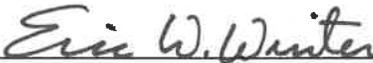


**PLANNING AND ZONING COMMISSION
NOTICE OF REGULAR PUBLIC MEETING**

February 4, 2020

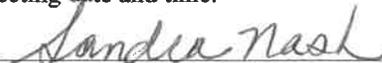
Notice is hereby given to all interested members of the public that the Horseshoe Bay Planning and Zoning Commission will hold a Regular Public Meeting on Tuesday, February 4, 2020 in the City Council Chambers at City Hall, #1 Community Drive, Horseshoe Bay, Llano County, Texas. The Regular Public Meeting will begin at 3:00 p.m. The agenda for the Regular Public Meeting is to discuss and/or act on the following:

1. Call the Meeting to Order and Establish a Quorum
2. Public Comments (Those who wish to speak are asked to limit their comments to three minutes)
3. Approval of Minutes of the January 7, 2020 Regular Meeting
4. Recognitions for Outstanding Service
 - Neil Andrew
 - Pat Bouchard
5. Review the Planning and Zoning Commission By-Laws and processes for their areas of responsibility
6. Dialogue with Sam Tarbet regarding historical perspective, guiding principles of the ACC, key issues facing the ACC and how the ACC and P & Z can work better together going forward
7. Review of 2017 Existing Land Use Map and distribution of Zone texts and Zoning Maps for review and familiarization and Zone land use maps to members for land use surveys
8. Adjournment


Eric W. Winter, Development Services Dir.

The Planning and Zoning Commission may go into closed session, if necessary and appropriate, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapter D, on any matter that may come before the Commission that is listed on the Agenda and for which a closed session is authorized. No final action, decision, or vote will be taken by the Commission on any subject or matter while in closed session. Any action, decision or vote will be taken by the Commission only in open meeting.

I certify that the above notice of meeting was posted at City of Horseshoe Bay City Hall and website www.horseshoe-bay-tx.gov, at least 72 hours prior to the meeting date and time.


Sandra Nash, Assistant Planner

CITY OF HORSESHOE BAY

PLANNING AND ZONING COMMISSION MINUTES OF REGULAR MEETING

January 7, 2020

The Planning and Zoning Commission of the City of Horseshoe Bay held a Regular Meeting in the City Council Chambers at City Hall, located at #1 Community Drive, Horseshoe Bay, Llano County, Texas, on January 7, 2020 in accordance with the duly posted notice of said meeting.

The posted agenda for this meeting is made a part of these minutes by attachment and the minutes are herewith recorded in the order the agenda items were considered, with the agenda subject and item number shown preceding the applicable paragraph.

1. Call the Meeting to Order and Establish a Quorum

Chairman Brent Lane called the meeting to order at 3:00 P.M. with a quorum of 5 Commission Members present as follows:

Present:

Chairman Brent Lane

Commission Member Scooter Lofton

Commission Member Mark Bloschock

Commission Member Beverly Graham

Commission Member Greg Waldron

2. Public Comments (Those who wish to speak are asked to limit their comments to three minutes)

City Manager Stan Farmer and Field Operations Supervisor Rick Williams were in attendance, but there were no public comments.

3. Election of a Vice-Chairman

The motion to elect Commission Member Scooter Lofton as Vice Chairman was made by Greg Waldron and seconded by Beverly Graham. The motion was approved unanimously (5-0).

4. Approval of Minutes of the November 26, 2019 Regular Meeting

The motion to approve the minutes was made by Scooter Lofton, the only Commission Member present at this meeting, and seconded by Scooter Lofton. The motion passed unanimously (1-0).

5. Workshop

Chairman Brent Lane introduced the new Commission members and made opening remarks regarding the role of the Planning and Zoning Commission.

Eric Winter reviewed the new member packet of planning and zoning information that was previously delivered to the new Commission Members.

Rex Baker, the City Attorney, discussed the legal aspects of planning and zoning and the role of the Planning and Zoning Commission in the City of Horseshoe Bay. This included the limitations of authority and the role of the City Council on zoning cases. The Planning and Zoning Commission does not approve zoning changes but rather makes a recommendation to City Council. Rex Baker discussed the open meetings and open records acts. Currently a quorum consists of 2 members. The City is looking into changing the rules to establish a quorum with 3 members. Rex Baker explained the role of the Property Owner Associations (POA) and the Architectural Control Committee (ACC) and their relationship to the City.

Chairman Brent Lane suggested it would be a good idea to invite the POAs and the ACC to a Planning and Zoning Commission meeting in the future.

Eric Winter presented the current Land Use Map and the Future Land Use Map for the City of Horseshoe Bay. The Land Use Map was developed as part of the City's Comprehensive Plan.

6. Assignment of Horseshoe Bay areas to Commissioners for land use surveys and oversight regarding Zoning Ordinance regulations

Eric Winter informed the Commission members that in the near future Commission Members would be assigned areas of the City to complete land use surveys and become more familiar with the Zoning Ordinance.

7. Review and discussion of planned P & Z meetings and for 1st Quarter

The Commissioners reviewed the previously approved schedule of meetings for 2020. Chairman Brent Lane suggested that the P & Z's processes be reviewed and a dialogue with Sam Tarbet and Ron Mitchell be on the February agenda and that the POAs and Long Range Planning Committee be invited to the March P & Z meeting.

8. Adjournment

A motion to adjourn the meeting was made by Beverly Graham and seconded by Scooter Lofton. The motion was approved unanimously (5-0). The meeting was adjourned at 4:23pm.

APPROVED this 4th day of February 2020.

CITY OF HORSESHOE BAY, TEXAS

Brent Lane, Chairman

ATTEST:

Eric W. Winter, Development Services Director