

# City Council Meeting Minutes

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A Regular City Council Meeting of the City of Horseshoe Bay was held Tuesday, February 23, 2021, beginning at 3:00 PM in the City Hall, 1 Community Drive, Horseshoe Bay, Llano County, Texas.

## 1. Call the Meeting to Order and Establish a Quorum

Mayor Cynthia Clinesmith  
Mayor Pro Tem Kent Graham  
Council Member Frank Hosea  
Council Member Randy Rives  
Council Member Elsie Thurman  
Council Member Elaine Waddill

Mayor Clinesmith called the meeting to order at 3:00pm. All present except Council Member Graham and Council Member Thurman.

## 2. Invocation - Father Ruben Patino from St. Paul the Apostle Catholic Church, gave the invocation.

## 3. Pledges to the Flags - Mayor Clinesmith led the pledges of allegiance to the United States flag and the Texas flag.

## 4. Proclamations

A. Proclamation of the Mayor's Monarch Pledge – Mayor Clinesmith read aloud the proclamation.

## 5. Announcements and Staff Recognition

A. Preservation of Life Award - Cole Reasor – Police Chief Rocky Wardlow presented Lt. Reasor with the award and thanked him for his service.

B. Police Chief's Citation - Jeramy Gristy - Police Chief Wardlow presented Officer Gristy with the citation and thanked him for his service.

C. Dane Bybee - 5 Year Service Award - Utilities Director Jeff Koska presented Mr. Bybee with the award and thanked him for his service.

## 6. Public Comment – Jared Fields from Pedernales Electric Cooperative (PEC) wanted the community to know he is available for questions.

## 7. Business

*Discuss, Consider, and Possibly Take Action Regarding:*

A. Ordinance 2021-04: Amending the City's Code of Ordinances by Removing Chapter 9 Personnel, Article 9.01 General Provisions, 9.02 Police Department, and 9.03 Fire Department; Specifically Saving Such Provisions from Repeal – Human Resources Director Vicki Briggs provided a report, which is on file. Council Member Rives motioned to approve Ordinance 2021-04 as presented. Council Member Waddill seconded. VOTE: 3-0 in favor, motion passed.

B. Ordinance 2021-03: Amending the City's Code of Ordinances, Chapter 1 General Provisions, Article 1.04 Emergency Management, Section 1.04.001 Succession of Authority – Fire Chief Brent Batla provided a report, which is on file. Council Member Rives motioned to approve Ordinance 2021-03 as presented. Council Member Hosea seconded. VOTE: 3-0 in favor, motion passed.

C. Ordinance 2021-05: Amending the City's Code of Ordinances, Chapter 5 Fire Prevention and Protection, Article 5.03 Outdoor Burning, Section 5.03.005 Permitting, To Revise the Process for Requesting a Burn Permit - Fire Chief Batla provided a report, which is on file. Council Member Hosea motioned to approve Ordinance 2021-05 as presented. Council Member Rives seconded. VOTE: 3-0 in favor, motion passed.

D. Ordinance 2021-06: Amending the City's Code of Ordinances, Chapter 5 Fire Prevention and Protection, Article 5.04 Fireworks, Sections 5.04.032 Permit Application, 5.04.033 Permit Issuance or Denial; Term; Transfer, 5.04.034 Insurance; Bond, and 5.04.039 Firefighters to be Present - Fire Chief Batla provided a report, which is on file. Council Member Waddill motioned to approve

Ordinance 2021-06 as presented. Council Member Rives seconded. VOTE: 3-0 in favor, motion passed.

- E. Ordinance 2021-07: Amending the City's Code of Ordinances, Chapter 5 Fire Prevention and Protection, Article 5.08 Fire Hydrants, Section 5.08.001 Flow and Pressure Requirements - Fire Chief Batla provided a report, which is on file. Council Member Rives motioned to approve Ordinance 2021-07 as presented. Council Member Hosea seconded. VOTE: 3-0 in favor, motion passed.
- F. Resolution 2021-09: Re-Numbering the 100 Block of Azalea Court to 300 Block Azalea Court – Mayor Clinesmith stated this item is still being addressed and will be brought back to Council at the March 16, 2021 meeting. No action taken.
- G. Ordinance 2021-08: Amending Chapter 3 Building Regulations, Article 3.06 Signs, Sections 3.06.005 Definitions, 3.06.006 Permit Required, 3.06.007 Permit Issuance, 3.06.016 Signs Allowed, 3.06.017 Signs Exempt from Regulation, 3.06.018 Prohibited Signs, 3.06.019 Property Owners' Association Restrictions – Development Services Director Sally McFeron provided a report, which is on file. Council Member Waddill motioned to approve Ordinance 2021-08 as presented. Council Member Hosea seconded. VOTE: 3-0 in favor, motion passed.

## **8. Monthly Departmental Reports**

*Informational reports only; no action to be taken.*

- A. City Manager, Finance, City Secretary, IT, GIS, Human Resources, Development Services, Fire, Police, Public Works, Utilities  
Police Department - Rocky Wardlow  
Development Services - Sally McFeron

## **9. Consent Agenda**

*All items under Consent are considered to be routine by the City Council and will be enacted by one motion and vote.*

- A. Approval of Workshop Minutes, January 12, 2021
- B. Approval of Special Meeting Minutes, January 14, 2021
- C. Approval of Regular Meeting Minutes, January 19, 2021
- D. Acknowledgement of the Annual Racial Profiling Statistics Report for 2020
- E. Approval of Engagement Letter for Independent Audit Financial Services with BrooksWatson & Co., PLLC to Conduct the Fiscal Year 2021 Audit
- F. Approval of Amendments to the City's Personnel Policy, Article III, Recruitment, Section 2 Employment Categories and Article VI. Payroll, Section 4 Payment for Overtime Services
- G. Approval of Amendment to the City's Personnel Policy, Article VII. Leaves of Absence, Section 2 Holiday Leave
- H. Approval of Resolution 2021-08: Declaring Various Utilities Department Equipment to be Surplus Property and Authorizing the City Manager to Dispose of Such Property in a Manner Which is Beneficial to the City

Council Member Hosea motioned to approve all consent items as presented. Council Member Waddill seconded. VOTE: 3-0 in favor, motion passed.

## **10. Emergency Management**

- A. Disaster Declaration for the City of Horseshoe Bay – Mayor Clinesmith reported that the city has issued a proclamation declaring a local state of disaster related to the winter storm. No action taken.

- 11. Adjourn** – Council Member Hosea motioned to adjourn the meeting. Council Member Rives seconded. VOTE: 3-0 in favor, motion passed. Meeting adjourned at 5:27pm.