bay Creating the Broadband Advisory Committee
- J. Appointment of Members to the Broadband Advisory Committee
- K. Presentation by the City Manager to City Council Regarding Annual Evaluations for the Fire Chief and Police Chief
- L. Annual Evaluation of the City Manager by City Council

10. Executive Session

The City Council of Horseshoe Bay has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with City Attorney), 551.072 (Deliberations Regarding Real Property), 551.073 (Deliberations Regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Devices), and 551.086 (Economic Development).

11. Adjourn

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. Notice is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated. I certify that the above notice of meeting was posted at City of Horseshoe Bay City Hall and website, www.horseshoe-bay-tx.gov, on the 8th of December, 2016 at 5:00 PM.



Kerri Craig, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made two business days prior to this meeting by calling 830-598-9943 or emailing kcraig@horseshoe-bay-tx.gov.

City of Horseshoe Bay
City Council Meeting Agenda
Tuesday, December 13, 2016 at 3:00 PM
City Hall, 1 Community Drive, Horseshoe Bay, Texas

1. Call the Meeting to Order and Establish a Quorum - 3:00pm

Mayor and City Council Members

Mayor Steve Jordan
Mayor Pro Tem Craig Haydon
Council Member Cynthia Clinesmith
Council Member Kent Graham
Council Member Jerry Gray
Council Member Reagan Lambert

2. Invocation

3. Pledges to the Flags

4. Public Comment

Citizens wishing to address City Council may do so by signing the Public Comment Sign In sheet on the podium prior to the start of the meeting. This is an opportunity for the public to address City Council on any subject. When called upon by the Mayor, please go to the podium, state your name and address, and speak for up to three minutes. In accordance with the Texas Open Meetings Act, Council Members may not discuss issues raised, answer questions (other than to make statements of fact or to recite existing policy), or take any action at this time. Issues raised may be referred to staff for research and possible future action. If the item you wish to address is on this agenda under the Public Hearing Items section, please wait to speak until that item is addressed by City Council.

5. Staff Recognition

A. Bradley Casey - 15 Year Service Award

6. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and vote. There will be no separate discussion of items unless a request by a Council Member is made prior to the time of the City Council voting on the motion. In such event, the item will be removed, without debate, from the general order of business and considered in its normal sequence.

A. Approval of Regular Meeting Minutes, November 22, 2016

B. Approval of Amendment to the Professional Services Agreement with Municipal Court Judge Kevin Madison

C. Approval of Resolution 2017-05 Renaming the Street "Lost Creek" to "Lost Stream"

7. Public Hearing Items

Discuss, Consider and Possibly Take Action Regarding:

A. Request for a Five and a Half Foot Variance in the Fifteen Foot Rear Yard Setback for Lot 333 of Pecan Creek to Allow Construction of an Outdoor Fireplace as part of a new residence on the property (100 Block of Gillespie Court), *G.A. Smith, Applicant*

8. Monthly Statistical Departmental Reports

Informational reports only; no action to be taken.

A. City Manager

B. Finance Department

C. Community Services

D. Development Services

- E. Fire Department
- F. Police Department
- G. Animal Control

9. Business

Discuss, Consider and Possibly Take Action Regarding:

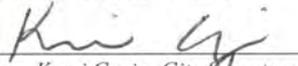
- A. Discussion Regarding the Poor Condition of FM 2147 After Being Repaved by Texas Department of Transportation from Ferguson Road to Highway 71
- B. Discussion Regarding Concerns About Additional Traffic on FM 2147 in the Event the Wirtz Bridge Dam is Approved and the Need for an Outlet Either to US Highway 281 or State Highway 71
- C. Request for a Variance from Section 3.06.015(i) of the Sign Ordinance to Allow Replacement of an Existing Wall Sign, Located at 9710 Farm to Market 2147, that has an Approved Variance with a Larger Sign that is Sixteen Feet Long which further Exceeds the Width Requirement, *Jarrett Bates and Jeremy Reed, the Harbor Group, Applicant*
- D. Request for a Variance from City Building Code Section 3.03.010(c) to Allow More than Five Building Permits, *Dean Blaine, Applicant*
- E. Approval to Pay Out All or a Portion of Remaining Fire Fighter Compensation Pay
- F. Appointment of Two Members to the Planning and Zoning Commission
- G. Appointment of Two Members to the Parks Advisory Committee
- H. Appointment of Two Members to the Fox House Advisory Committee
- I. Ordinance No. 2017-04: An Ordinance of the City of Horseshoe Bay Creating the Broadband Advisory Committee
- J. Appointment of Members to the Broadband Advisory Committee
- K. Presentation by the City Manager to City Council Regarding Annual Evaluations for the Fire Chief and Police Chief
- L. Annual Evaluation of the City Manager by City Council

10. Executive Session

The City Council of Horseshoe Bay has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with City Attorney), 551.072 (Deliberations Regarding Real Property), 551.073 (Deliberations Regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Devices), and 551.086 (Economic Development).

11. Adjourn

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. Notice is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated. I certify that the above notice of meeting was posted at City of Horseshoe Bay City Hall and website, www.horseshoe-bay-tx.gov, on the 8th of December, 2016 at 5:00 PM.


Kerri Craig, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made two business days prior to this meeting by calling 830-598-9943 or emailing kcraig@horseshoe-bay-tx.gov.



CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council
From: Stan R. Farmer, City Manager
Re: 15 Year Service Award – Bradley Casey

Presentation of a plaque commemorating Bradley Casey on his 15 years of service to the City of Horseshoe Bay's Fire Department. Captain Casey began his work with the City as a Firefighter and was promoted to Captain in 2008.

Enclosures: None



CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council
Thru: Stan R. Farmer, City Manager
From: Kerri Craig, City Secretary
RE: Minutes of the November 22, 2016 City Council Meeting

Enclosures: Minutes

CITY OF HORSESHOE BAY
CITY COUNCIL MEETING
MINUTES

November 22, 2016

The City Council of the City of Horseshoe Bay held a public meeting at City Hall on November 22, 2016, beginning at 3:00pm in accordance with duly posted notice of said meeting with the following members present:

Steve Jordan, Mayor
Craig Haydon, Mayor Pro Tem
Cynthia Clinesmith, Council Member
Kent Graham, Council Member
Jerry Gray, Council Member
Reagan Lambert, Council Member

The posted agenda for this meeting is made a part of these minutes by attachment and the minutes are herewith recorded in the order the agenda items were considered, with the agenda item number and subject shown preceding the applicable paragraph.

1. Call the Meeting to Order and Establish a Quorum: Mayor Jordan called the meeting to order at 3:00 pm stating a quorum was present.
2. Invocation - Rev. Dr. Malcolm McQueen, Pastor of the Church at Horseshoe Bay, gave the invocation.
3. Pledges to the Flags: Mayor Jordan led the pledges of allegiance to the United States flag and the Texas flag.
4. Public Comments: No one spoke.
5. Staff Recognition:
 - a. New Employees – City Manager Stan Farmer introduced the following new employees:
 - a. Kerri Craig – City Secretary
 - b. Coleen Sullivan - GIS Administrator
 - c. Nathalie Kip – Assistant Planner
6. Discuss, Consider and Take Action Regarding Election of Mayor Pro Tem: Council Member Jerry Gray motioned to appoint Craig Haydon to the position of Mayor Pro Tem. Council Member Reagan Lambert seconded. VOTE: 5-0 in favor, motion passes.
7. Discuss, Consider and Take Action Regarding Election of Chief Information Officer: Mayor Pro Tem Craig Haydon motioned to appoint Cynthia Clinesmith to the position of Chief Information Officer. Council Member Kent Graham seconded. VOTE: 5-0 in favor, motion passes.

8. Discuss, Consider and Take Action Regarding City Council Meeting Schedule for 2016: Mayor Pro Tem Craig Haydon motioned to approve the schedule. Council Member Jerry Gray seconded. VOTE: 5-0 in favor, motion passes.
9. Discuss, Consider and Take Action Regarding Approval of Resolution Amending Depository Accounts Delegated Authority: Mayor Pro Tem Craig Haydon motioned to approve the resolution and authorize Council Member Jerry Gray and Council Member Kent Graham to sign checks on behalf of the city. Council Member Reagan Lambert seconded. VOTE: 5-0 in favor, motion passes.
10. Discuss, Consider and Take Action Regarding Approval of Resolution Amending Authorized Representatives for TexPool: Council Member Cynthia Clinesmith motioned to approve the resolution and to authorize Council Member Jerry Gray and Council Member Kent Graham as representatives for TexPool. Mayor Pro Tem Craig Haydon seconded. VOTE: 5-0 in favor, motion passes.
11. Discuss, Consider and Take Action Regarding Seeking Applications for City Advisory Committees: Council Member Cynthia Clinesmith motioned to authorize staff to seek applications for City Advisory Committees. Council Member Kent Graham seconded. VOTE: 5-0 in favor, motion passes.
12. Items to be removed from the Consent Agenda: Council Member Reagan Lambert motions to remove Items D and F from the Consent Agenda to be considered individually. Mayor Pro Tem Craig Haydon seconded. VOTE: 5-0 in favor, motion passes.

Consent Item D: Approve Renewal of Agreement with Llano County MUD for Backup Water Line Interconnection and Supply – Community Services Director Jeff Koska states a change is being made to the agreement to revise the wording to Section 6 regarding water conservation measures. The agreement originally stated the district shall maintain the level of mandatory water conservation measures that are in effect on the date the agreement is executed unless the parties agree otherwise. We are proposing the language be changed to state the district shall maintain the level of mandatory water conservation measures that are in effect for the city unless the parties agree otherwise. Council Member Kent Graham motioned to accept the amendment and approve the renewal of the agreement. Mayor Pro Tem Craig Haydon seconded. VOTE: 5-0 in favor, motion passes.

Consent Item F: Discuss, Consider and Take Action Regarding the Renaming of Sure Fire to Wayne's Trail – Council Member Reagan Lambert motioned to approve the resolution to change the name of Sure Fire to Wayne's Trail. Council Member Cynthia Clinesmith seconded. VOTE: 5-0 in favor, motion passes.

13. Consent Agenda Items:
 - a. Approve Minutes of the October 18, 2016 Regular Meeting, November 15, 2016 Regular Meeting, and the November 16, 2016 Special Meeting to Canvass
 - b. Approve 2016 Tax Roll submitted by the Llano County and Burnet County Tax Assessor-Collectors
 - c. Approve City Holiday Schedule for 2017
 - d. Approve Renewal of Agreement with Llano County MUD for Backup Water Line Interconnection and Supply

- e. Approve Ordinance Declaring the Results of the November 8, 2016 General Election
- f. Discuss, Consider and Take Action Regarding the Renaming of Sure Fire to Wayne's Trail
- g. Discuss, Consider and Take Action Regarding Amending Horseshoe Bay Code of Ordinances, Article 1.04.001 Emergency Management Succession of Authority

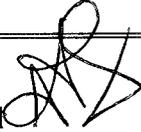
Council Member Cynthia Clinesmith motioned to approve consent items A, B, C, E, and G. Mayor Pro Tem Craig Haydon seconded. VOTE: 5-0 in favor, motion passes.

14. Monthly Statistical Departmental Data Reports – No action taken
- a. City Manager; Administration; Community Services; Development Services; Fire Department; Police Department and Animal Control.
15. Adjournment: Mayor Pro Tem Craig Haydon motioned to adjourn the meeting. Council Member Cynthia Clinesmith seconded. VOTE: 5-0 in favor, motion passes. Meeting adjourned at 4:11pm.



CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council 
From: City Manager, Stan R. Farmer
Re: Approval of Amendment to the Professional Services Agreement with Municipal Court Judge Kevin Madison

Per Council Member Jerry Gray's request to delay the consideration of the amended agreement with Judge Madison until the end of calendar year 2016, the amended agreement is presented for approval. Section 2 is the only amended section and shall read:

The rate of compensation shall be \$1,700.00 per month (\$20,400.00/yr) effective January 1, 2017.

Staff recommends approval.

Enclosures: Current Agreement

**City of Horseshoe Bay
Professional Services Agreement
For Presiding Municipal Court Judge
for the City of Horseshoe Bay, Texas**

This Agreement is entered into on October 1, 2016, by and between Kevin R. Madison and the City of Horseshoe Bay ("City"). Under the terms of the Agreement, Kevin R. Madison, an Attorney duly licensed to practice in the State of Texas, agrees to provide the services of Presiding Judge for the City of Horseshoe Bay Municipal Court in accordance with the following provisions:

SECTION 1: DUTIES

The duties and responsibilities to be performed by Kevin R. Madison as Presiding Judge under this agreement shall include the following:

1. Supervise and have control over all the operations and clerical functions for the administration of the municipal court and be responsible for the supervision of all clerical personnel of the municipal court.
2. Maintain a central docket of all cases filed in the City of Horseshoe Bay.
3. Provide the orderly administration of the court.
4. Handle special cases such as substandard building ordinance cases and other City ordinance enforcement.
5. Perform all other duties as required by State law.

SECTION 2: COMPENSATION & INSURANCE COVERAGE

The rate of compensation shall be \$1,500.00 per month (\$18,000.00/yr) effective October 1, 2016. The City shall provide errors and omissions coverage through Texas Municipal League Intergovernmental Risk Pool or any other insurance carrier for legal fees or judgments/damages for the Presiding Judge subject to normal exclusions of said coverage.

SECTION 3: TERM

This agreement shall be for a term ending September 30, 2018, unless terminated by either party to this Agreement on ninety (90) days written notice.

SECTION 4: SEVERABILITY

This agreement and the various parts, sentences, paragraphs, sections, subsections, and clauses thereof, are hereby declared to be severable. If any part, sentence, paragraphs, sections, subsection, or clause is adjudged unconstitutional or invalid, it is hereby provided that the remainder of this Agreement shall not be affected thereby.

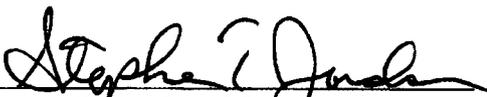
SECTION 5: EFFECTIVE DATE

This Agreement is hereby declared effective as of October 1, 2016.

Signed and executed on this 20th day of September, 2016.



Kevin R. Madison
Presiding Judge



Stephen T. Jordan, Mayor
City of Horseshoe Bay



CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council 
Thru: Stan R. Farmer, City Manager
From: Eric W. Winter, Development Services Director
RE: Approval of Resolution 2017-05 Renaming the Street "Lost Creek" to "Lost Stream"

This request is to rename one of the two streets in Horseshoe Bay named "Lost Creek." This resolution would name the street "Lost Creek" in Horseshoe Bay West to "Lost Stream". There are currently no houses on "Lost Creek".

The other street named "Lost Creek" is in Horseshoe Bay South between Pronghorn and Stag, west of Colonneh and has several homes on it.

Staff was made aware of this duplication in street names by the Burnet County 911 Address Coordinator who handles 911 addressing for Horseshoe Bay in both Llano and Burnet Counties.

Staff is not aware of any objections to the street name change and recommends approval.

**Enclosures: Resolution
Map**

CITY OF HORSESHOE BAY

RESOLUTION 2017-05

STREET NAME CHANGE

**A RESOLUTION OF THE CITY OF HORSESHOE BAY,
TEXAS ("CITY"), CHANGING THE NAME OF THE
STREET "LOST CREEK" TO "LOST STREAM"**

WHEREAS, the City Council of the City of Horseshoe Bay ("City Council") finds there is a need to change the name of an existing street; and

WHEREAS, the City Council seeks to rename the street "Lost Creek" to "Lost Stream"; and

WHEREAS, pursuant to Chapter 311 of the Texas Transportation Code, the City has exclusive control over the highways, streets, and alleys of its municipality.

NOW, THEREFORE, BE IT RESOLVED by the Horseshoe Bay City Council:

1. The street currently named "Lost Creek" is hereby renamed "Lost Stream" as indicated on the attached map (Attachment A).
2. The City Council states its support of renaming "Lost Creek" to "Lost Stream".
3. The City personnel responsible for implementing this designation are hereby directed to do so in accordance with this Resolution.
4. The meeting at which this Resolution was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

PASSED AND APPROVED this, the 13th day of December, 2016, by a vote of ____ (ayes) to ____ (nays) to ____ (abstentions) of the City Council of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY:

Steve Jordan, Mayor

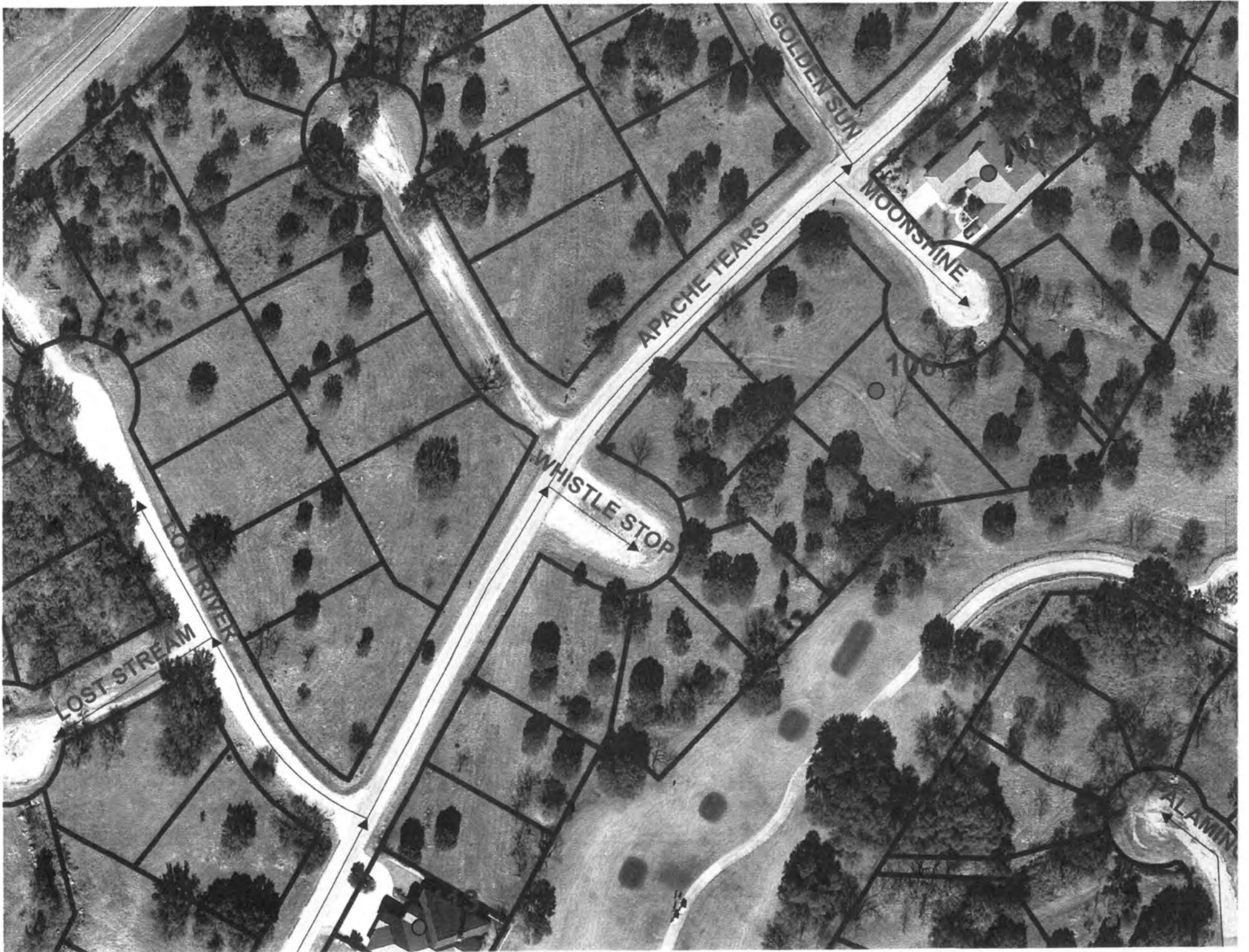
ATTEST:

Kerri Craig, City Secretary



#6C. Street Name Change from Lost Creek to Lost Stream







CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Eric W. Winter, Development Services Director

RE: The City Council, Meeting as the Board of Adjustment, Will Conduct a Public Hearing, Discuss, Consider and Take Action Regarding a Request for a 5½ Foot Variance in the 15 Foot Rear Yard Setback Requirement for Lot 333 of Pecan Creek Plat 1.1 to Allow Construction of an Outdoor Fireplace in the Rear Setback as Part of a new Residence on the Property (100 Block of Gillespie Ct.)

