

**City of Horseshoe Bay
City Council Meeting Agenda
February 21, 2023 at 3:00 PM
City Hall, 1 Community Drive, Horseshoe Bay, TX 78657**

1. Call the Meeting to Order and Establish a Quorum

Mayor Cynthia Clinesmith
Mayor Pro Tem Elsie Thurman
Council Member Frank Hosea
Council Member Jeff Jones
Council Member Dwight King
Council Member Elaine Waddill

Mayor Clinesmith called the meeting to order at 3:00pm. All present.

2. Invocation - Father Ruben Patino from St. Paul the Apostle Catholic Church, gave the invocation.

3. Pledges to the Flags - Mayor Cynthia Clinesmith led the pledges of allegiance to the United States flag and the Texas flag.

4. Swearing In of New City Council Member – Mayor Clinesmith performed the oath of office for new Council Member Jeff Jones and presented him with a Certificate of Appointment.

5. Proclamations

A. Proclamation Declaring the Mayor's Monarch Pledge – Mayor Clinesmith read the proclamation aloud and encouraged all citizens to take part in activities which will promote the Monarch Butterfly's survival.

6. Announcements and Staff Recognition

A. Introduction of New Employees: Chris Thomas (Finance Director) and David DeLeon (Part-time Recycle Monitor) – City Manager Jeff Koska introduced Chris Thomas and welcomed him to the City. David DeLeon was unable to be present.

7. Public Comment – No one spoke.

8. Presentations

Informational only; no action to be taken.

A. Image Corridor Ordinance Presentation - Dunaway Associates – Stephen Cook from Dunaway Associates and Development Services Director Sally McFeron provided a presentation. No action taken.

9. Business

Discuss, Consider, and Possibly Take Action Regarding:

A. Presentation and Acceptance of the Audited Financial Report for the Year Ended September 30, 2022 – Jon Watson from BrooksWatson & Co. provided a report, which is on file. Mayor Pro Tem Thurman motioned to accept the audited financial report for the year ended September 30, 2022 as presented. Council Member King seconded. VOTE: 5-0 in favor, motion passed.

B. Award Contract for Street Seal Coating Project – Public Works Director Tim Foran provided a report, which is on file. Council Member Waddill motioned to award the contract for the street seal coating project to Alpha Paving Industries in the amount of \$749,347.62 for FY 2023 pending review and approval by the City Attorney. Mayor Pro Tem Thurman seconded. VOTE: 5-0 in favor, motion passed.

- C. Project Management Services Agreement for the Design and Construction of the City Center Complex and Fire Station #2 Projects – City Manager Koska provided a report, which is on file. Council Member King motioned to award the contract for Project Management Services for the design and construction of the new City Center and the expansion of Fire Station #2 to Sharp Consultants, LLC in the amount of \$175,750.00 which will begin today for a duration of 18 months and will be divided into equal payments, with the removal of the language of June 2024. Council Member Hosea seconded. VOTE: 5-0 in favor, motion passed.
- D. Resolution 2023-08: Authorizing the Construction Manager at Risk Method of Construction for Building the New City Center and Expansion of Fire Station #2 - City Manager Koska provided a report, which is on file. Council Member Hosea motioned to approve Resolution 2023-08 as presented by staff. Mayor Pro Tem Thurman seconded. VOTE: 5-0 in favor, motion passed.
- E. Request for a Third Building Permit Extension for the Property Located at 428 Mayapple, *Legends Communities, Applicant* – Development Services Director McFeron provided a report, which is on file. Council Member Waddill motioned to approve the request from Legends Communities for a 3rd building permit extension for 428 Mayapple for a period of 180 days for a fee of \$20,000. Council Member Jones seconded. VOTE: 5-0 in favor, motion passed.
- F. Request for a Third Building Permit Extension for the Property Located at 118 Lucia, *Legends Communities, Applicant* - Development Services Director McFeron provided a report, which is on file. Mayor Pro Tem Thurman motioned to approve the request from Legends Communities for a 3rd building permit extension for 118 Lucia for a period of 60 days for a fee of \$5,000. Council Member Hosea seconded. VOTE: 5-0 in favor, motion passed.
- G. Request for a Fourth Building Permit Extension for the Property Located at 100 Lucia Ct., *Legends Communities, Applicant* - Development Services Director McFeron provided a report, which is on file. Council Member King motioned to approve the request from Legends Communities for a 4th building permit extension for 100 Lucia for a period of 60 days for a fee of \$10,000. Mayor Pro Tem Thurman seconded. VOTE: 5-0 in favor, motion passed.
- H. Request for a Third Building Permit Extension for the Property Located at 403 Mayapple, *Legends Communities, Applicant* - Development Services Director McFeron provided a report, which is on file. Council Member Hosea motioned to approve the request from Legends Communities for a 3rd building permit extension for 403 Mayapple for a period of 60 days for a fee of \$5,000. Council Member Waddill seconded. VOTE: 5-0 in favor, motion passed.

10. Consent Agenda

All consent items are considered to be routine and will be enacted by one motion and vote.

- A. Approval of City Council Meeting Minutes: January 10, 2023
- B. Approval of City Council Meeting Minutes: January 11, 2023
- C. Approval of City Council Meeting Minutes: January 17, 2023
- D. Acknowledgement of the Annual Racial Profiling Statistics Report for 2022

Council Member Jones motioned to approve all consent items as presented by staff. Council Member King seconded. VOTE: 5-0 in favor, motion passed.

11. Monthly Reports

Informational reports only; no action to be taken.

- A. Finance, City Secretary, Communications, IT, Human Resources, Development Services, Fire, Police, Public Works, Utilities
- B. Planning and Zoning Commission, Board of Adjustment, Historic Preservation Advisory Committee, Transportation Advisory Committee

12. Adjourn – Mayor Pro Tem Thurman motioned to adjourn the meeting. Council Member Waddill seconded. VOTE: 5-0 in favor, motion passed. Meeting adjourned at 5:13pm.

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting as authorized by the Texas Government Code. This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made two business days prior to this meeting by calling 830-598-9943 or emailing kcraig@horseshoe-bay-tx.gov.