

**City of Horseshoe Bay**  
**City Council Meeting Agenda**  
**April 7, 2020 at 9:00 AM**  
**City Hall, 1 Community Drive, Horseshoe Bay, Texas**

**1. Call the Meeting to Order and Establish a Quorum**

Mayor and City Council Members

Mayor Cynthia Clinesmith

Mayor Pro Tem Jerry Gray

Council Member Kent Graham

Council Member Frank Hosea

Council Member Randy Rives

Council Member Elaine Waddill

Mayor Cynthia Clinesmith called the workshop to order at 9:00am. All present. Mayor Pro Tem Gray joined the meeting via phone.

**2. Business**

***Discussion and Possible Action Regarding:***

- A. Status - Emergency Efforts for COVID-19 – Mayor Clinesmith stated the city is having bi-weekly conferences with representatives from both counties and other agencies to stay on top of the situation. Fire Chief and Emergency Management Coordinator Brent Batla provided an update. City Manager Stan Farmer reminded everyone that any current information the city has related to COVID-19 is available on the city’s website via links at the top of the homepage. Regular messages from the Mayor with updates on the situation will be available in the same location. No action taken.
- B. HSB POA Mailbox Kiosk Commitment – Mayor Clinesmith stated this item is on the agenda to provide clarity. The city began addressing this issue because there is a shortage of mailboxes. Mayor Clinesmith provided a historical summary of this issue and an update on the status, and stated this issue is still being considered and discussed. Council discussed the various issues and options that have been considered to date. Residents are able to rent a PO Box from the post office if they choose. Council will continue to work on this issue, including addressing it during the budget planning period, and possibly pursuing some form of agreement between the city and the post office if a solution can be found. No action taken.
- C. Summit Rock and Tuscan Village Spec Home Limits for Builders – Mayor Clinesmith provided an overview of this item. Currently the city only allows two speculative home building permits at a time, unless Council approves a higher number for an applicant. Builders have requested the ability to hold more than two permits at the same time. There is no limit on the number of *custom* home building permits allowed at the same time. Council discussed the previous ruling to allow unlimited speculative home building permits in Tuscan Village only, and not the whole of Summit Rock. No action taken.
- D. Parks Program - Oak Wilt Ordinance (Nature Reserve requests; Fuchs House status) – Mayor Clinesmith stated the city does have a parks plan which includes the nature park, Martin Park, hiking trail, and the Fuchs’ house, and it will be kept in mind during budget season this year. City Manager Farmer brought up a change that may be considered at a future meeting to the Oak Wilt Ordinance regarding removing the temporary allowance for the golf course to be exempt and allowed to cut oak trees during a two-week period in February. This was originally allowed only because in 2019 the golf course was working on a project and requested an exemption. That exemption is no longer necessary

so Council may want to amend the ordinance to remove that allowance at a future meeting. No action taken.

- E. Street Upgrades - Full Depth and Repair Work Update – Mayor Clinesmith discussed the street upgrade activities and the city’s formula for paving roads. Mayor Clinesmith asked staff to bring to the upcoming budget workshops the figures showing the financial impact of revising the city’s paving policy. No action taken.
- F. Impact Fees and Study for Water/Wastewater and Street Drainage – Mayor Clinesmith stated the time has come for the next Impact Fee Study and review, so funds for that consultant will be considered in the upcoming budget. No action taken.
- G. Drainage Plan – Mayor Clinesmith stated the city needs to develop a drainage plan for developments. She directed City Manager Farmer to research this issue and plan to address this item in a future Council meeting. No action taken.
- H. City Hall Facilities – Mayor Clinesmith provided an update on this item. The city is growing and the city facilities are maxed out. City Manager Farmer recommends the city include in the next year’s budget the funds for a consultant to study the city’s facilities, staffing and needs to determine how to best address the current issues. No action taken.
- I. Fire Training Center – City Manager Farmer stated there are minimal costs associated with the completion of this facility. The standard operating procedures are being written for its use. No action taken.
- J. Connector Road from FM 2147 East of Cottonwood Shores to HWY 281 – Mayor Clinesmith stated she has had multiple conversations with various agencies and local constituents about this project and it is still moving forward. Because this project isn’t in the Horseshoe Bay city limits the city cannot control this project, but city representatives will continue to be very involved in its planning. No action taken.
- K. Utility Fund Reserves – Council discussed the need to build the Utility Fund Reserves in order to be better prepared for future expected and unexpected needs. This topic will be discussed in detail during the upcoming budget workshops. No action taken.
- L. Anticipated Lake Quality Costs – Mayor Clinesmith asked City Manager Farmer if the city should expect any additional lake quality costs in next years budget. City Manager Farmer stated aside from addressing milfoil issues he is not aware of any additional costs at this time. No action taken.
- M. Workforce Development Support – Mayor Clinesmith stated the Workforce Development people will be coming forward again this year for support. That request will be considered during the budget workshops. No action taken.
- N. Regional Internet Update Regarding Judge Cunningham's Efforts – Mayor Clinesmith stated several city representatives attended the Connect Texas event with all internet service providers to discuss solutions in the hill country, with Llano County having the greatest need. Llano County is working on this project to maintain momentum towards a solution for providing high speed internet to all of Llano County. No action taken.

Mayor Clinesmith stated Council Member Hosea asked that during the budget season this year, the city would review the appraisal information for the resort and airport and ask the County to explain how they derive those numbers. No action taken.

- O. Deer Trapping Option – Mayor Clinesmith stated some members of the community have brought forward an alternative deer trapping option for the city which involves the contractor watching via

the internet the trap areas and closing the traps when animals are seen in the area, which he would then come from his headquarters in Dallas to empty. The city will review this option for viability once the contractor prepares and submits a fully detailed proposal. No action taken.

Mayor Clinesmith outlined the budget calendar and upcoming workshops. City Manager Farmer described the process the city follows in considering the budget for the next year. Mayor Clinesmith asked IT Administrator Jules Martin how the migration to the new enterprise software system was going for the City. Mr. Martin provided an update and stated the conversion is going as planned. No action was taken. Council Member Hosea informed staff that the HSB POA will be approaching the city about the Mausoleum, which is full and running out of money. Council Member Waddill stated her concerns about the fact that last budget season the request for a fire boat from the former Fire Chief was presented as urgent only to find out later that safety equipment for the Fire personnel was desperately needed instead, but not presented as important. She would like to impress upon the city and Council how important it is to review carefully each request and require as much information as necessary to make the best budgeting decisions for the city. Mayor Clinesmith also emphasized that budget needs should be addressed during the budget planning period and not mid-year unless a request could not have been anticipated. Council Member Hosea stated any form of agreement between the city and the post office also needs to take place during budget planning. No action taken on any of the items discussed.

3. **Adjourn** - Mayor Pro Tem Gray motioned to adjourn the meeting. Council Member Hosea seconded. VOTE: 5-0 in favor, motion passed. Meeting adjourned at 12:11pm.