The owner is requesting a 5½ foot Variance in the 15 foot rear yard setback requirement of Sec. 14.02.408(b)(3)(C) to allow an outdoor fireplace in the rear yard setback as part of construction of a new single family residence. The property is located in Zone 6 Pecan Creek, is classified R-1 Single-Family Residential and is vacant.

The Board of Adjustment can only grant a Variance after holding a public hearing on the request and finding that:

1. There are special circumstances or conditions affecting the land involved such that the strict application of the provisions of this Ordinance would deprive the applicant of the reasonable use of the land. The applicant states that: "Restricts the building plan." Staff has no issue with this.
2. The Variance is necessary for the preservation and enjoyment of a substantial property right of the applicant. The applicant states that: "Undesirable restriction on building." Staff has no issue with this.
3. Granting of the Variance will not be detrimental to the public health, safety or welfare, or injurious to other property within the area. The applicant states: "Will not have any effect on other lots or houses." Staff's review found that to be the case.
4. Granting of the Variance will not have the effect of preventing the orderly use of other land within the area in accordance with the provisions of this Ordinance. The applicant states: "No (meaning it will not)." Staff has no issue with this.
5. Granting of the Variance constitutes a minimal departure from this Ordinance. The applicant states: "No (meaning it does)." Staff has no issue with this.
6. The subject circumstances or conditions are not self-imposed, are not based solely on economic gain or loss, and do not generally affect most properties in the vicinity of the property. The applicant states: "No (meaning they are not)." Staff has no issue with this.

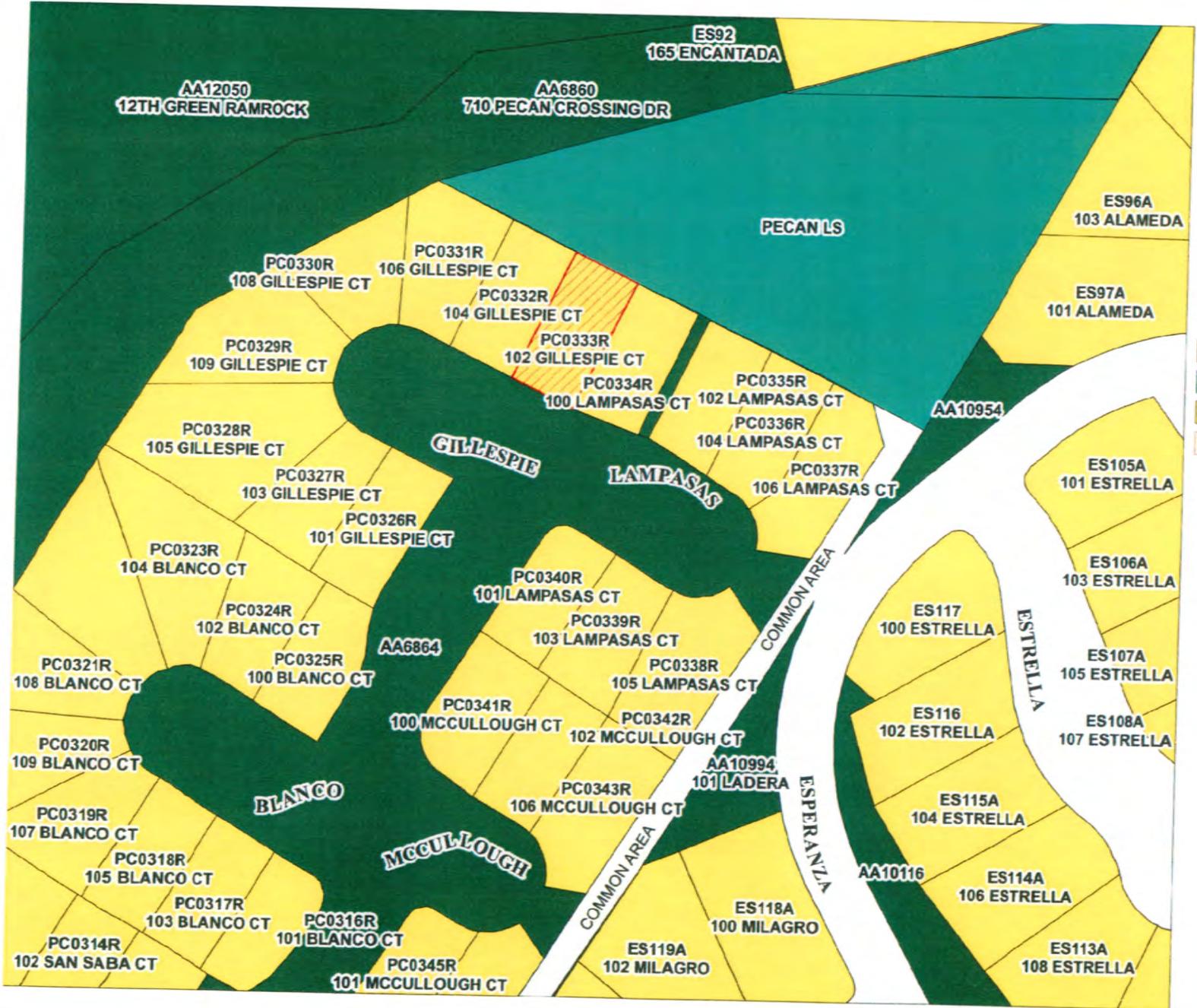
The Pecan Creek Architectural Control Committee has approved the Variance. The required public notices were provided. Based on the above review, staff recommends approval of the attached Variance Approval Form.

Enclosures: Aerial Photo
Zoning Map
Site Plan
Variance Approval Form



REQUEST FOR 5 1/2 FOOT VARIANCE
 IN THE 15 FOOT REAR YARD SETBACK
 LOT 333 PECAN CREEK
 100 BLOCK OF GILLESPIE COURT

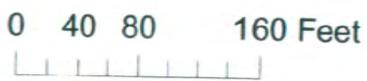




REQUEST FOR 5 1/2 FOOT VARIANCE
 IN THE 15 FOOT REAR YARD SETBACK
 LOT 333 PECAN CREEK
 100 BLOCK OF GILLESPIE COURT

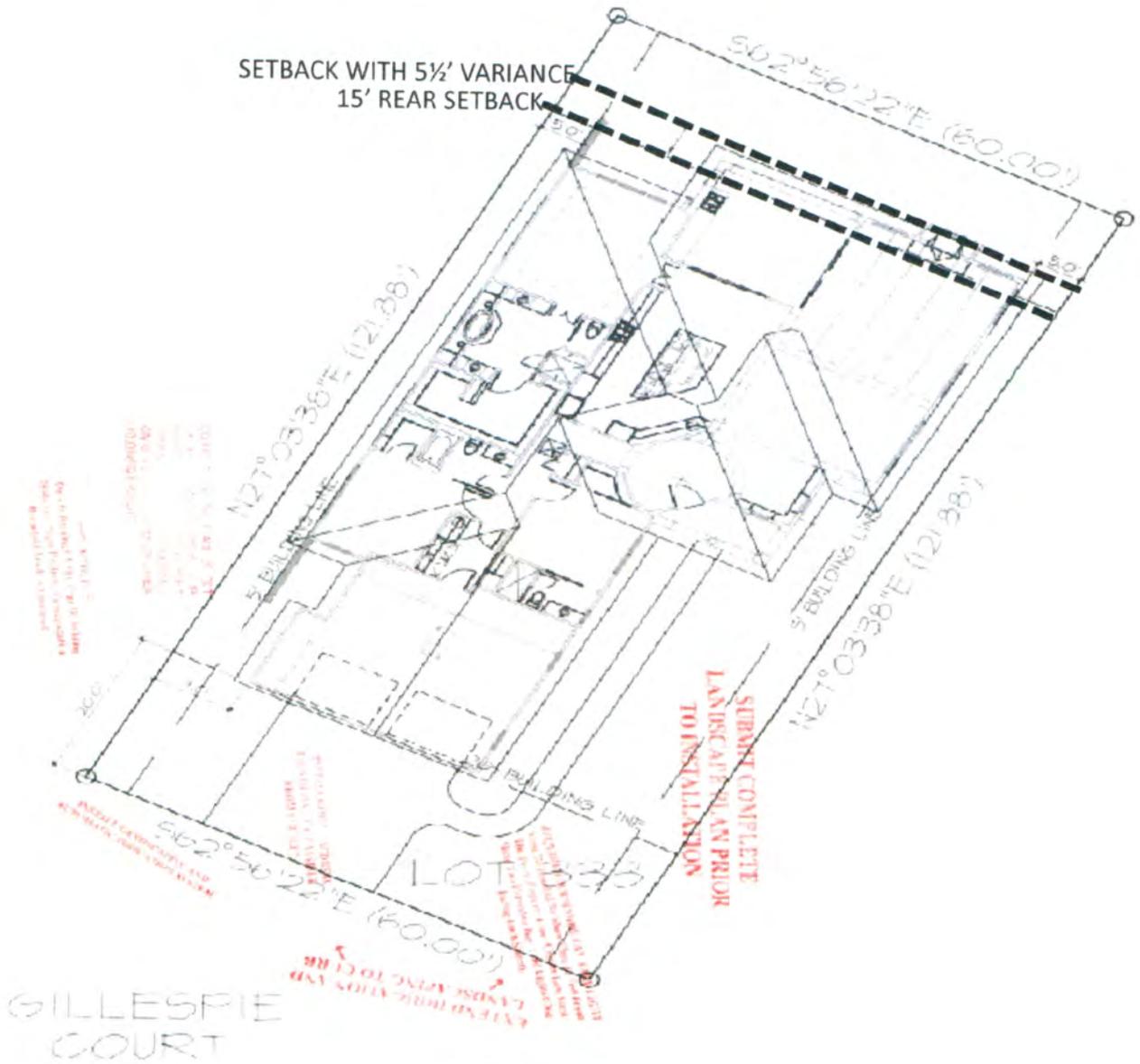
ZONING LEGEND

- A1 RECREATION
- GUI INSTITUTIONAL, GOVT
- R1 SINGLE FAMILY RESIDENTIAL
- LOT 333



LOT 333, GILLESPIE COURT HORSESHOE BAY, TX 78657

SETBACK WITH 5 1/2' VARIANCE
15' REAR SETBACK



ATTENTION:
 ALL INFORMATION ON THIS PLAN IS BASED ON THE RECORDS OF THE COUNTY CLERK OF TARRANT COUNTY, TEXAS. THE INFORMATION IS NOT TO BE USED FOR ANY OTHER PURPOSES WITHOUT THE WRITTEN CONSENT OF THE COUNTY CLERK OF TARRANT COUNTY, TEXAS.

**IF YOU APPROVAL FROM THE
 COUNTY CLERK OF TARRANT COUNTY, TEXAS
 IS REQUIRED FOR THIS PROJECT, YOU MUST
 OBTAIN IT FROM THE COUNTY CLERK OF
 TARRANT COUNTY, TEXAS.**



City of Horseshoe Bay Zoning Variance VA 2016-6

On the 13th day of December, 2016, the foregoing application of GA Smith for a Variance with regard to the property described in said application, known as Lot No. 333 of Pecan Creek Plat No. 1.1 and the requested 5½ foot Variance in the 15 foot rear yard setback, was heard and considered by the City Council serving as the Board of Adjustment of Horseshoe Bay, Texas. Said application having been found to be in compliance with all other requirements of the City's Zoning Ordinance and a public hearing having been conducted, said application is hereby approved and the following findings are made and incorporated into the minutes of the meeting at which the 5½ foot Variance from the 15 foot rear yard setback of Section 14.02.411(b)(3)(C) was granted:

1. There are special circumstances or conditions affecting the land involved such that the strict application of the provisions of the City's Zoning Ordinance would deprive the applicant of the reasonable use of the land;
2. The variance is necessary for the preservation and enjoyment of a substantial property right of the applicant;
3. Granting of the variance will not be detrimental to the public health, safety or welfare, or injurious to other property within the area;
4. Granting of the variance will not have the effect of preventing the orderly use of other land within the area in accordance with the provisions of the Zoning Ordinance;
5. Granting of the variance constitutes a minimal departure from the Zoning Ordinance;
6. The subject circumstances or conditions are not self-imposed, based solely on economic gain or loss, or generally affect most properties in the vicinity of the property.

APPROVED on this, the 13th day of December, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

Stephen T. Jordan, Mayor

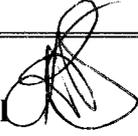
ATTEST:

Kerri Craig, City Secretary



CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council 
Thru: Stan R. Farmer, City Manager
From: Department Heads
Re: Monthly Statistical Departmental Reports

1. City Manager
2. Finance Department
3. Community Services
4. Development Services
5. Fire Department
6. Police Department
7. Animal Control

Enclosures: Monthly Reports



CITY OF HORSESHOE BAY



INVESTMENT REPORT AS OF NOVEMBER 30, 2016

UTILITY FUND INVESTMENTS						
ACCOUNT	INTEREST RATE	10/31/2016	INTEREST	OTHER DEBITS/ CREDITS	11/30/2016	
FIRST UNITED BANK						
DISBURSEMENT ACCOUNT	0.10%	\$ 84,129	\$ 7	\$ (68,092)	\$ 16,043	
UTILITY FUND OPERATING	0.30%	\$ 548,673	\$ 76	\$ 31,464	\$ 580,213	
TOTAL - FIRST UNITED BANK		\$ 632,802	\$ 83	\$ (36,628)	\$ 596,256	
TEXPOOL						
LCMUD#1 CAPITAL RECOVERY	0.40%	\$ 29,678	\$ 10	\$ (924)	\$ 28,764	
RATE STABILIZATION FUND	0.40%	\$ 300,000	\$ 622	\$ (0)	\$ 300,622	
UTILITY FUND RESERVE	0.40%	\$ 3,040,649	\$ 473	\$ (0)	\$ 3,041,123	
TOTAL - TEXPOOL		\$ 3,370,327	\$ 1,105	\$ (924)	\$ 3,370,508	
TOTAL UF ACCOUNTS		\$ 4,003,129	\$ 1,188	\$ (37,552)	\$ 3,966,765	
GENERAL FUND INVESTMENTS						
FIRST UNITED BANK						
DISBURSEMENT ACCOUNT	0.10%	\$ 256,811	\$ 7	\$ (179,370)	\$ 77,448	
GENERAL FUND OPERATING	0.30%	\$ 65,893	\$ 20	\$ 84,090	\$ 150,003	
GENERAL FUND LOT MOWING	0.10%	\$ 63,781	\$ 1	\$ (60,595)	\$ 3,186	
PD ACCOUNT	0.10%	\$ 8,898	\$ 1	\$ 0	\$ 8,899	
TOTAL - FIRST UNITED BANK		\$ 395,382	\$ 29	\$ (155,875)	\$ 239,536	
TEXPOOL						
GENERAL FUND OPERATING	0.40%	\$ 2,949,260	\$ 686	\$ (1,037,610)	\$ 1,912,336	
GENERAL FUND RESERVE	0.40%	\$ 2,601,658	\$ 852	\$ 0	\$ 2,602,510	
TOTAL - TEXPOOL		\$ 5,550,918	\$ 1,539	\$ (1,037,610)	\$ 4,514,846	
TOTAL GF ACCOUNTS		\$ 5,946,300	\$ 1,567	\$ (1,193,485)	\$ 4,754,382	
CAPITAL PROJECTS FUND INVESTMENTS						
FIRST UNITED BANK						
DISBURSEMENT ACCOUNT	0.10%	\$ 33,629	\$ 7	\$ (5,505)	\$ 28,130	
TEXPOOL						
CAPITAL PROJECTS	0.40%	\$ 1,739	\$ 1	\$ (350)	\$ 1,390	
HORSESHOE CREEK TRAIL	0.40%	\$ 20,792	\$ 8	\$ 106,133	\$ 126,933	
TOTAL - TEXPOOL		\$ 22,531	\$ 9	\$ 105,783	\$ 128,323	
TOTAL CAPITAL PROJECTS		\$ 56,160	\$ 15	\$ 100,278	\$ 156,454	
INTEREST & SINKING FUND						
TEXPOOL						
INTEREST & SINKING	0.40%	\$ 181,042	\$ 73	\$ 65,726	\$ 246,841	
TOTAL I&S ACCOUNTS		\$ 181,042	\$ 73	\$ 65,726	\$ 246,841	
TOTAL CITY ACCOUNTS		\$ 10,186,631	\$ 2,844	\$ (1,065,033)	\$ 9,124,442	
AGENCY FUND INVESTMENTS						
ESCONDIDO PID						
FIRST UNITED BANK	0.08%	\$ 36,278	\$ 2	\$ 6,186	\$ 42,465	
SUMMIT ROCK PID						
TEXPOOL	0.40%	\$ 1,121,349	\$ 374	\$ 33,600	\$ 1,155,323	
TOTAL AGENCY FUND ACCOUNTS		\$ 1,157,627	\$ 376	\$ 39,786	\$ 1,197,788	
TAX COLLECTIONS						
2016 TAXES COLLECTED TO DATE		11/30/2016	\$ 767,055			16.49%
2015 TAXES COLLECTED TO DATE		11/30/2015	\$ 636,365			15.06%

The City of Horseshoe Bay Investment Portfolio is in compliance with the investment strategy of its Investment Policy and the relevant provisions of Chapter 2256 of the Public Funds Investment Act.

Stan R. Farmer
City Manager/Investment Officer

Larry O. Anderson
Larry O. Anderson
Finance Director/Investment Officer



CITY OF HORSESHOE BAY

ADMINISTRATION DEPARTMENT MONTHLY FINANCIAL REPORT AS OF NOVEMBER 30, 2016

Investment Report:

All account balances reflected are as November 30, 2016. The total of all City accounts was \$9,124,442. Interest earned on all accounts totaled \$2,844. The TexPool average interest rate for the month of October was .40% as compared to .11% for the month of November last year.

Utility Fund:

The total of the Utility Fund accounts was \$3,966,765 comprised of \$596,256 in the operating accounts at First United Bank, and \$3,370,508 in TexPool with \$300,622 being in the Rate Stabilization Fund and \$3,041,123 in the Utility Fund Reserve.

General Fund:

The total of the General Fund accounts was \$4,754,382 comprised of \$239,536 in the operating accounts at First United Bank, and \$4,514,846 in TexPool.

Capital Projects Fund:

The account balance of the Capital Projects Fund at TexPool was \$128,323 and \$28,130 at First United Bank.

Interest and Sinking Fund:

The account balance of the Interest and Sinking Fund at TexPool was \$246,841.

Agency Funds:

The Escondido PID account balance at First United Bank was \$42,465. The account balance of the Summit Rock PID account at TexPool was \$1,155,323.

Tax Collections:

The 2016 taxes collected as of November 30, 2016 total \$767,055. At a collection rate of 16.49%, as compared to 15.06% collected at this same time last year.

A copy of the November 30, 2016 Investment Report is attached for your review.

Operating Budget Reports:

All Budget Reports are as of November 30, 2016.

Utility Fund:

The budget reflects that the Utility Fund YTD revenues were \$1,180,748.77 which is 18.03% of budget and the Utility Fund YTD expenses were \$675,351.11 which is 12.03% of budget.

General Fund:

The General Fund YTD revenues were \$1,342,175.38 which is 19.02% of budget and the General Fund YTD expenses were \$1,175,729.31 which is 17.00% of budget.

Capital Projects Fund:

The Capital Projects Fund YTD revenues were zero and the Capital Projects Fund YTD expenses were \$18,485.55 which is 16.65% of budget.

Debt Service Fund:

The Debt Service Fund YTD revenues were \$142,292.75 which is 19.07% of budget and the Debt Service YTD Expenses were zero.

A copy of the Budget Summary for each Fund is attached for your review.


Finance Director

CITY OF HORSESHOE BAY
SUMMARY BUDGET COMPARISON - YTD BUDGET - CONDENSED
FROM 10/01/2016 THROUGH 9/30/2017
UTILITY FUND
FUND 01

Account Type	Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	16.66% of Budget
	40000	REVENUES						
REV	1001	WATER - PRODUCTION	625,639.58	562,083.32	63,556.26	3,372,500.00	2,746,860.42	18.55%
REV	2001	WASTEWATER - TREATMENT	408,953.19	391,250.00	17,703.19	2,347,500.00	1,938,546.81	17.42%
REV	3001	SOLID WASTE - RECYCLING	143,835.74	137,500.00	6,335.74	825,000.00	681,164.26	17.43%
REV	4000	STANDBY	344.08	250.00	94.08	1,500.00	1,155.92	22.94%
REV	9900	OTHER INCOME	<u>1,976.18</u>	<u>666.66</u>	<u>1,309.52</u>	<u>4,000.00</u>	<u>2,023.82</u>	49.40%
Total REV			1,180,748.77	1,091,749.98	88,998.79	6,550,500.00	5,369,751.23	18.03%
	50000	EXPENDITURES						
EXP	1000	ADMINISTRATION	294,034.55	369,416.68	(75,382.13)	2,216,500.00	1,922,465.45	13.27%
EXP	1001	WATER - PRODUCTION	111,259.79	135,583.36	(24,323.57)	813,500.00	702,240.21	13.68%
EXP	1002	WATER - DISTRIBUTION	71,556.40	107,208.30	(35,651.90)	643,250.00	571,693.60	11.12%
EXP	2001	WASTEWATER - TREATMENT	41,304.66	61,250.00	(19,945.34)	367,500.00	326,195.34	11.24%
EXP	2002	WASTEWATER - COLLECTION	100,901.22	146,666.66	(45,765.44)	880,000.00	779,098.78	11.47%
EXP	3001	SOLID WASTE - RECYCLING	<u>56,294.49</u>	<u>115,249.98</u>	<u>(58,955.49)</u>	<u>691,500.00</u>	<u>635,205.51</u>	8.14%
Total EXP			<u>675,351.11</u>	<u>935,374.98</u>	<u>(260,023.87)</u>	<u>5,612,250.00</u>	<u>4,936,898.89</u>	12.03%
		Total Utility Fund Over/(Under)	505,397.66	156,375.00	349,022.66	938,250.00	432,852.34	53.87%

CITY OF HORSESHOE BAY
SUMMARY BUDGET COMPARISON - YTD BUDGET - CONDENSED
FROM 10/01/2016 THROUGH 9/30/2017
GENERAL FUND
FUND 02

Account Type	Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	16.66% of Budget
	40000	REVENUES						
REV	1000	ADMINISTRATION	110,371.58	112,416.66	(2,045.08)	674,500.00	564,128.42	16.36%
REV	5000	FIRE	36,586.86	53,000.02	(16,413.16)	318,000.00	281,413.14	11.51%
REV	6000	EMERGENCY SERVICE DISTRICT	1,500.00	1,500.00	0.00	9,000.00	7,500.00	16.67%
REV	7000	TAX	907,349.74	843,562.52	63,787.22	4,948,000.00	4,040,650.26	18.34%
REV	8000	POLICE	16.00	875.00	(859.00)	5,250.00	5,234.00	0.30%
REV	9000	ANIMAL CONTROL	3,077.40	0.00	3,077.40	0.00	(3,077.40)	100.00%
REV	9500	DEVELOPMENT SERVICES	16,808.00	18,166.64	(1,358.64)	109,000.00	92,192.00	15.42%
REV	9600	STREET MAINTENANCE	117,958.05	97,916.66	20,041.39	581,750.00	463,791.95	20.28%
REV	9800	MOWING & CLEARING	145,206.34	66,666.00	78,540.34	400,000.00	254,793.66	36.30%
REV	9900	OTHER INCOME	<u>3,301.41</u>	<u>2,000.00</u>	<u>1,301.41</u>	<u>12,000.00</u>	<u>8,698.59</u>	27.51%
Total REV			1,342,175.38	1,196,103.50	146,071.88	7,057,500.00	5,715,324.62	19.02%
	50000	EXPENDITURES						
EXP	1000	ADMINISTRATION	343,973.85	466,666.66	(122,692.81)	1,940,000.00	1,596,026.15	17.73%
EXP	5000	FIRE	306,662.61	309,999.98	(3,337.37)	1,860,000.00	1,553,337.39	16.49%
EXP	8000	POLICE	248,889.50	304,749.94	(55,860.44)	1,828,500.00	1,579,610.50	13.61%
EXP	9000	ANIMAL CONTROL	48,597.25	25,916.68	22,680.57	155,500.00	106,902.75	31.25%
EXP	9500	DEVELOPMENT SERVICES	49,667.60	66,958.34	(17,290.74)	401,750.00	352,082.40	12.36%
EXP	9600	STREET MAINTENANCE	5,402.50	36,666.68	(31,264.18)	220,000.00	214,597.50	2.46%
EXP	9800	MOWING & CLEARING	<u>172,536.00</u>	<u>85,333.34</u>	<u>87,202.66</u>	<u>512,000.00</u>	<u>339,464.00</u>	33.70%
Total EXP			<u>1,175,729.31</u>	<u>1,296,291.62</u>	<u>(120,562.31)</u>	<u>6,917,750.00</u>	<u>5,742,020.69</u>	17.00%
Total General Fund Over/(Under)			166,446.07	(100,188.12)	266,634.19	139,750.00	(26,696.07)	119.10%

CITY OF HORSESHOE BAY-NEW
SUMMARY BUDGET COMPARISON - YTD BUDGET
FROM 10/1/2016 THROUGH 09/30/2017
CAPITAL PROJECT
FUND 07

Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	16.66 % of Budget
50000	EXPENDITURES						
9700	STREET IMPROVEMENTS						
50410	SALARIES & WAGES	14,665.60	14,458.34	207.26	86,750.00	72,084.40	16.91%
50415	EMPLOYERS FICA EXPENSE	1,115.57	1,125.00	(9.43)	6,750.00	5,634.43	16.53%
50420	GROUP INSURANCE PREMIUM	1,277.82	1,416.66	(138.84)	8,500.00	7,222.18	15.03%
50430	401 (A) MONEY PURCHASE	673.28	666.66	6.62	4,000.00	3,326.72	16.83%
50432	401 (A) MATCH	673.28	666.66	6.62	4,000.00	3,326.72	16.83%
50765	OTHER EXPENSE	0.00	83.34	(83.34)	500.00	500.00	0.00%
50810	COMMUNICATIONS	<u>80.00</u>	<u>83.34</u>	<u>(3.34)</u>	<u>500.00</u>	<u>420.00</u>	16.00%
Total 9700	STREET IMPROVEMENTS	<u>18,485.55</u>	<u>18,500.00</u>	<u>(14.45)</u>	<u>111,000.00</u>	<u>92,514.45</u>	16.65%

CITY OF HORSESHOE BAY
SUMMARY BUDGET COMPARISON - YTD BUDGET
From 10/1/2016 Through 9/30/2017
DEBT SERVICE FUND
FUND 08

Account Code	Account Title	YTD Actual	YTD Budget	Current Period Variance	Total Budget	Remaining Budget	16.66 % of Budget
40000	REVENUES						
40150	PROPERTY TAX (I&S)	142,171.57	124,291.67	17,879.90	745,750.00	603,578.43	19.06%
40220	INTEREST INCOME	121.18	41.67	79.51	250.00	128.82	48.47%
Total 9900	OTHER INCOME	<u>142,292.75</u>	<u>124,333.33</u>	<u>17,959.42</u>	<u>746,000.00</u>	<u>603,707.25</u>	114.44%
Total 40000	REVENUES	142,292.75	124,333.33	17,959.42	746,000.00	603,707.25	19.07%
50000	EXPENDITURES						
Total 9994	DEBT SERVICE	<u>0.00</u>	<u>124,208.33</u>	<u>(124,208.33)</u>	<u>745,250.00</u>	<u>745,250.00</u>	0.00%
Total 50000	EXPENDITURES	<u>0.00</u>	<u>124,208.33</u>	<u>(124,208.33)</u>	<u>745,250.00</u>	<u>745,250.00</u>	0.00%
	Total 08 - DEBT SERVICE FUND OVER/(UNDER)	<u>142,292.75</u>	<u>125.00</u>	<u>142,167.75</u>	<u>750.00</u>	<u>(141,542.75)</u>	

Human Resources Report:

NOVEMBER 2016

Job Openings as of November 30, 2016:

- Plant Operator – 1
- IT Administrator – 1
- Part-Time Firefighter - 3

November New Hires:

- Field Operations: Mike Maynard, Field Operator II – 11/1
- Field Operations: Tommy Pelham, Field Operator I – 11/1
- Development Services: Nathalie Kip, Assistant Planner – 11/7
- City Manager's Office: Kerri Craig, City Secretary – 11/9
- City Manager's Office: Coleen Sullivan, GIS Administrator – 11/14
- Field Operations: Sam Thomas, Field Operator I – 11/14
- Field Operations: Luke Bodewig, Field Operator I – 11/28

Internal Transfers/Promotions:

- Field Operations: Rick Williams, promoted to Field Operations Foreman – 11/01

Turnover:

NOVEMBER: 1

Total 2016: 17

Total FY 2016 - 2017: 3

Active Headcount as of November 30, 2016:

- Full Time Employees: 80
- Part Time Employees: 13
- **Total Number of Employees: 93**

Miscellaneous:

- MBTI workshops for all employees
- Launched Performance Evaluation Effectiveness Team, consisting of 18 members.
- Completed implementation of new HR Module

Safety:

Accident Totals for Fiscal Year:	FY 2017:	FY 2016:
Accidents Reported in November:	0	2
Total Accidents YTD:	1	5
Lost-Time Accidents YTD:	0	0

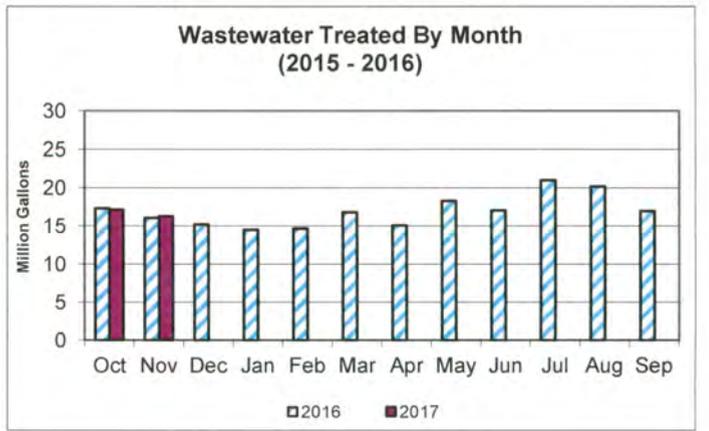
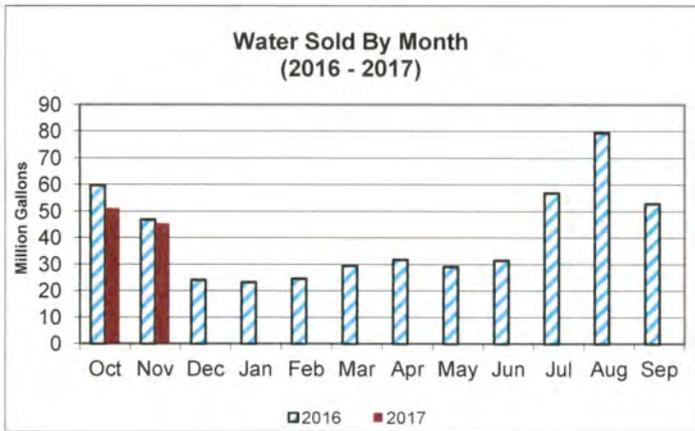
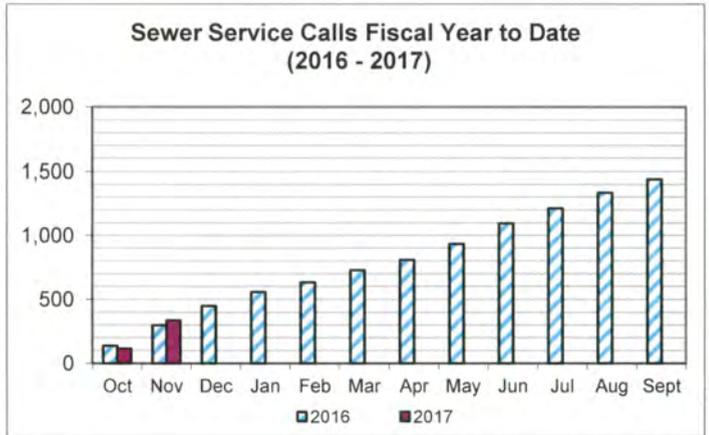
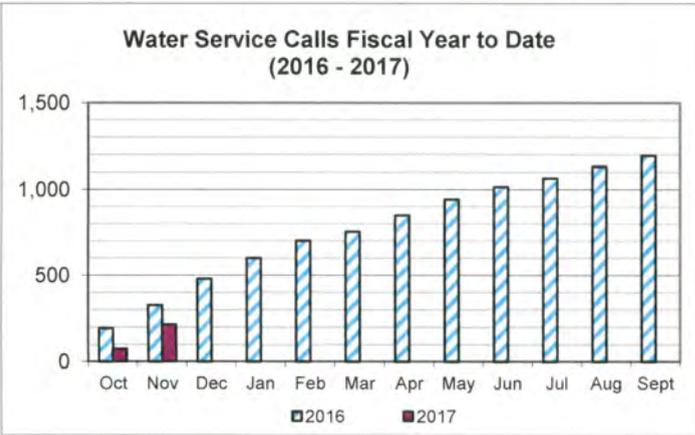
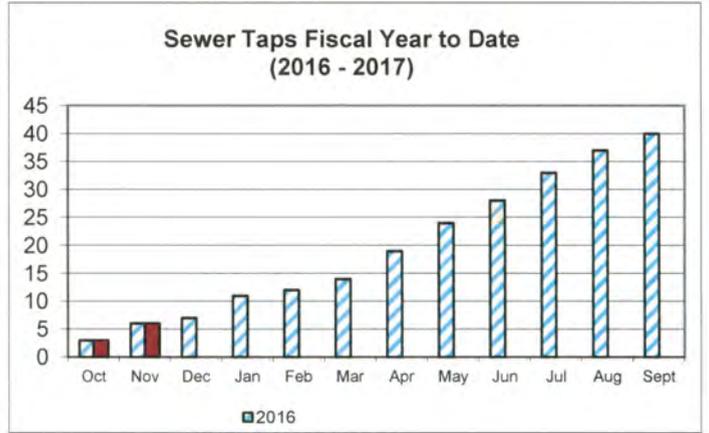
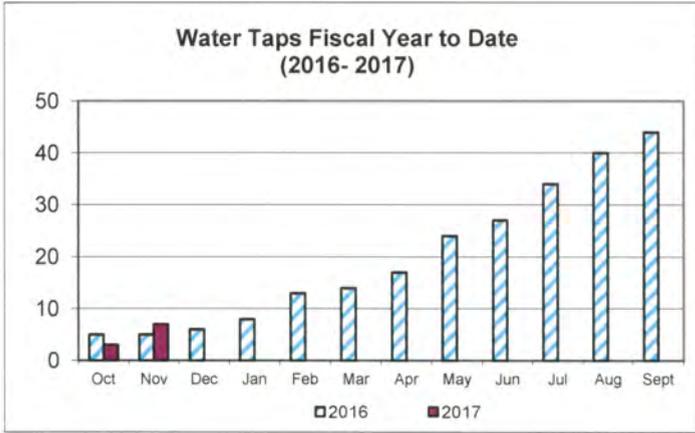
November Safety Meeting:

Stan Farmer spoke about the Leadership Training that was held October 31 through November 2. He explained that a consultant lead the group in drafting a Leadership Philosophy and Values. He further explained that we will begin to involve all City employees to gather input for the final products.

Plant Operations provided a demonstrative and educational video on step ladder safety. Approximately 300 step ladder accidents result in death each year. The video explained how to maximize safety when selecting and using a step ladder.

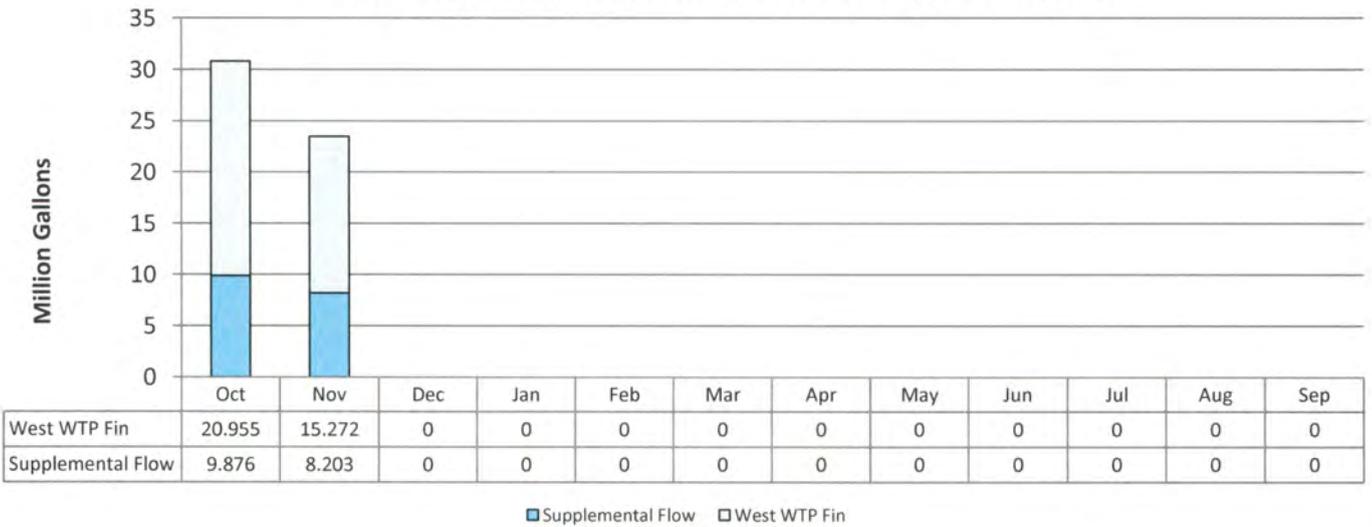


Vicki Briggs, Human Resources Director

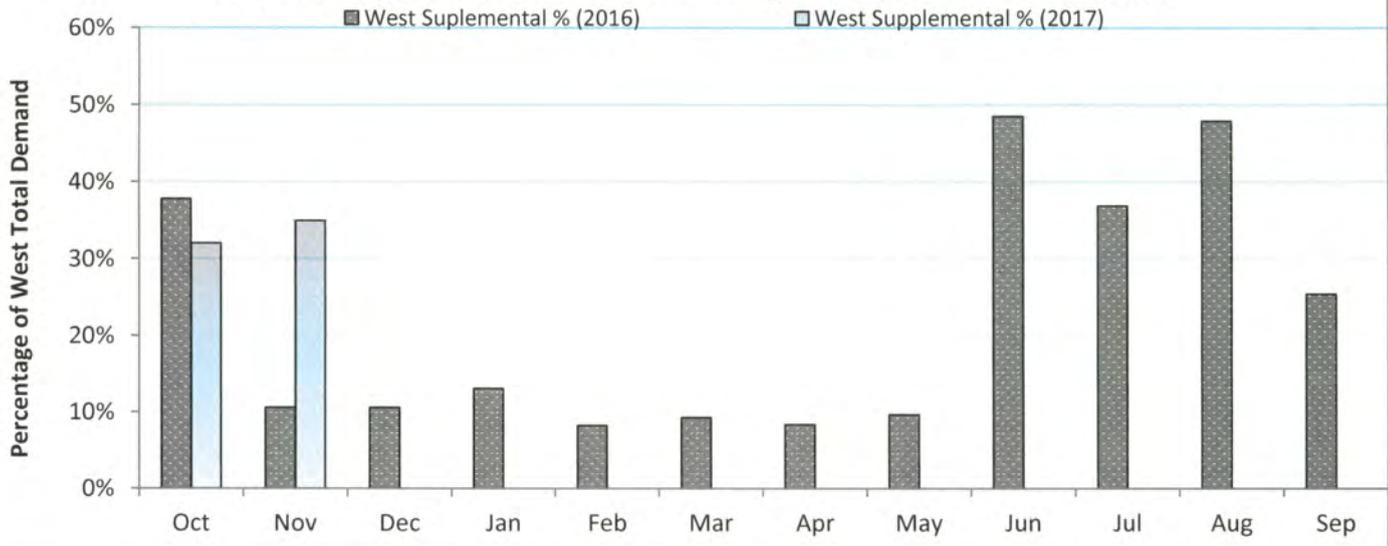


All Water Sold and Wastewater Treatment Sold is based the billing cycle and not calendar dates.

West Water Plant Production & HSB West Supplemental Flow

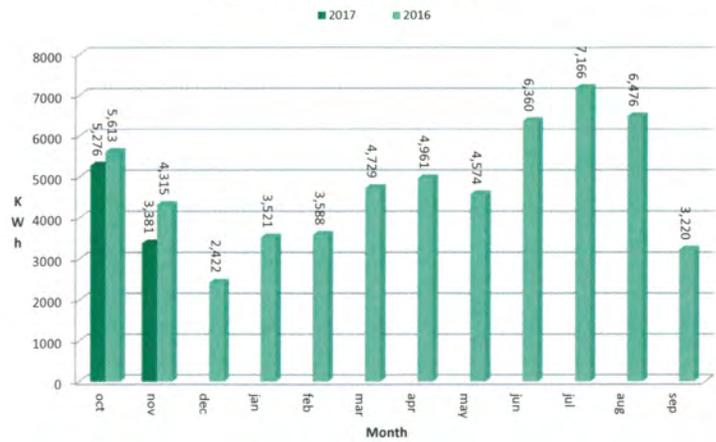


HSB West Supplemental Flow as Percentage of Total HSB West Demand

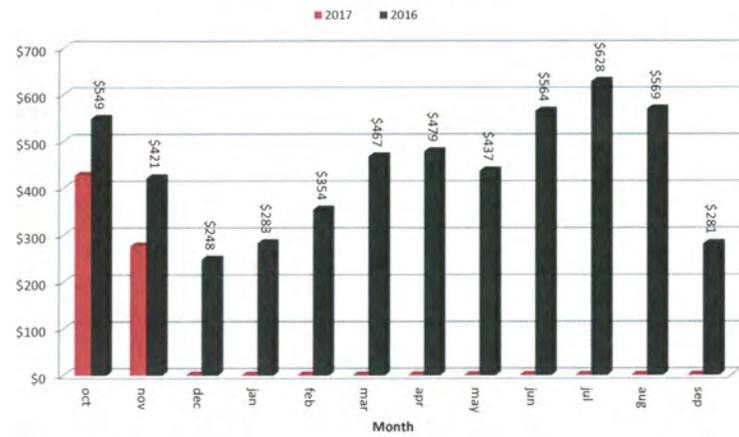


West WTP will be taken down in on occations in November and December through March it will be off line due to construction on plant.

**Solar Energy Generated
Central Water Treatment Plant**



**Savings of Energy
Generated by Solar Power Generation**

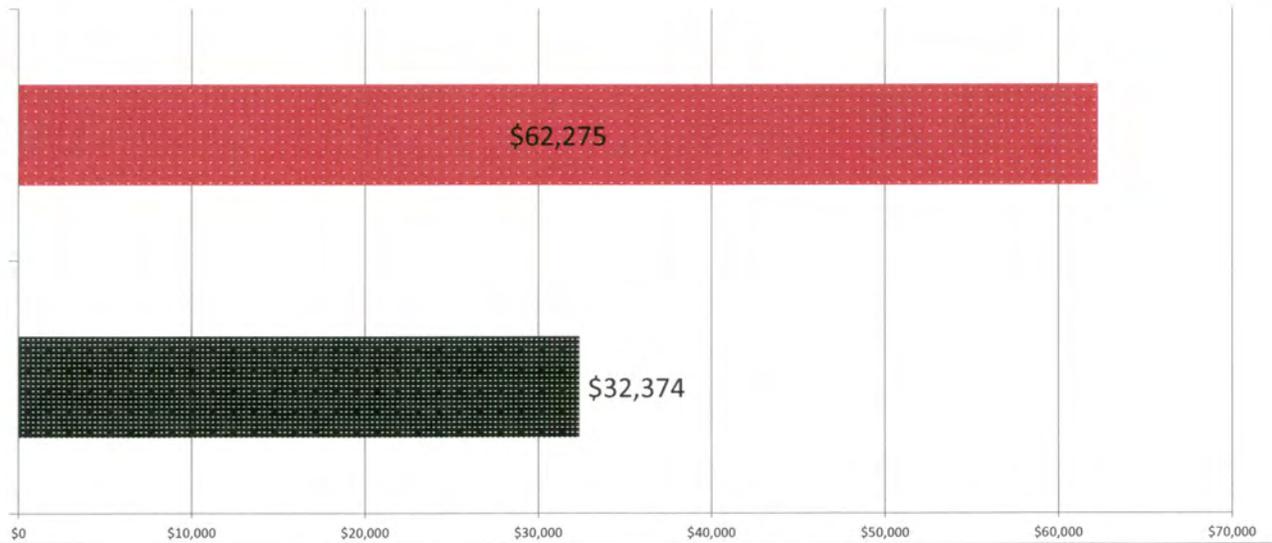


Project Cost (City's Portion)

\$62,275

Accumulative Savings

\$32,374



Summary of Community Services Department Activities for November 2016

Summary of tasks below are in conjunction with routine tasks performed by staff in providing water treatment, water distribution, wastewater collection, wastewater treatment, garbage, recycling, GIS mapping, utility billing and customer services.

Management Activities

Advertise and select candidates for interviews for new IT and Water Operator Positions. Reviewed candidates credentials and selected a couple to interview in December. Continue work on the City's CCN application. Reviewed permit requirements and worked on completing the permit. Develop info for application submission. Oversight of West Water Plant construction. Excavation of clarifier and inside building underground complete. Reviewed pay application and material submittals. Attended POA's new resident orientation meeting at Quail Point. Met some new residents and discussed projects and operations with individuals at POA Christmas Party. Met with Resort Golf Superintendent on soil sampling and irrigation operations. Discussed ways to reduce electrical consumption by managing pumping systems. Oversight of implementation of Automatic Meter system installation. Purchased 500 meters heads for installation in HSB West area. Met with vendor of radio locations. Implemented operational plans to initiate new policies and methods of measure and billing. Completed new billing system based on cubic yards and trained employees.

Continue to seek out utility bill and water loss issues. Zero and high usage accounts are being screened for accuracy or meter failures. Discuss AMI system process. Develop an ordinance for irrigation system mandated for best methods and equipment and landscape minimal requirements. Meet with Georgetown on experiences. Relocate backup server to Slickrock maintenance yard as an offsite location. Set up new UPS at that location. Oversight of site work for installation. Attended weekly Leadership Training sessions held by City Manager. Reviewed High Performance Organization for Local Governments to develop Micro Business charters.

Met with Leadership team on working collectively to implement training of HPO learned in University of Virginia LEAD course. Discussed how to "fit" concepts to our City. Continued with reviewing all job descriptions. Met with staff to discuss and revised job descriptions to better represent functions and tasks of today's system demands. Met with Engineer on Water Plant Sludge permit for Freedom Ranch. Continued work of TCEQ permit application and lab testing protocol for site. Participated in Departmental Team Building luncheons. Field Operations met with Plant Operations to discuss importance of Values and define list for December Meeting. Continued discussions with Community Service staff on Leadership and High Performance Organizational training. Discuss logistics Myers Briggs personality tests. Revised City's Wastewater contract billing spread sheets for Llano County MUD and Cottonwood Shores as per City contracts. Provided revised file to Utility Billing Staff. Met with Texas Water Development Board on Goldwater Project. Discussed City's Water conservation initiatives and provided data for state database on water conservation.

Prepared documents related to Boiled Water Notices to be utilized through the use of the Emergency Response Center/City's Emergency Responses Plan. Plan exercises. Developed two separate presentations for Citizen's Academy. Attended two separated sessions, first to discuss Utility Billing and second for the Utility Operations. Met with City Manager and Mayor on billing issue with regards to complaint on condo utility and garbage rates. Determine appropriate response to complaint. Met with Operational and Utility Billing Staff on Microbusiness group meetings to be formed after first of 2017. Discuss employee and management roles in committee. Provide update connection information for 2106 Impact Fee study update - revised due to recent annexation.

Operational Projects

Meter replacement program - 51 meter replacements and 4 new water and wastewater taps since beginning (October) of Fiscal Year. System chlorine flushing and customer assistance for water quality issues - tracking chlorine and ammonia levels in distribution system. Flush extra for odor & taste issues.

Repaired 3 water mainline leaks and 0 sewer leaks in November. There was no substantial water leak in to report for November. Implemented AMI Software and hardware that will replace existing AMR heads. Reviewed propagation study of area to optimize locations of radio collectors and repeaters. Ordered over 1,000 AMI meter heads to be placed on existing water meters and software for system. Setting up integration and training for system operations. Met with Plant and Field Operations Staff on Chlorine Residuals issues within the Distribution system. Developed a plan to valve off undeveloped dead end mains. Met with new GIS Administrator on GIS historical operations and provided incite in development of system for City's future uses. Met with Engineer on TCEQ Wastewater Land Application Permit. Submitted application to TCEQ and finalize information requested by TCEQ. Finalized TCEQ Tier II evaluation as a result of Acute Coliform Violation issue of September 24th. Met with TCEQ Staff and began to compile data for submission.

Large Capital Projects

Continued work with Engineer on construction for West Treatment Plant expansion. Reviewing submittals and construction pay applications. Attend construction meetings. Met with Engineer on CCN Boundary permit to include newly annexed and City's ETJ area not conflicting with other CCNs. Working to complete application. Developed service options for areas proposed to be included with CCN permit area. Acquired GIS data for areas out of City limits. Work on utility layout. Construction meeting with contractor and City staff on West Water Treatment Plant Expansion project. Met with contractor on construction issues and submittals. Began discussion with Engineer on rehabilitation of 750,000 gallon High Storage water tank on Pawnee. Preparing specifications and timeline of project.

Training Activities

Shelby Elliot is completing Basic Water course through on line training. She will test for her "D" Certification once complete.

DEVELOPMENT SERVICES
NOVEMBER 2016 ACTIVITY REPORT

Meetings with the following:

1. Ken Cleveland regarding excavated boat dock and retaining wall on Matern Island.
2. Bill Smyrl regarding Parks at Horseshoe Bay Planned Development.

Other Meetings I attended:

1. Continuation of 3-Day Leadership Training in Marble Falls.
2. Texas Chapter American Planning Association Annual Conference in San Antonio.
3. Site visit to 707 Pecan Crossing with Tim Foran regarding drainage complaint.
4. Myers Briggs Type Indicator Assessment Workshop
5. Monthly Safety Meeting.
6. City Council.
7. Emergency Operations Center Management Workshop.
8. Two Leadership Team Meetings.
9. Two Department staff meetings, one regarding City values and leadership philosophy.
10. Site visit with Stan Farmer and Tim Foran regarding drainage issue at end of Golden Reserve onto Summit Rock golf cart path.
11. Ken Burgess, Bill Parsons, James Holloway and Sam Tarbet regarding outdoor lighting at First Capital Bank.
12. Horseshoe Bay POA new resident open house and POA Christmas Open House.

Other Activity:

1. Completed first draft identifying possible ordinance amendments that could improve the City's Scenic Cities ranking.
2. Began review of Parks at Horseshoe Bay PD submittal.
3. Developed staff review costs for first review of Siena Grove PD for Mike Walsh.
4. Took Thanksgiving Week off.

Code Enforcement Officer Activities from 10/01/16 (Fiscal Year) To Date Summary:

- Red Tags Issued: 5
- Citations and Court Summons Issued: 0
- Certified Letters Sent: 7
- Total Vehicles Removed: 3
- Regular Letters Sent/Posted: 12
- Phone calls for Yard Lights/Addresses: 11
- Development Services Director Minor Plats approved: 4



CITY OF HORSESHOE BAY



DEVELOPMENT SERVICES NOVEMBER 2016 ACTIVITY REPORT

Building Permits					
Completed Application Received	ATS Review Completed	Date Issued To Customer	Type	Address	Owner
10/26/2016	11/1/2016	11/1/2016	Interior Remodel	304 Hi There #133	Robin Downs
10/31/2016	11/3/2016	11/4/2016	Re-Roof	200 Full Moon Units 7-10	Full Moon POA
10/28/2016	11/7/2016	11/7/2016	Deck & Outdoor Kitchen	1807 Fault Line Dr	James Mason
10/31/2016	11/3/2016	11/8/2016	Bathroom Remodel	The Waters Unit 26	Jahaira Patel
11/2/2016	11/3/2016	11/8/2016	Pool	203 Wennmohs	Emily Ware
10/21/2016	10/27/2016	11/8/2016	Carport	100 Uplift	Larry Malloy
11/2/2016	11/8/2016	11/14/2016	Residential	104 Bottom's Up	Edwin & Kristi Lofton
10/28/2016	11/8/2016	11/15/2016	Boat Dock, Deck	409 Lighthouse Drive	David Bohne
11/8/2016	11/16/2016	11/16/2016	Fence	512 Saddlehorn	Russ Boyd
9/9/2016	11/4/2016	11/17/2016	Deck Replacement, Fabric Awning	400-A Fault Line Dr	Terry Johnson
8/31/2016	9/7/2016	11/17/2016	Honor Garden	201 Dalton Circle	St. Paul the Apostle Church
11/11/2016	11/17/2016	11/17/2016	Exterior Remodel	405 Short Circuit #2	Ricardo Gonzalez
11/17/2016	6/6/2016	11/17/2016	Residential	401 Matern Court	Timm Baumann
11/8/2016	11/16/2016	11/17/2016	Re-Roof	104 Silver Spur	Andy & Trish Cherne
10/19/2016	11/1/2016	11/18/2016	Center Median Lighting	300 Clayton Nolen Dr	Horseshoe Bay POA
11/9/2016	11/16/2016	11/17/2016	Awning	319 N. Horseshoe Bay Blvd	Tiffany Mann
11/10/2016	11/17/2016	11/23/2016	Exterior Remodel	405 Short Circuit #1	SVD Investment Trust
11/11/2016	11/28/2016	11/28/2016	Boat Dock, 12 Boat Slips	Diagonal Drive	Sam Boyd
11/4/2016	11/18/2016	11/29/2016	Residential	315 Apache Tears	Wingspan DBA Falcon Homes Builders

Residential Permits	FY 14	FY 15	FY 16	FY 17
October	3	9*	2*	8*
November	5	3	2	3
December	6	6*	11	
January	1	3	5	
February	2	2	7	
March	1	2	1	
April	2*	2	3	
May	2	7	10*	
June	11	6	10*	
July	4*	5	4	
August	3	4	3	
Yearly Total	47	54	64	11

*Indicates one Single-family permit in the ETJ

Department Activity Report	November
Residential Plan Reviews submitted to ATS	12
Residential Permits Issued	3
Plan Reviews	25
ATS Inspections	76
Garage Sale Permits Issued	0
Variances	0
Mobile Homes	0
Plat/Replat (Incl. Minor Plats)	4
Planned Development	0
Zoning Amendments/ CUP	1
Requests for information	620

MONTHLY RESIDENTIAL PERMIT TRACKING
11/30/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. Months on Permit	Permit Expires
26	106 Blue Yonder	2	Applehead	3/3/2016	9/26/2016	9	9/3/2017
27	106 Diamond Hill	2	Applehead	4/4/2016	11/22/2016	10	10/4/2017
4	307 Outcrop-Note 3	3	Horseshoe Bay West	6/16/2016-Repermit	9/25/2015	0.5	12/16/2016
5	601 Mountain Leather-Note 4	3	Horseshoe Bay West	11/7/2015-Repermit	None Requested	0.5	12/16/2016
6	1202 Sun Ray	3	Horseshoe Bay West	7/28/2015	10/27/2016	2	1/28/2017
8	1113 Mountain Leather	3	Horseshoe Bay West	8/25/2015	10/12/2016	2.5	2/25/2017
11	101 Lachite-Note 5	3	Horseshoe Bay West	9/15/16-Repermit	6/16/2016	3.5	3/15/2017
13	201 Mountain Leather	3	Horseshoe Bay West	11/7/2016-Repermit	11/3/2016	4	3/26/2017
14	100 Gallop	3	Horseshoe Bay West	10/20/2015	2/16/2016	4.5	4/20/2017
16	801 Silver Hill	3	Horseshoe Bay West	11/4/2015	3/4/2016	5	5/4/2017
18	112 Jade	3	Horseshoe Bay West	12/3/2015	4/18/2016	6	6/3/2017
19	325 Parallel Circle	3	Horseshoe Bay WEst	12/3/2015	None Requested	6	6/3/2017
23	306 Apache Tears	3	Horseshoe Bay West	2/8/2016	4/26/2016	8	8/8/2017
25	211 Plenty Hills	3	Horseshoe Bay West	2/19/2016	8/19/2016	8.5	8/19/2017
29-36	100-112&116-204 Tuscan Dr.-Note 6	3	Horseshoe Bay West	5/10/2016	7/25/2016	11.5	11/10/2017
39	103 Still Water	3	Horseshoe Bay West	6/1/2016	11/28/2016	12	12/1/2017
42	204 Mountain Home	3	Horseshoe Bay West	6/15/2016	11/15/2016	12.5	12/15/2017
49	103 Whistle Stop	3	Horseshoe Bay West	7/27/2016	9/26/2016	14	1/27/2018
50	101 Lost Buck	3	Horseshoe Bay West	7/28/2016	11/30/2016	14	1/28/2018
51	1411 Hi Circle South	3	Horseshoe Bay West	8/1/2016	10/12/2016	14	2/1/2018
55	401 Cat Canyon	3	Horseshoe Bay West	9/7/2016	10/25/2016	15	3/7/2018
56	303 Fieldspar	3	Horseshoe Bay West	9/16/2016	10/13/2016	15.5	3/16/2018
58	339 Sun Ray	3	Horseshoe Bay West	9/21/2016	10/6/2016	15.5	3/21/2018
60	1004 Sun Ray	3	Horseshoe Bay West	10/3/2016	11/17/2016	16	4/3/2018
61	1110 Sun Ray	3	Horseshoe Bay West	10/3/2016	11/29/2016	16	4/3/2018
64	203 Wennmohs	3	Horseshoe Bay West	10/19/2016	None Requested	16.5	4/19/2018
69	104 Bottom's Up	3	Horseshoe Bay West	11/14/2016	11/29/2016	17	5/14/2018
70	401 Matern Court	3	Horseshoe Bay West	11/17/2016	None Requested	17.5	5/17/2018
71	401 Matern Court	3	Horseshoe Bay West	11/17/2016	None Requested	17.5	5/17/2018

72	315 Apache Tears	3	Horseshoe Bay West	11/29/2016	None Requested	18	5/29/2018
73	1504 Hi Fault Dr.	3	Horseshoe Bay West	NYI			
74-81	Tuscan Dr.	3	Horseshoe Bay West	NYI			
82	2823 Faultline Drive	3	Horseshoe Bay West	NYI			
20	101 Harbor Light	4A	Horseshoe Bay	12/4/2015	9/21/2016	6	6/4/2017
46	402 Lighthouse Dr.	4A	Horseshoe Bay	6/29/2016	8/19/2016	13	12/29/2017
52	311 Short Circuit	4A	Horseshoe Bay	8/1/2016	11/15/2016	14	2/1/2018
53	309 Short Circuit	4A	Horseshoe Bay	8/1/2016	11/15/2016	14	2/1/2018
59	311 Sombrero	4A	Horseshoe Bay	9/30/2016	10/20/2016	16	3/30/2018
65	1323 Hi Circle North	4A	Horseshoe Bay Proper	10/24/2016	None Requested	16.5	4/24/2018
66	1310 Hi Circle South	4A	Horseshoe Bay	11/29/2016	None Requested	17	4/24/2018
1	2401 Saddle Gun-Repermit-Note 1	4B	Horseshoe Bay South	2/17/2016-Repermit	2/11/2014	0	3/21/2016
43	1124 Stampede	4B	Horseshoe Bay South	6/16/2016	11/8/2016	12.5	12/16/2017
40	703 Pecan Crossing	6	Pecan Creek	6/2/2016	11/30/2016	12	12/2/2017
45	108 Gillespie Court	6	Pecan Creek	6/28/2016	9/12/2016	13	12/28/2017
54	100 Gillespie Ct.	6	Pecan Creek	9/1/2016	11/29/2016	15	3/1/2018
12	155 La Serena Loop	9	Escondido	9/21/2015	9/7/2016	3,5	3/21/2017
15	105 Plaza Escondido	9	Escondido	11/3/2015	7/21/2016	5	5/3/2017
22	107 La Bonita	9	Escondido	1/8/2016	11/18/2016	7	7/8/2017
48	112 Las Puertas	9	Escondido	7/15/2016	8/18/2016	13.5	1/15/2018
57	283 La Serena Loop	9	Escondido	9/19/2016	10/12/2016	15.5	3/19/2018
63	169 Encantada	9	Escondido	10/19/2016	None Requested	16.5	4/19/2018
68	133 La Serena Loop	9	Escondido	10/28/2016	None Requested	17	4/28/2018
83	174 Encantada	9	Escondido	NYI			
84	172 Encantada	9	Escondido	NYI			
9	813 Trails Parkway	11	The Trails	9/3/2015	2/23/2016	3	3/3/2017
21	301 The Trails Parkway	11	The Trails	1/7/2016	8/15/2016	7	7/7/2017
28	810 The Trails Parkway	11	The Trails	4/8/2016	10/31/2016	10	10/8/2017
44	132 Rock N Robyn	11	The Trails	6/21/2016	11/28/2016	13	12/21/2017
67	101 Kathy Cove	11	The Trails	10/27/2016	None Requested	17	4/27/2018
2	312 Nattie Woods-Repermit-Note 2	12	Summit Rock	12/5/2016-Repermit	10/20/2016	0	9/11/2016
3	316 Nattie Woods-Repermit-Note 2	12	Summit Rock	12/5/2016-Repermit	10/20/2016	0	9/11/2016
7	627 Passion Flower	12	Summit Rock	8/5/2015	11/17/2016	2	2/5/2017
17	120 Azalea Loop	12	Summit Rock	12/2/2015	11/2/2016	6	6/2/2017

24	101 Grove Ct	12	Summit Rock	2/9/2016	9/2/2016	8	8/9/2017
41	301 Grove Court	12	Summit Rock	6/14/2016	10/26/2016	12.5	12/14/2017
47	221 Grove Ct	12	Summit Rock	7/1/2016	8/16/2016	13	1/1/2018
10	3340 W SH 71	ETJ	ETJ	9/14/2015	2/4/2016	3.5	3/14/2017
37	129 Wilderness Drive East	ETJ	ETJ	5/18/2016	8/25/2016	11.5	11/18/2017
38	115 Wilderness Drive East	ETJ	ETJ	6/1/2016	11/28/2016	12	12/1/2017
62	414 Twisted Oak	ETJ	ETJ	10/12/2016	11/8/2016	16	4/12/2018

NYI - Not Yet Issued. Permit is ready for pick-up by builder/contractor

NOTES

- 1 Staff to begin the process to take the building to Municipal Court for an Order for Repair.
- 2 Doug Jaffe II is purchasing the properties and Westway Builders is to provide plans to complete the 2 buildings.
- 3 Contractor was granted Repermit on 6/16/2016 for 6 months - expires on 12/16/16
- 4 Contractor to notify us when construction is to start
- 5 Repermit issued on 9/15/16.
- 6 First 8 of 16 units- last Phase of The Enclave - Two 4 Unit Permits remain unpaid.

**MONTHLY RESIDENTIAL PERMIT TRACKING
11/30/2016**

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. Months on Permit	Permit Expires
1	2401 Saddle Gun-Repermit-Note 1	4B	Horseshoe Bay South	2/17/2016-Repermit	2/11/2014	0	3/21/2016
2	312 Nattie Woods-Repermit-Note 2	12	Summit Rock	12/5/2016-Repermit	10/20/2016	0	9/11/2016
3	316 Nattie Woods-Repermit-Note 2	12	Summit Rock	12/5/2016-Repermit	10/20/2016	0	9/11/2016
4	307 Outcrop-Note 3	3	Horseshoe Bay West	6/16/2016-Repermit	9/25/2015	0.5	12/16/2016
5	601 Mountain Leather-Note 4	3	Horseshoe Bay West	11/7/2015-Repermit	None Requested	0.5	12/16/2016
6	1202 Sun Ray	3	Horseshoe Bay West	7/28/2015	10/27/2016	2	1/28/2017
7	627 Passion Flower	12	Summit Rock	8/5/2015	11/17/2016	2	2/5/2017
8	1113 Mountain Leather	3	Horseshoe Bay West	8/25/2015	10/12/2016	2.5	2/25/2017
9	813 Trails Parkway	11	The Trails	9/3/2015	2/23/2016	3	3/3/2017
10	3340 W SH 71	ETJ	ETJ	9/14/2015	2/4/2016	3.5	3/14/2017
11	101 Lachite-Note 5	3	Horseshoe Bay West	9/15/16-Repermit	6/16/2016	3.5	3/15/2017
12	155 La Serena Loop	9	Escondido	9/21/2015	9/7/2016	3,5	3/21/2017
13	201 Mountain Leather	3	Horseshoe Bay West	11/7/2016-Repermit	11/3/2016	4	3/26/2017
14	100 Gallop	3	Horseshoe Bay West	10/20/2015	2/16/2016	4.5	4/20/2017
15	105 Plaza Escondido	9	Escondido	11/3/2015	7/21/2016	5	5/3/2017
16	801 Silver Hill	3	Horseshoe Bay West	11/4/2015	3/4/2016	5	5/4/2017
17	120 Azalea Loop	12	Summit Rock	12/2/2015	11/2/2016	6	6/2/2017
18	112 Jade	3	Horseshoe Bay West	12/3/2015	4/18/2016	6	6/3/2017
19	325 Parallel Circle	3	Horseshoe Bay WEst	12/3/2015	None Requested	6	6/3/2017
20	101 Harbor Light	4A	Horseshoe Bay	12/4/2015	9/21/2016	6	6/4/2017
21	301 The Trails Parkway	11	The Trails	1/7/2016	8/15/2016	7	7/7/2017
22	107 La Bonita	9	Escondido	1/8/2016	11/18/2016	7	7/8/2017
23	306 Apache Tears	3	Horseshoe Bay West	2/8/2016	4/26/2016	8	8/8/2017
24	101 Grove Ct	12	Summit Rock	2/9/2016	9/2/2016	8	8/9/2017
25	211 Plenty Hills	3	Horseshoe Bay West	2/19/2016	8/19/2016	8.5	8/19/2017
26	106 Blue Yonder	2	Applehead	3/3/2016	9/26/2016	9	9/3/2017
27	106 Diamond Hill	2	Applehead	4/4/2016	11/22/2016	10	10/4/2017
28	810 The Trails Parkway	11	The Trails	4/8/2016	10/31/2016	10	10/8/2017

MONTHLY RESIDENTIAL PERMIT TRACKING
11/30/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. Months on Permit	Permit Expires
29-36	100-112&116-204 Tuscan Dr.-Note 6	3	Horseshoe Bay West	5/10/2016	7/25/2016	11.5	11/10/2017
37	129 Wilderness Drive East	ETJ	ETJ	5/18/2016	8/25/2016	11.5	11/18/2017
38	115 Wilderness Drive East	ETJ	ETJ	6/1/2016	11/28/2016	12	12/1/2017
39	103 Still Water	3	Horseshoe Bay West	6/1/2016	11/28/2016	12	12/1/2017
40	703 Pecan Crossing	6	Pecan Creek	6/2/2016	11/30/2016	12	12/2/2017
41	301 Grove Court	12	Summit Rock	6/14/2016	10/26/2016	12.5	12/14/2017
42	204 Mountain Home	3	Horseshoe Bay West	6/15/2016	11/15/2016	12.5	12/15/2017
43	1124 Stampede	4B	Horseshoe Bay South	6/16/2016	11/8/2016	12.5	12/16/2017
44	132 Rock N Robyn	11	The Trails	6/21/2016	11/28/2016	13	12/21/2017
45	108 Gillespie Court	6	Pecan Creek	6/28/2016	9/12/2016	13	12/28/2017
46	402 Lighthouse Dr.	4A	Horseshoe Bay	6/29/2016	8/19/2016	13	12/29/2017
47	221 Grove Ct	12	Summit Rock	7/1/2016	8/16/2016	13	1/1/2018
48	112 Las Puertas	9	Escondido	7/15/2016	8/18/2016	13.5	1/15/2018
49	103 Whistle Stop	3	Horseshoe Bay West	7/27/2016	9/26/2016	14	1/27/2018
50	101 Lost Buck	3	Horseshoe Bay West	7/28/2016	11/30/2016	14	1/28/2018
51	1411 Hi Circle South	3	Horseshoe Bay West	8/1/2016	10/12/2016	14	2/1/2018
52	311 Short Circuit	4A	Horseshoe Bay	8/1/2016	11/15/2016	14	2/1/2018
53	309 Short Circuit	4A	Horseshoe Bay	8/1/2016	11/15/2016	14	2/1/2018
54	100 Gillespie Ct.	6	Pecan Creek	9/1/2016	11/29/2016	15	3/1/2018
55	401 Cat Canyon	3	Horseshoe Bay West	9/7/2016	10/25/2016	15	3/7/2018
56	303 Fieldspar	3	Horseshoe Bay West	9/16/2016	10/13/2016	15.5	3/16/2018
57	283 La Serena Loop	9	Escondido	9/19/2016	10/12/2016	15.5	3/19/2018
58	339 Sun Ray	3	Horseshoe Bay West	9/21/2016	10/6/2016	15.5	3/21/2018
59	311 Sombrero	4A	Horseshoe Bay	9/30/2016	10/20/2016	16	3/30/2018
60	1004 Sun Ray	3	Horseshoe Bay West	10/3/2016	11/17/2016	16	4/3/2018
61	1110 Sun Ray	3	Horseshoe Bay West	10/3/2016	11/29/2016	16	4/3/2018
62	414 Twisted Oak	ETJ	ETJ	10/12/2016	11/8/2016	16	4/12/2018
63	169 Encantada	9	Escondido	10/19/2016	None Requested	16.5	4/19/2018

**MONTHLY RESIDENTIAL PERMIT TRACKING
11/30/2016**

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. Months on Permit	Permit Expires
64	203 Wennmohs	3	Horseshoe Bay West	10/19/2016	None Requested	16.5	4/19/2018
65	1323 Hi Circle North	4A	Horseshoe Bay Proper	10/24/2016	None Requested	16.5	4/24/2018
66	1310 Hi Circle South	4A	Horseshoe Bay	11/29/2016	None Requested	17	4/24/2018
67	101 Kathy Cove	11	The Trails	10/27/2016	None Requested	17	4/27/2018
68	133 La Serena Loop	9	Escondido	10/28/2016	None Requested	17	4/28/2018
69	104 Bottom's Up	3	Horseshoe Bay West	11/14/2016	11/29/2016	17	5/14/2018
70	401 Matern Court	3	Horseshoe Bay West	11/17/2016	None Requested	17.5	5/17/2018
71	401 Matern Court	3	Horseshoe Bay West	11/17/2016	None Requested	17.5	5/17/2018
72	315 Apache Tears	3	Horseshoe Bay West	11/29/2016	None Requested	18	5/29/2018
73	1504 Hi Fault Dr.	3	Horseshoe Bay West	NYI			
74-81	Tuscan Dr.	3	Horseshoe Bay West	NYI			
82	2823 Faultline Drive	3	Horseshoe Bay West	NYI			
83	174 Encantada	9	Escondido	NYI			
84	172 Encantada	9	Escondido	NYI			

NYI - Not Yet Issued. Permit is ready for pick-up by builder/contractor

NOTES

- 1 Staff to begin the process to take the building to Municipal Court for an Order for Repair.
- 2 Doug Jaffe II is purchasing the properties and Westway Builders is to provide plans to complete the 2 buildings.
- 3 Contractor was granted Repermit on 6/16/2016 for 6 months - expires on 12/16/16
- 4 Contractor to notify us when construction is to start
- 5 Repermit issued on 9/15/16.
- 6 First 8 of 16 units- last Phase of The Enclave - Two 4 Unit Permits remain unpaid.



CITY OF HORSESHOE BAY



FIRE DEPARTMENT November 2016 and FY ACTIVITY REPORT

Meetings Attended - month of November:

- Nov 07 - Meeting with Stan Farmer / Jeff Koska
- Nov 09 – Leadership Meeting
- Nov 11 – Breakfast with Highland Lakes Real Estate Group
Meeting with Ron Mitchell
- Nov 15 – Assessor for Llano OEM Drill
- Nov 16 – TDEM Emergency Management workshop
- Nov 21 – Meeting with Ferrara sales representative
- Nov 22 – Council Meeting
- Nov 23 – Leadership Meeting
- Nov 24 – Community Dinner at Central Fire Station
- Nov 29 – Part-time Firefighter interviews
- Nov 30 – Part-time Firefighter interviews
Leadership Meeting

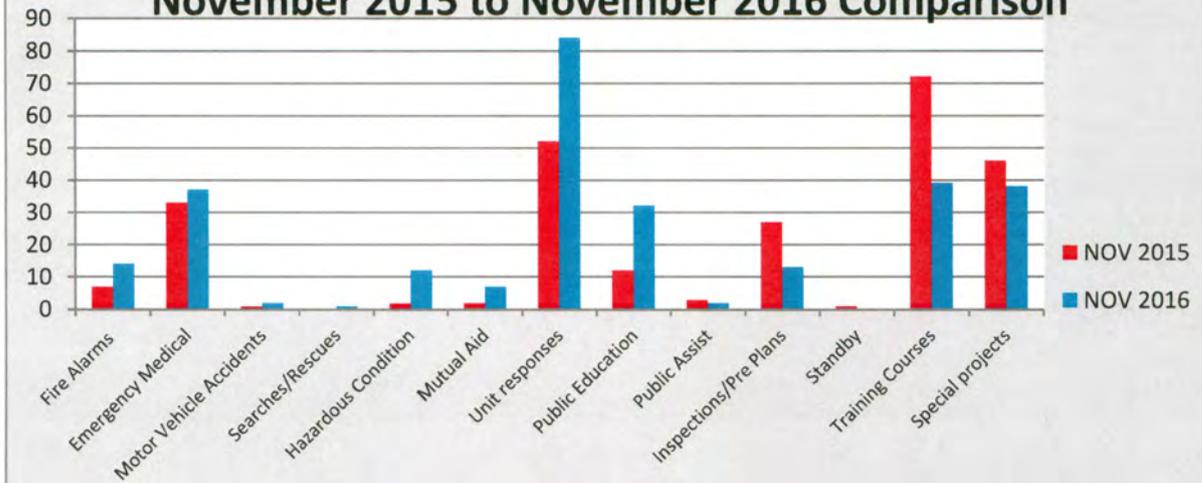
Notable Training – High Performance Organization Training for Department leaders

- Mass Casualty drill in Marble Falls
- MBTI training for entire department,

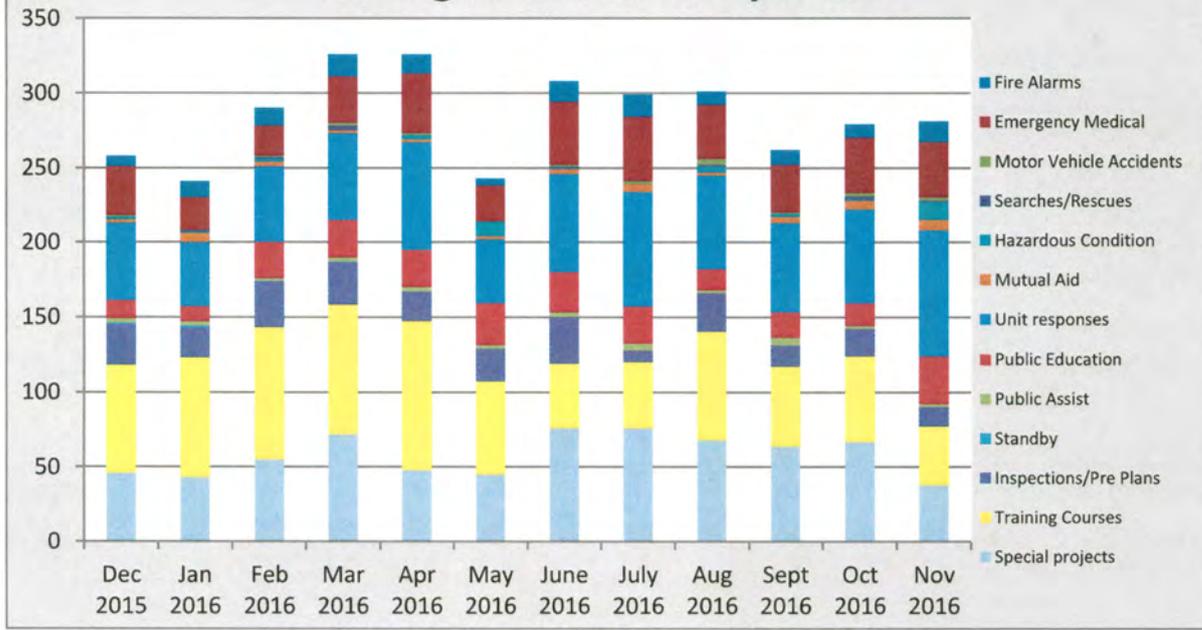
OPERATIONS	Nov 2016	Nov 2015	FYTD 2017	FYTD 2016
Fire Alarms (all types-buildings, vehicles, etc.)	14	7	23	20
Emergency Medical	37	33	74	67
Motor Vehicle Accident	2	1	4	1
Searches and/or Rescue	1	0	3	0
Hazardous Condition	12	2	13	3
Mutual Aid	7	2	13	5
Number of unit responses	84	52	147	109
Public Education/Relations	32	12	47	29
Public Service or Assistance	2	3	4	5
Inspections/Preplans	13	27	31	45
Standby Public Safety	0	1	0	1
Training programs	39	72	96	129
Spec. projects (i.e. spec. meetings & other work details)	38	46	105	109
Totals	281	258	560	523

Monthly Response Time: 5.32 minutes

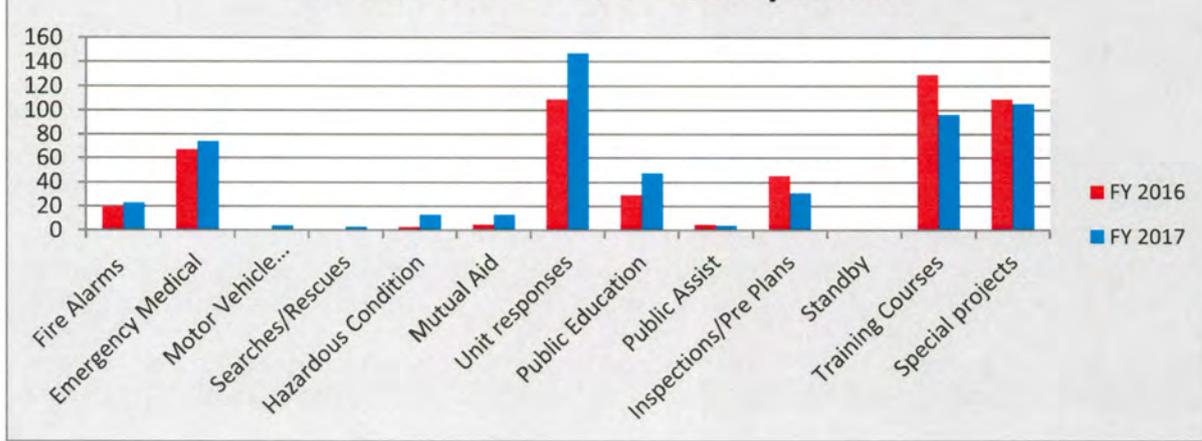
November 2015 to November 2016 Comparison



Rolling 12 Month Comparison



FY 2016 & FY 2017 Comparison





CITY OF HORSESHOE BAY



POLICE DEPARTMENT NOVEMBER 2016 and FY ACTIVITY REPORT

During the month of November 2016 there were eighteen (18) new cases reported to our department. The November cases consisted of six (6) felony cases, nine (9) misdemeanor cases, and three (3) non-criminal cases. A total of three (3) traffic accidents were investigated by officers. Officers arrested eight (8) persons during the month. The department cleared sixteen (16) new and old Horseshoe Bay cases in the month of November. Fifteen (15) residents requested home security watches during November. Also local businesses, amenities, and construction sites continued to be checked thoroughly on a daily basis. Overall, the department responded to four three hundred sixty-five (365) calls for service, including twenty-three (23) alarms for the month of November.

During the month of November, 2016, thirteen (13) new cases were assigned to CID for follow up investigation. Eight (8) of those were a misdemeanor grade. There were four (4) felony level cases, and one (1) investigation was non-criminal in nature. CID conducted nine (9) other investigations, which consisted of civil matters and background investigations that did not generate case reports. A total of one hundred and thirty four (134) persons were interviewed by investigators. These interviews resulted in eight (8) witness/victim statements. CID cleared six (6) active cases during the month and conducted three (3) searches resulting in the collection of three (3) items of evidence. CID assisted the Patrol Division in covering five (5) Patrol Shifts, and had twenty six (26) training hours this month. CID and Patrol recovered stolen property valued at an estimated worth of \$5,000.

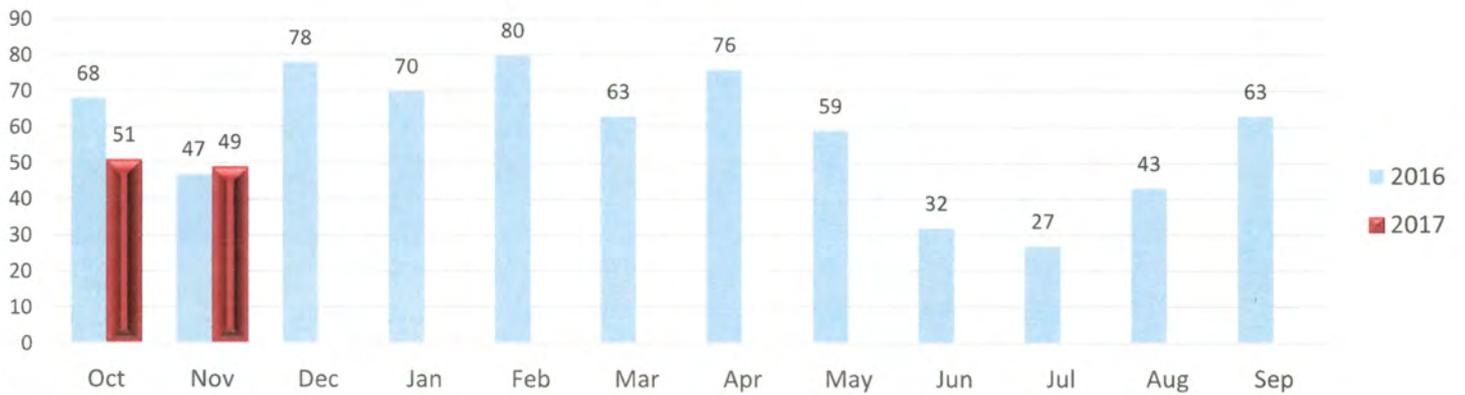
OPERATIONS	NOV 2016	NOV 2015	FYTD 2017	FYTD 2016
Dispatch For Service	365	480	774	1061
Verbal Warnings	49	47	100	115
Warnings	82	90	155	200
Citations	17	23	39	60
Arrest	8	14	18	27
Code Enforcement	54	53	132	111
Traffic Accidents	3	2	4	8
Home Security Watches	15	17	33	33
Alarms	23	17	46	35
Felony Cases	6	6	7	7
Misdemeanor Cases	9	19	23	42
Non-Criminal Cases	3	8	12	12
Total Reports (New)	18	33	42	61
Cases Cleared (Old & New)	16	20	37	37

Response Time 5.94

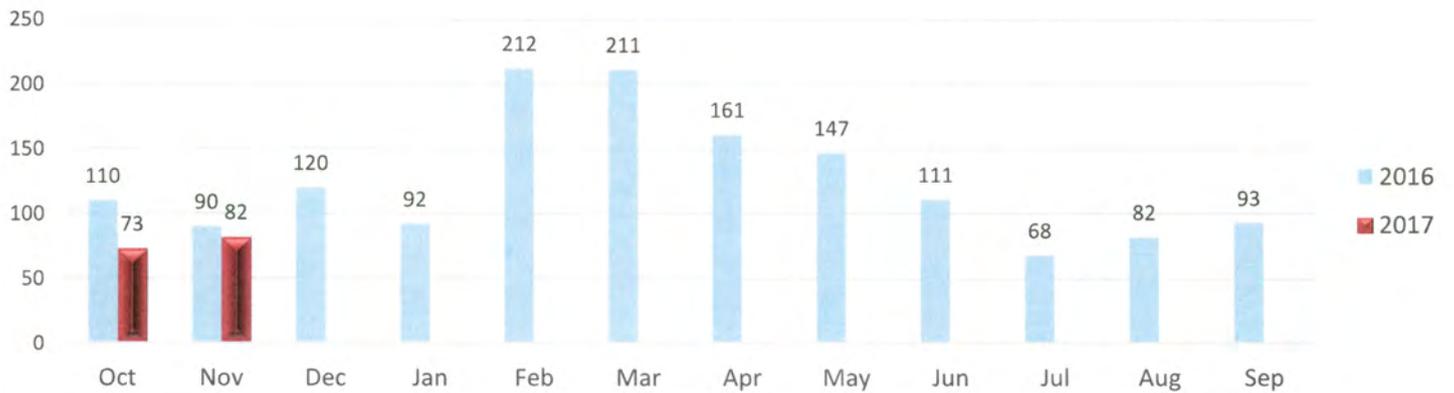
Horseshoe Bay Police Department Dispatch Calls for Service FYTD (2016 - 2017)



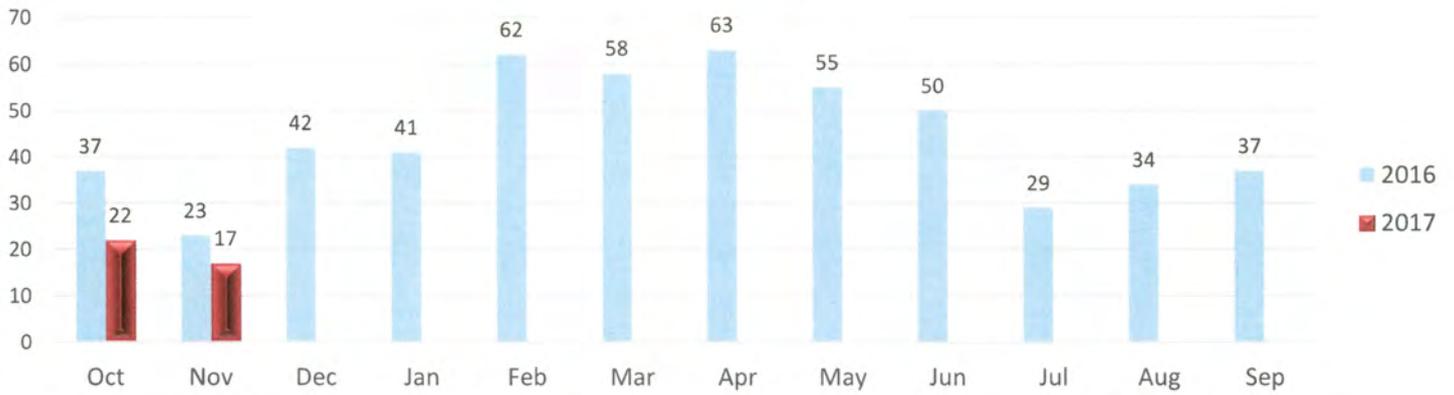
Horseshoe Bay Police Department Verbal Warnings FYTD (2016 - 2017)



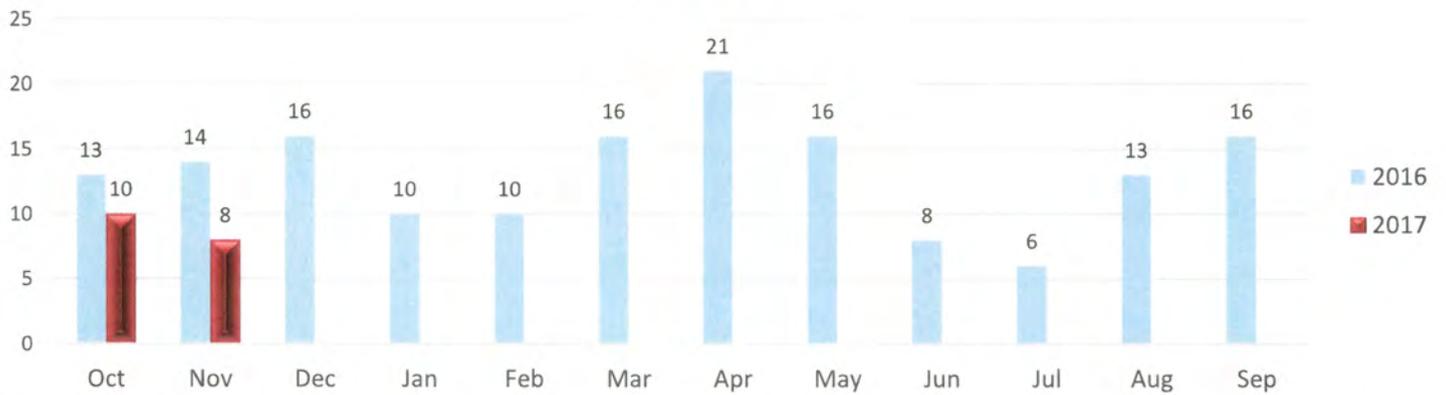
Horseshoe Bay Police Department Warnings FYTD (2016 - 2017)



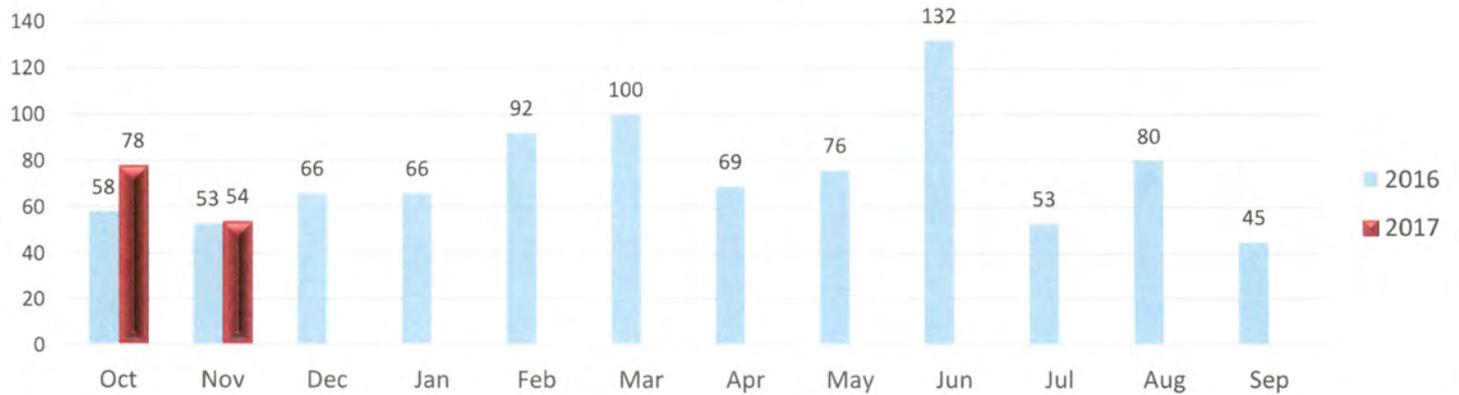
**Horseshoe Bay Police Department
Citations FYTD
(2016 - 2017)**



**Horseshoe Bay Police Department
Arrest FYTD
(2016 - 2017)**



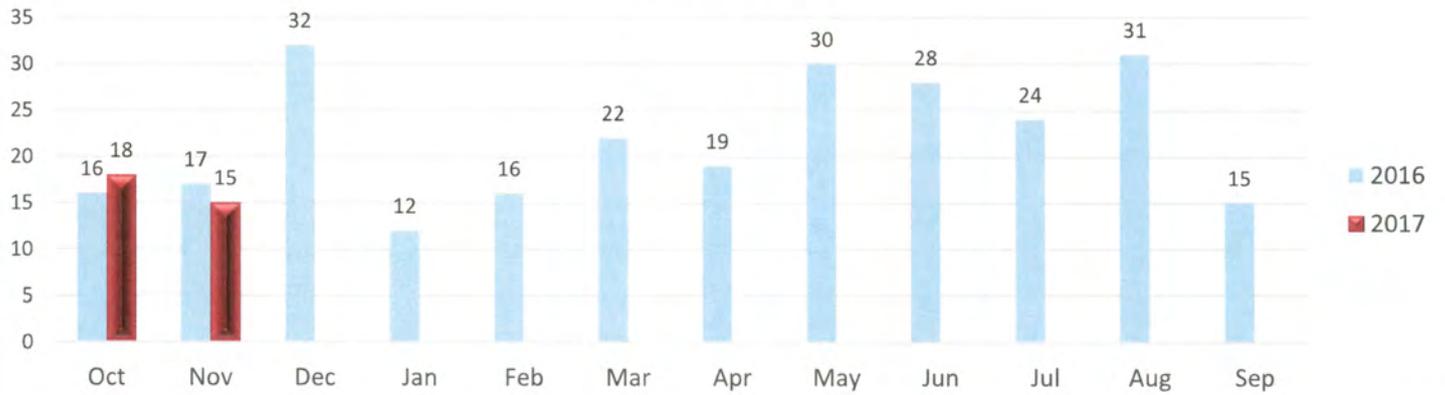
**Horseshoe Bay Police Department
Code Enforcement FYTD
(2016-2017)**



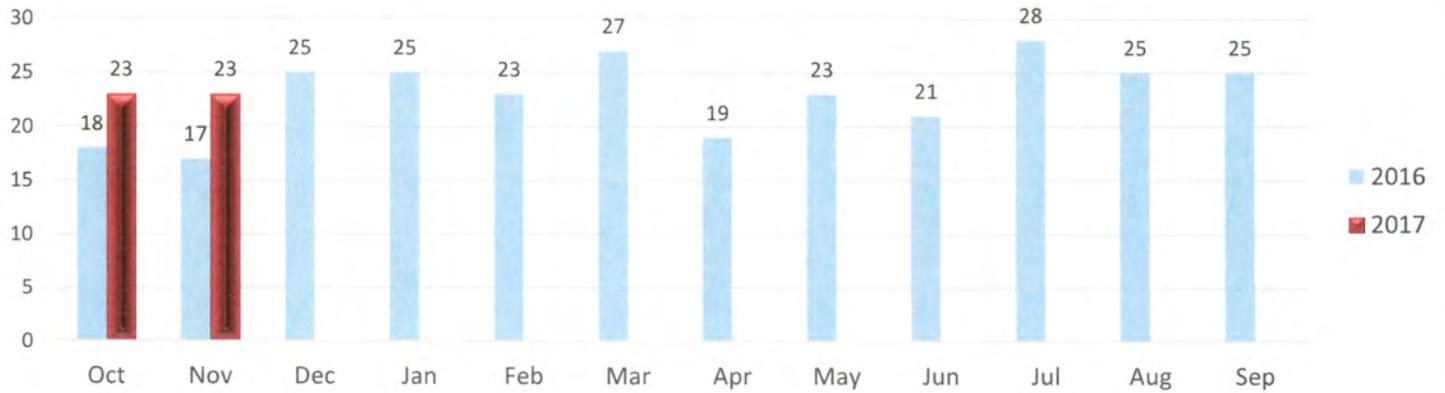
**Horseshoe Bay Police Department
Traffic Accidents FYTD
(2016 - 2017)**



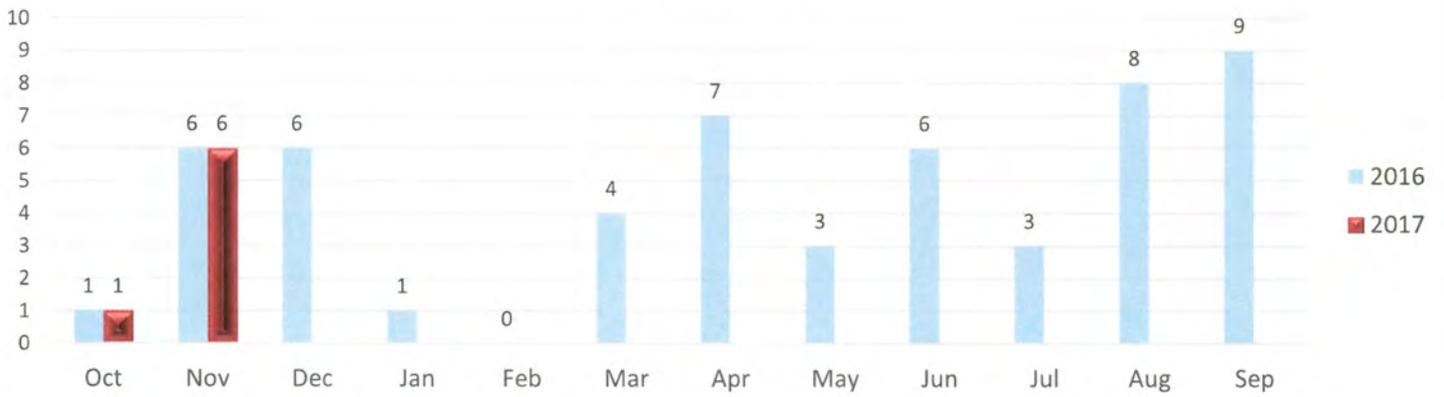
**Horseshoe Bay Police Department
Home Security Watches FYTD
(2016 - 2017)**



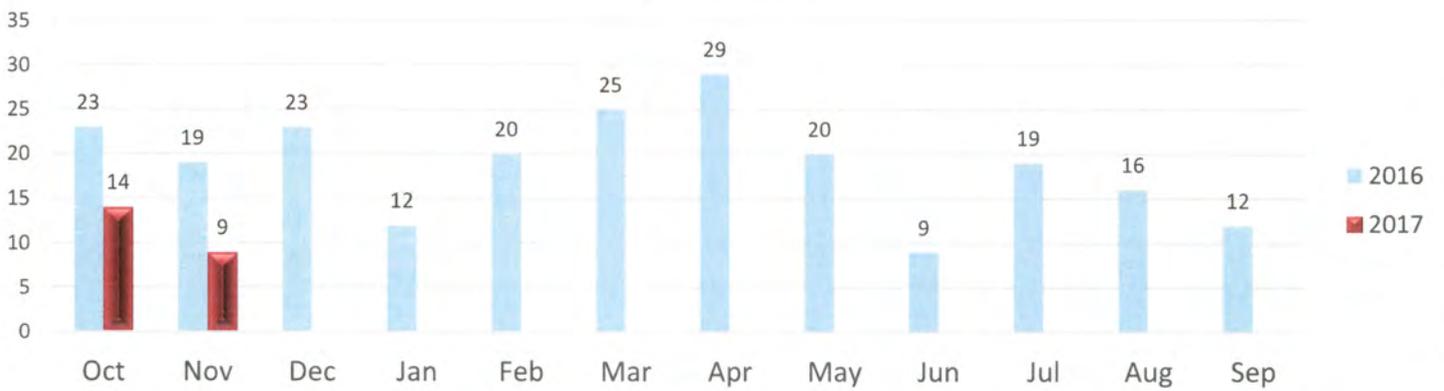
**Horseshoe Bay Police Department
Alarms FYTD
(2016 - 2017)**



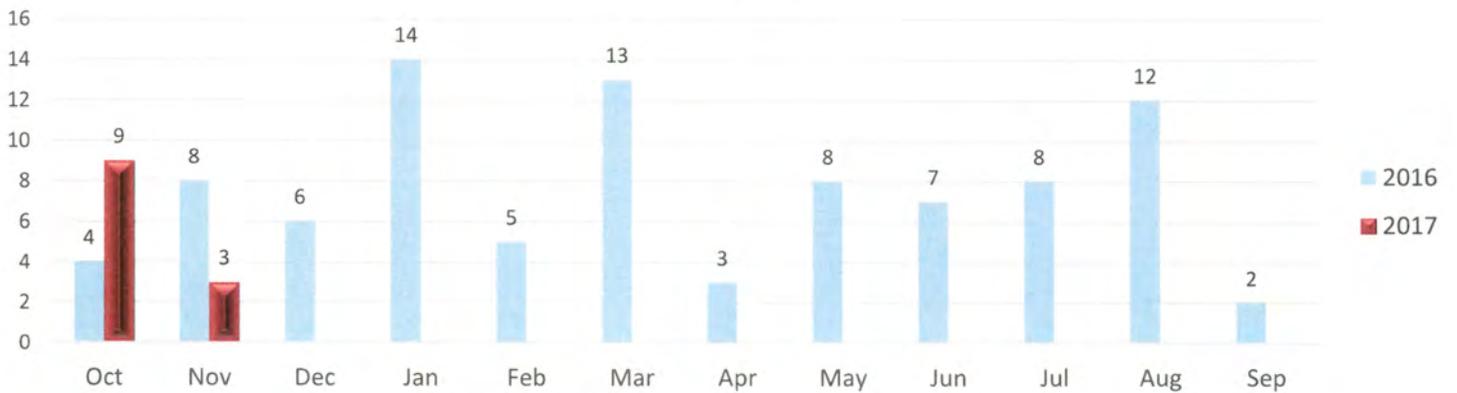
**Horseshoe Bay Police Department
Felony Cases FYTD
(2016 - 2017)**



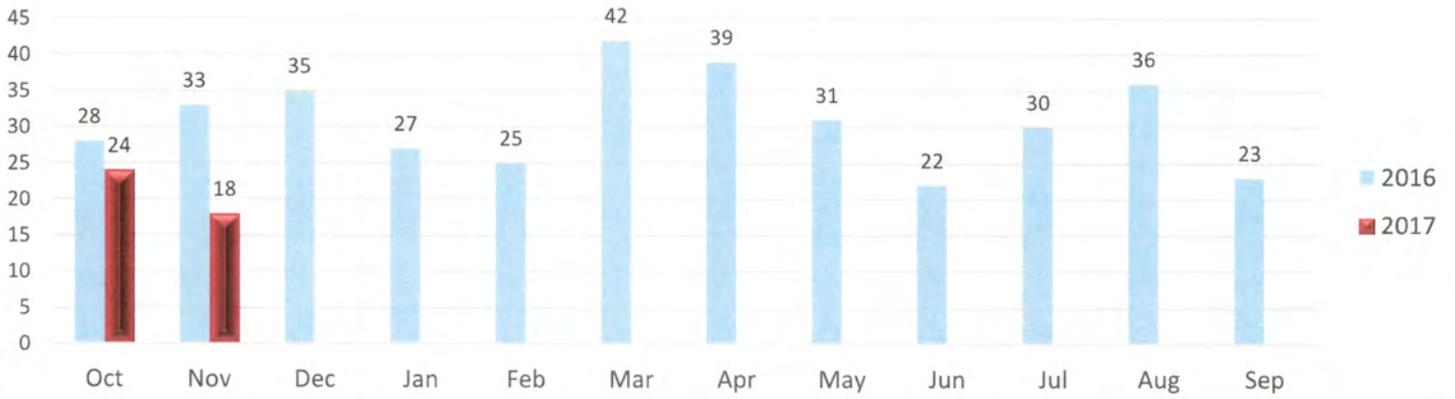
**Horseshoe Bay Police Department
Misdemeanor Cases FYTD
(2016 - 2017)**



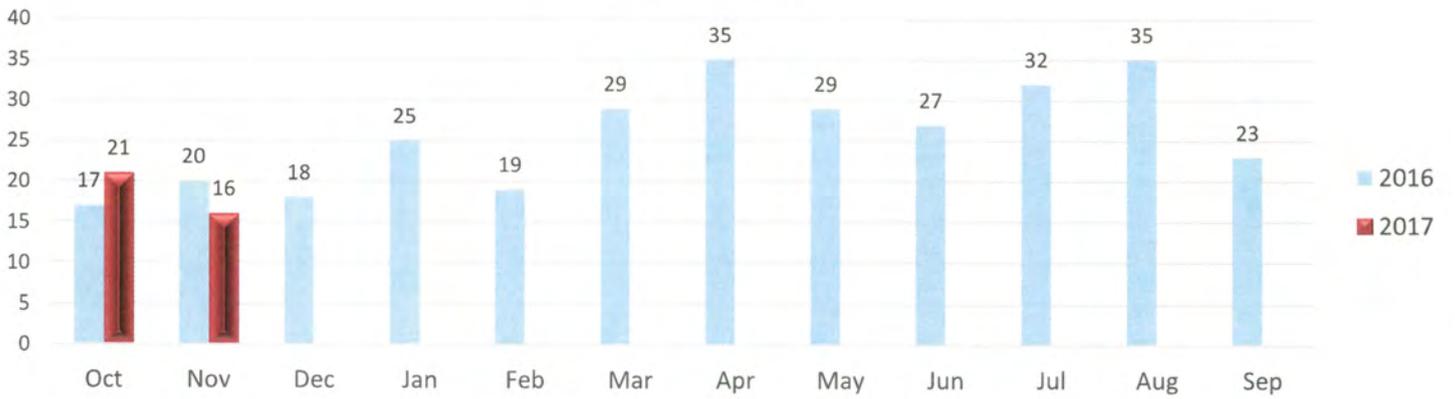
**Horseshoe Bay Police Department
Non-Criminal Cases FYTD
(2016 - 2017)**



Horseshoe Bay Police Department
Total New Reports FYTD
(2016 - 2017)



Horseshoe Bay Police Department
Old & New Cases Cleared FYTD
(2016 - 2017)





CITY OF HORSESHOE BAY



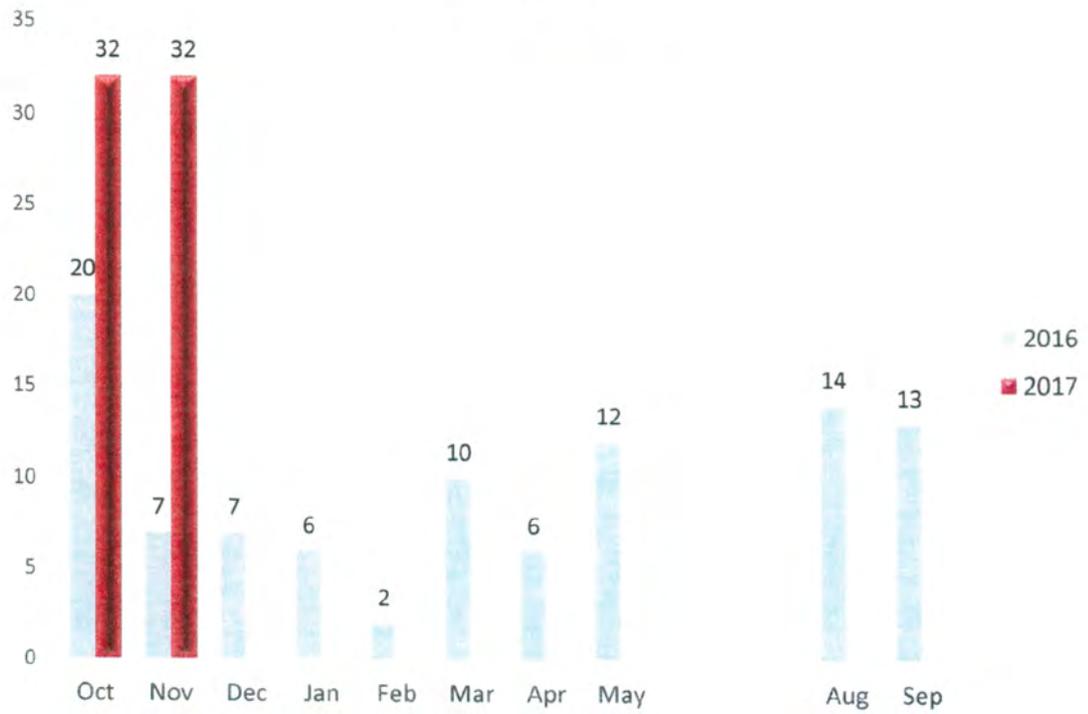
ANIMAL CONTROL NOVEMBER 2016 and FY ACTIVITY REPORT

The Animal Control Person handled approximately one hundred sixty (160) calls within the month of November. Ninety-three (93) of the calls were dispatched through either the Horseshoe Bay Police Department or Marble Falls Police Department, while sixty-seven (67) of the calls were initiated by the Animal Control Officer.

The above information reflects the number of calls handled, but does not include the number of times traps were checked and did not have an animal in them. Police officers assisted or were assisted by the A.C.O. in thirteen (13) of the calls for the month of November.

OPERATIONS	NOV 2016	NOV 2015	FYTD 2017	FYTD 2016
Buck Carcasses	4	3	11	9
Doe Carcasses	28	4	49	10
Fawn Carcasses	0	0	4	8
Total Deer Carcasses:	32	7	64	27
Other Carcasses	14	10	48	13
Blue Lake Carcasses	0	0	0	0
Total All Carcasses:	46	17	112	40
Cat related calls	5	8	7	11
Dog related calls	17	8	31	19
Total Other calls	92	41	157	131
Total Calls:	160	74	307	201

Horseshoe Bay Animal Control
Deer Carcasses FY
(2016 - 2017)





CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council

A handwritten signature in black ink, appearing to be "SRF", is written over the text "City Manager, Stan R. Farmer".

From: City Manager, Stan R. Farmer

Re: Discussion Regarding the Poor Condition of FM 2147 After Being Repaved by Texas Department of Transportation from Ferguson Road to Highway 71

Enclosures: None



CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council

A handwritten signature in black ink, appearing to be "S. Farmer", written over the text "City Manager, Stan R. Farmer".

From: City Manager, Stan R. Farmer

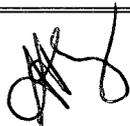
Re: Discussion Regarding Concerns About Additional Traffic on FM 2147 in the Event the Wirtz Bridge Dam is Approved and the Need for an Outlet Either to US Highway 281 or State Highway 71

Enclosures: None



CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council 

Thru: Stan R. Farmer, City Manager

From: Eric W. Winter, Development Services Director

RE: Request for a Variance from Section 3.06.015(i) of the Sign Ordinance to Allow Replacement of an Existing Wall Sign Located at 9710 Farm to Market 2147, that has an Approved Variance with a Larger Sign that is Sixteen Feet Long which further Exceeds the Width Requirement, *Jarrett Bates and Jeremy Reed the Harbor Group, Applicant*

On March 20, 2012, City Council approved a 4 foot 1 inch Variance from the 5 foot maximum width requirement and a 2 foot 1.33 inch Variance from the 4 foot maximum height requirement of Section 3.06.015(i) of the Sign Ordinance for a Wall Sign for *The Trails in Horseshoe Bay Center*, allowing that sign to be 9 feet 1 inch wide by 6 feet 1.33 inches high. This request is for the City Council to grant an additional 6 foot 11 inch Variance on top of the previously granted 9 foot 1 inch Variance, to allow erection of a new 16 foot wide by 5.4 foot high sign for the Harbor Group Keller Williams Realty office. The two previous Variances serve as the basis upon which any further Variances are required, so there is no need for a height Variance for this sign.

The City Council may grant a Variance upon affirmative written findings as to the following elements:

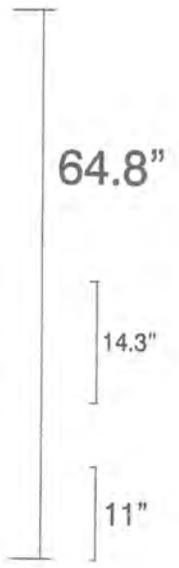
1. The unusual shape or topography of the property in question or some other significant factor prevents signage allowable under the provisions of this Ordinance from adequately identifying the business or other activity located on the subject property. The applicant states "Backlighting is required. The letters in the sign are the minimum width required to fit the lighting inside the letters." Staff's review found that to be the case.
2. The Variance is not contrary to the public interest. The applicant states "Letters are the same height as the previous letters for The Trails office sign and smaller than the letters on many signs on buildings around Horseshoe Bay." Staff's review found that the total height of the letters are actually shorter than the height Variance previously approved by Council, and most letters on signage on buildings in Horseshoe Bay are not taller than 5 feet.
3. Due to special conditions, a literal enforcement of the Ordinance would result in unnecessary hardship. Ordinarily, hardship that is self-induced or that is common to other similarly classified properties will not satisfy this requirement. Financial or economic hardship alone will not ordinarily satisfy this requirement. The applicant states "This lighting is required by the Horseshoe Bay Center ACC." Staff's review found that to be the case.

4. The spirit and purpose of the Ordinance will be observed and the design guidelines set forth in this Ordinance are substantially met and substantial justice will be done. The applicant states "Agreed." Staff determined that the type of sign and the size are in keeping with the design theme and size for Horseshoe Bay signage.

The Horseshoe Bay Center Architectural Control Committee (ACC) has approved the design of the sign. Staff is not aware of any objections to this request. Based on the above analysis, staff recommends approval of the requested Variance.

Enclosures: Design of the Wall Sign

Pantone Black 5 C



THE HARBOR GROUP
KELLER WILLIAMS® REALTY



HB|The Harbor Group, Keller Williams Realty

Landlord Approval Michael Walsh Date 11/29/16
 Client Approval Janet Bates Date 11/28/16
 City of Horseshoe Bay Approval _____ Date _____



CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council 
Thru: Stan R. Farmer, City Manager
From: Eric W. Winter, Development Services Director
RE: Discuss, Consider and Take Action Regarding a Request for a Variance from City Building Code Section 3.03.010(c) to Allow More Than Five Building Permits, *Dean Blaine Applicant*

City Council on August 25, 2015 approved Mr. Dean Blaine's request to be allowed to build more than two speculative homes at one time, allowing him up to five. He had requested at that time to be allowed to work on up to 10 speculative buildings at a time. He is again asking to be able to obtain permits for up to 10 speculative buildings at a time. Mr. Blaine's reasoning for his request is to be able to take advantage of cost savings for mobilization and continuation of work by employees. Mr. Blaine has indicated that the market has warmly received their houses, but his ability to keep pricing low is hampered by his inability to build more volume.

Between August 25, 2015 and November 30, 2016, Mr. Blaine's company, Grandview Homes, has been issued permits for six residences, and received Certificates of Occupancy (COs) for four of them. The permits were issued for the following addresses:

1. 1502 Hi Circle South - CO
2. 1307 Mountain Leather - CO
3. 106 Cactus Corner - CO
4. 1501 Azure - CO
5. 1004 Sun Ray
6. 1110 Sun Ray

Inspection records indicate that of 27 total inspections to date, there have been only 5 re-inspections required, and there have been no deductions from the deposit for violations.

Currently, the City Building Code 3.03.010(c) states that a builder is limited to two speculative homes unless they acquire City Council approval.

(c) Maximum number of permits for speculative houses. No contractor shall have more than two (2) active building permits for speculative houses at any time. *Requests for more than two (2) permits must be submitted to and approved by the city council.* The applicant shall have the burden of proof to show that the applicant is fully capable of completing construction of the speculative house. The city council shall base their decision on whether to approve a building permit in excess of the two-permit limit based upon the following factors:

- (1) The financial ability of the applicant and/or contractor to complete such home.
- (2) Review of previous permits reveals no requests for extensions or deductions from deposits for violations.
- (3) Company has not failed to timely complete any other house project in any other city it has worked in during the past 18 months.

Staff believes Dean meets all three factors/requirements above. Mr. Blaine has an enviable track record in development with Escondido as well as home building with both Voltaire, LLC and Grandview Homes and there is no reason to believe that he would have any problem working on up to 10 houses at a time.

In August 2014 Mike Walsh and in October 2013 Summit Rock, LLC were given a similar blanket approval for more than two speculative homes for a five-year period.

Enclosures: Request Letter from Dean Blaine



DATE: NOVEMBER 28, 2016
TO: HORSESHOE BAY CITY COUNCIL
FROM: DEAN W. BLAINE
RE: REQUEST TO BUILD 10 SPEC HOMES SIMULTANEOUSLY IN HORSESHOE BAY

Members of the City Council:

My name is Dean W. Blaine and I have been building homes and other commercial properties in Horseshoe Bay since 2004.

In August of 2015, I came to you to request a variance to be able to build 5 homes at a time through our company Grandview Homes, LLC. I had originally requested a variance to build 10 homes at a time, but was advised by the city to ask for 5 in order to show a track record for our new company.

In 2016 we have completed and sold 4 spec homes, currently have two in the construction stage and three more in the permitting process. Our request at this time is to be able to build up to 10 spec homes simultaneously. We would appreciate being placed on the December 13th City Council Meeting Agenda to discuss this variance request.

While our homes are being warmly received by the market here, our ability to keep pricing low is hampered by our inability to build more volume. We currently have adequate construction lines of credit and retained earnings to fund this velocity.

We respectfully request a variance in order to slowly step up our production in the Horseshoe Bay community as we believe that the market can absorb this volume of homes.

Respectfully,

Dean W. Blaine



CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council 
Thru: Stan R. Farmer, City Manager
From: Larry O. Anderson, Finance Director
RE: Approval to Pay Out All or a Portion of Remaining Fire Fighter Compensation Pay

Earlier this year in March, the City Manager and Finance Director discussed with Council options regarding the disposition of Fire Department personnel compensation time accrued in lieu of overtime pay.

Initially, the granting of compensation time was used as a means to reduce the City's cost of Fire Department personnel overtime pay. As the unused balance of compensation time has grown, it has become a larger and larger unfunded liability for the City.

Currently there are 14 Fire Department personnel with a combined total of over 4,134 hours in accrued compensation time. Using their current hourly rates, this amounts to an unfunded liability for the City equal to \$88,534. Council recently took action to stop the accruing of further comp-time and all time accrued is paid out as overtime now.

Options range from paying out the amount in one lump sum, to paying a portion now, to paying nothing at this time.

In March, the City Manager and Finance Director recommended that Council and staff revisit this matter near the end of the year and use any available funds in the General Fund to pay as much as possible out in an attempt to liquidate this unfunded liability.

After thorough analysis by the Finance Director and City Manager, staff recommends paying out no more than forty-five percent (45%) of the balance of this accrued compensation time at this time. Near the end of the current FY this matter can be revisited to discuss disbursement of any remaining balance.

Enclosures: None



CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council 

From: Stan R. Farmer, City Manager

RE: Appointment of Two Members to the Planning and Zoning Commission

The Planning and Zoning Commission consists of Pat Bouchard and Wayne Anderson whose terms expire December 31, 2016, and Norm Long, Neil Andrew and Lynette Morrison with two-year terms expiring December 31, 2017. Pat Bouchard and Wayne Anderson would like to be reappointed.

Staff recommends their reappointment be approved by City Council.

Enclosures: None



CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council 
From: Stan Farmer, City Manager
RE: Appointment of Two Members to the Parks Advisory Committee

The Parks Advisory Committee currently consists of Brian Pokluda and Patti Woolard whose terms expire December 31, 2016, and Chair Michael Wilder, Carrie Foran and Charlie Sugg with two-year terms expiring December 31, 2017. Brian no longer lives in Horseshoe Bay. Patti Woolard would like to be re-appointed.

Staff is recommending that Patti Woolard be reappointed and one other applicant. As of the writing of this document staff has not received any applications for this committee. However, Chairman Widler has informed the City Manager he has recruited a person for this position and an application will be forthcoming prior to the Council meeting. Staff will email as soon as it is received.

Enclosure: Applications



CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council 
From: Stan R. Farmer, City Manager
RE: Appointment of Two Members to the Fox House Advisory Committee

The Fox House Advisory Committee consists of Michael Widler and Donna Bateman whose terms expire December 31, 2016, and Francie Dix and Virginia Robertson with two-year terms expiring December 31, 2017. Michael Widler and Donna Bateman would both like to be re-appointed.

Staff recommends their reappointment be approved by City Council.

Enclosures: None



CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council 
From: Stan R. Farmer, City Manager
Re: Ordinance 2017-04: An Ordinance of the City of Horseshoe Bay Creating the Broadband Advisory Committee

One of the primary goals included in the Comprehensive Long-Range Plan Implementation Guide is to ensure high quality broadband internet access to support the professional and social needs of all citizens. The action items for this goal, as stated in the Implementation Guide, are as follows:

1. Establish a Broadband Advisory Committee drawn from local high level talent in the field and regional resources to explore potential service options:
 - a. Inventory existing internet coverage and assets within the city's internal services and the community at large;
 - b. Explore potential partnerships to ensure high speed internet services with flexibility for growth;
 - c. Present a recommendation to the city council for consideration to provide increased broadband internet.
2. Leverage regional, state, and industry relationships and identify feasibility options for increased broadband internet services.

At the November 22, 2016 City Council meeting, staff was authorized to seek applications for a Broadband Advisory Committee. Currently, four outstanding qualifying applications have been received. Council needs to determine how many members the Committee should have, and select the City liaison member(s).

The next agenda item is for action to appoint the members to this Committee. Staff is recommending that all four applicants be appointed. If more applications are received between Thursday December 8 and the Council meeting December 13, staff will promptly share.

Enclosures: Proposed Ordinance

CITY OF HORSESHOE BAY

ORDINANCE NO. 2017-04

CREATION OF A BROADBAND ADVISORY COMMITTEE

AN ORDINANCE OF THE CITY OF HORSESHOE BAY, TEXAS; ADOPTING PROVISIONS REGARDING THE CREATION OF A BROADBAND ADVISORY COMMITTEE AND DEFINE THE FUNCTIONS, MAKE-UP, VOTING PROCEDURES, MEETINGS AND POWERS AND DUTIES; PROVIDING FOR FINDINGS OF FACT; SEVERABILITY; REPEALER; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, the City Council desires to create a Broadband Advisory Committee and define its functions, make-up, voting procedures, meetings, and powers and duties; and

WHEREAS, the City Council desires that the Broadband Advisory Committee be a single-purpose, advisory committee; and

WHEREAS, the City Council of Horseshoe Bay finds that creation of a Broadband Advisory Committee is in the best interests of the City and is necessary and proper for the good government.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY:

I. BROADBAND ADVISORY COMMITTEE

(a) Creation

A committee is hereby created and shall be known as the Broadband Advisory Committee (also referred to as the "Committee"), and the Committee shall have such powers and authority as is prescribed by this ordinance. The Committee shall be composed of ____ members each of which shall be a registered voter of the City, shall have resided in the City not less than 12 months immediately preceding appointment, shall not be in arrears in the payment of any taxes or other liabilities due the City, and shall have an active application on file with the City Secretary. The City Council shall appoint the members to the Committee to hold office at the pleasure of the Council. Members may be removed by the City Council without cause. Further, all members appointed to the Broadband Advisory Committee shall continue until such time as they resign, are removed, or the Committee is terminated. The Council hereby appoints _____ to serve as liaison to the Committee.

(b) Duty as Advisory Committee

The Committee shall act as an advisory committee to the City Council for the purpose of exploring and recommending potential broadband service options to increase the availability of high-speed internet options in Horseshoe Bay. However, the Committee expressly does not have the power to make final decisions or the power to adopt rules regarding public business.

(c) Meetings

The meetings of the Committee shall be held on a regular basis as determined by its members. As an advisory committee to the City Council, Committee's meetings are not required to be open to the public pursuant to the Open Meetings Act as set forth in Chapter 551 of the Texas Government Code, as may be amended. The Committees meetings shall be open to the public. Meetings shall be called by the Chair or at the request of two or more of the Committee members.

(d) Attendance

Members shall attend meetings as necessary to complete required duties as specified by City Council and Committee members.

(e) Members Not to Hold Other Public Offices – Compensation

No member of the Committee shall hold any other public office of honor, trust or profit in the government of the city during their term of office. Specifically, no member of the City Council shall serve as a member of the Committee. The members shall serve without pay.

(f) Committee Chair

The Committee shall select from among its members a Chair for the Committee.

(g) Rules

The Committee shall adopt such rules and regulations for the government of its proceedings as may be deemed proper, not inconsistent with the ordinances and the Charter of the City and the laws of the state.

(h) Responsibilities

The Committee will advise the City Council on potential broadband service options to increase the availability of high-speed internet options in Horseshoe Bay.

FINDINGS OF FACT

All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council, and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

II. EFFECTIVE DATE

This Ordinance shall be and become effective immediately upon and after its passage and publication as may be required by governing law.

IV. REPEALER

All ordinances or parts of ordinances in force when the provisions of this Ordinance becomes effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed only to the extent of such conflict.

V. SEVERABILITY

Should any part, sentence or phrase of this Ordinance be determined to be unlawful, void or unenforceable, the validity of the remaining portions of this Ordinance shall not be adversely affected. No portion of this Ordinance shall fail or become inoperative by reason of the invalidity of any other part. All provisions of this Ordinance are declared to be severable.

VI. PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

ADOPTED AND APPROVED on this 13th day of December, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

Stephen T. Jordan, Mayor

ATTEST:

Kerri Craig, City Secretary



CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council 
From: Stan R. Farmer, City Manager
RE: Appointment of Members to the Broadband Advisory Committee

Members need to be appointed to the Broadband Advisory Committee. After seeking applications and reviewing the four submissions, staff is recommending the following citizens be appointed to the new Committee:

Nick Summitt
Frank Gracely, Jr.
Christopher Williston
Jeffrey Guy

Copies of the applications submitted by the above citizens are attached for your review. Staff is recommending that all four be appointed. If staff receives more applications prior to Council meeting staff will promptly share.

Enclosures: Applications



APPLICATION TO SERVE ON CITY OF HORSESHOE BAY BOARDS, COMMITTEES AND COMMISSIONS

Date _____
 Rec'd: _____
 By: _____

If you are interested in serving on a board, committee or commission appointed by the City Council, please complete this application and return it to the City Secretary, City of Horseshoe Bay, P. O. Box 7765, 1 Community Drive, Horseshoe Bay, Texas 78657. **Please PRINT clearly.** Your application will be held for consideration for two years by the Council as appointments are required.

Qualifications for Appointment: The City has established certain qualifications that must be met by all members of any board or commission. In addition to any special qualification for a particular board or commission, you must:

- Be a citizen or resident in the City of Horseshoe Bay or a resident in the City's ETJ;
- Must not be in arrears in the payment of any taxes or other liability due to the City;
- Must have an active application on file with the City Secretary;
- Must meet any certain requirements as set out in State Statute; and
- May not hold any other public office, including other City Council appointments, except that of a Notary Public or as a member of the armed services or National Guard

CHECK ONE <input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <input type="checkbox"/> Ms.	NAME: x <u>Nick Summitt</u>	HOME TELEPHONE #
	ADDRESS: x <u>407 ISLAND DRIVE # 3</u>	WORK TELEPHONE #
	CITY, STATE, ZIP x <u>Horseshoe Bay, Texas 78657</u>	MOBILE TELEPHONE # <u>713-829-4400</u>
E-MAIL ADDRESS: <u>NickSummitt44@gmail.com</u>		

Please check the appropriate box for the boards, committees or commissions on which you are willing to serve – see the back of this application for a description of each board or commission.

- | | |
|--|---|
| <input type="checkbox"/> Planning and Zoning Commission
<input type="checkbox"/> Parks Advisory Committee | <input type="checkbox"/> Fox House Advisory Committee
<input checked="" type="checkbox"/> Broadband Advisory Committee |
|--|---|

EDUCATION
<u>BBA TEXAS TECH UNIVERSITY 1979</u>

CURRENT EMPLOYMENT
<u>Retired</u>

TELL US A LITTLE ABOUT YOURSELF
<u>Spent last 15 years as VP Sales & Operations for Time Warner Telecom, a Fortune 500. Experience negotiating with municipalities, Texas PUC</u>

Have you ever served on a board or commission in the City of Horseshoe Bay or any other city?

Yes No If yes, please describe: _____

Nick Summitt
 Applicant Signature

11/30/16
 Date

Some information supplied on this form is public information. If you would like to keep it confidential please complete the attached form and return with this application.

Date
Rec'd: _____

By: _____



APPLICATION TO SERVE ON CITY OF HORSESHOE BAY BOARDS, COMMITTEES AND COMMISSIONS

If you are interested in serving on a board, committee or commission appointed by the City Council, please complete this application and return it to the City Secretary, City of Horseshoe Bay, P. O. Box 7765, 1 Community Drive, Horseshoe Bay, Texas 78657. **Please PRINT clearly.** Your application will be held for consideration for two years by the Council as appointments are required.

Qualifications for Appointment: The City has established certain qualifications that must be met by all members of any board or commission. In addition to any special qualification for a particular board or commission, you must:

- Be a citizen or resident in the City of Horseshoe Bay or a resident in the City's ETJ;
- Must not be in arrears in the payment of any taxes or other liability due to the City;
- Must have an active application on file with the City Secretary;
- Must meet any certain requirements as set out in State Statute; and
- May not hold any other public office, including other City Council appointments, except that of a Notary Public or as a member of the armed services or National Guard

CHECK ONE <input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <input type="checkbox"/> Ms.	NAME: x Jeffrey J Guy	HOME TELEPHONE #
	ADDRESS: x 205 Hi Ridge Rd	WORK TELEPHONE #
	CITY, STATE, ZIP x Horseshoe Bay, TX 78657	MOBILE TELEPHONE # 703-635-6408
E-MAIL ADDRESS: jeffrey.guy@gmail.com		

Please check the appropriate box for the boards, committees or commissions on which you are willing to serve – see the back of this application for a description of each board or commission.

- | | |
|---|--|
| <input type="checkbox"/> Planning and Zoning Commission | <input type="checkbox"/> Fox House Advisory Committee |
| <input type="checkbox"/> Parks Advisory Committee | <input checked="" type="checkbox"/> Broadband Advisory Committee |

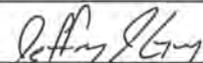
EDUCATION
1999 - BS, Computer Engineering, Case Western Reserve University, Cleveland, OH
2010 - MS, Computer Science, Johns Hopkins University, Baltimore, MD

CURRENT EMPLOYMENT
Founding Team & Director of Engineering, Carbon Black, Inc, Boston, MA

TELL US A LITTLE ABOUT YOURSELF
My wife is an Ob-Gyn at the new BS&W Hospital; we moved to town last summer when the hospital opened
I am a technology executive, currently with a startup out of Boston I helped found in 2012; I work from home
As an Air Force officer, I planned, managed and executed physical cabling installs on USAF bases.

Have you ever served on a board or commission in the City of Horseshoe Bay or any other city?

Yes No If yes, please describe: _____



Applicant Signature

22 Nov 16

Date

Some information supplied on this form is public information. If you would like to keep it confidential please complete the attached form and return with this application.



CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council

A handwritten signature in black ink, appearing to be "S. Farmer", written over the "To:" line.

From: Stan Farmer, City Manager

Re: Presentation by the City Manager to City Council Regarding Annual Evaluations for the Fire Chief and Police Chief

Enclosures: None



CITY OF HORSESHOE BAY

DECEMBER 13, 2016

To: Mayor and City Council 
From: Stan Farmer, City Manager
Re: Annual Evaluation of the City Manager by City Council

Enclosures: None