



# City of Horseshoe Bay

## City Council

April 18, 2023  
at 3:00 PM

Council Chambers  
1 Community Drive  
Horseshoe Bay, TX 78657

### MINUTES

#### 1. Call the Meeting to Order and Establish a Quorum

Mayor Cynthia Clinesmith  
Mayor Pro Tem Elsie Thurman  
Council Member Frank Hosea  
Council Member Jeff Jones  
Council Member Dwight King  
Council Member Elaine Waddill

Mayor Clinesmith called the meeting to order at 3:00pm. All present except Mayor Pro Tem Thurman.

2. **Invocation** - Pastor Rev. Dr. John Duncan from the Church at Horseshoe Bay gave the invocation.

3. **Pledges to the Flags** - Mayor Clinesmith led the pledges of allegiance to the United States flag and the Texas flag.

#### 4. Proclamations

- A. Proclamation Declaring April 30 - May 6, 2023 as "Municipal Clerks Week" - Mayor Clinesmith thanked Legislative Services Director Kerri Craig for her service to the City.
- B. Proclamation Declaring May 7 - 13, 2023 as "Public Service Recognition Week" – Mayor Clinesmith thanked city staff for their service to HSB citizens.
- C. Proclamation Declaring May 7 - 13, 2023 as "Drinking Water Week" – Mayor Clinesmith thanked the Utilities Department for their service to the city.
- D. Proclamation Declaring May 14 - 20, 2023 as "National Police Week" – Mayor Clinesmith thanked the Police Department for their service to the city.

#### 5. Announcements and Staff Recognition

- A. Recognition of Retiring Plant Operations Supervisor Dane Bybee – Utilities Director Rick Williams thanked Dane for his service to the city.
- B. Introduction of New Employees: Joseph Sultemeier (Field Operator Trainee), Trevor Willauer (Firefighter), Brett Hutchinson (Firefighter) – City Manager Jeff Koska recognized the new staff members and welcomed them to the team.
- C. Jonathan Lewis - 5 Year Service Award – Fire Chief Brent Batla recognized Jonathan and thanked him for his service.
- D. Distinguished Budget Presentation Award Recognition – City Manager Koska announced the award and thanked city staff for their work on the budget.
- E. Hill Country 100 Club Award Recipient: Police Support Person of the Year - Mike Guthrie – Police Chief Rocky Wardlow recognized Mike and thanked him for his service.
- F. Hill Country 100 Club Award Recipient: Firefighter of the Year - Ben Miller – Fire Chief Batla recognized Ben and thanked him for his service.

6. **Public Comment** – Debbie Beeman spoke regarding traffic in Horseshoe Bay. DJ Hunter spoke regarding Ordinance 2023-22. Steve Carter spoke regarding Ordinance 2023-22.

7. **Presentations**

*Informational only; no action to be taken.*

A. Fiscal Year 2023 Second Quarter Financial Report – Finance Director Chris Thomas provided a report, which is on file. No action taken.

8. **Public Hearing Items**

*Public Hearing and possible action regarding:*

A. Ordinance 2023-20: Rezoning 0.03 Acres Out of Escondido Plat No. 1.12 (110 Los Puertas) From A-1 Recreational to R-6 Casita; Amending the Zoning Map for Zone 9 Escondido; and Providing for Findings of Fact, Repealer, Severability, Effective Date, and Public Notice and Meeting - Development Services Director Sally McFeron provided a report, which is on file. Mayor Clinesmith opened a public hearing at 3:50pm. No one spoke. Mayor Clinesmith closed the public hearing at 3:54pm. Council Member King motioned to approve Ordinance 2023-20 as presented by staff. Council Member Hosea seconded. VOTE: 4-0 in favor, motion passed.

B. Ordinance 2023-21: Rezoning 1.11 Acres Platted as Lot No. 136 Out of The Trails Phase Three Plat No. 3.10 (1200 CR 311) From A-1 Recreational to R-1 Single Family Residential; Amending the Zoning Map for Zone 11 The Trails; and Providing for Findings of Fact, Repealer, Severability, Effective Date, and Public Notice and Meeting - Development Services Director McFeron provided a report, which is on file. Mayor Clinesmith opened a public hearing at 3:55pm. No one spoke. Mayor Clinesmith closed the public hearing at 3:58pm. Council Member Hosea motioned to approve Ordinance 2023-21 as presented by staff. Council Member Waddill seconded. VOTE: 4-0 in favor, motion passed.

C. Ordinance 2023-22: Rezoning 1.0 Acres Platted as Lot No. 1020 Out of the Horseshoe Bay Plat No. 1.4 (2301 Clayton Nolan) from R-1 Single Family Residential to C-2 General Commercial; Amending the Zoning Map for Zone 15 Airport; Providing for Findings of Fact, Repealer, Severability, Effective Date and Public Notice and Meeting - Development Services Director McFeron provided a report, which is on file. Mayor Clinesmith opened a public hearing at 3:59pm. Jerry Stanton spoke in opposition to Ordinance 2023-22. DJ Hunter spoke in opposition to Ordinance 2023-22. Gloria Abooliah spoke in opposition to Ordinance 2023-22. Mayor Clinesmith closed the public hearing at 4:19pm. Council Member Hosea motioned to approve Ordinance 2023-22 as presented by staff. Council Member Waddill seconded. VOTE: 4-0 in favor, motion passed.

9. **Business**

*Discuss, Consider, and Possibly Take Action Regarding:*

A. Ordinance 2023-26: Amending Chapter 13 Utilities, Article 13.12 Irrigation System Installation and Operation, Sections 13.12.001 Definitions, 13.12.003 Valid License Required, 13.12.004 Registration Required, 13.12.005 Revocation of Registration, 13.12.006 Permit Required, 13.12.009 Permit Fee Refunded for Retrofits to Improve Efficiency, 13.12.012 Irrigation Job Abandonment, 13.12.013 Backflow Prevention Methods and Devices, 13.12.019 Watering Schedule, 13.12.027 Duties and Responsibilities of City Irrigation Inspectors, and 13.12.029 Fees; Providing for Findings of Fact, Repealer, Penalty Clause, Savings Clause, Severability, Effective Date, and Public Notice and Meeting – Utilities Director Williams provided a report, which is on file. Council

Member Jones motioned to approve Ordinance 2023-26 as presented by staff. Council Member Hosea seconded. VOTE: 4-0 in favor, motion passed.

- B. Ordinance 2023-25: Amending Chapter 13 Utilities, Article 13.10 Water Conservation and Drought Contingency Plans, Division 2 Water Conservation Plan, Sections 13.10.031 Overview of Service Area, 13.10.032 Purpose of Water Conservation Plan, 13.10.034 Summary of Utility Profile, and 13.10.036 Long Term Conservation Components; Providing for Findings of Fact, Repealer, Penalty Clause, Savings Clause, Severability, Effective Date, and Public Notice and Meeting - Utilities Director Williams provided a report, which is on file. Council Member King motioned to approve Ordinance 2023-25 as presented by staff. Council Member Jones seconded. VOTE: 4-0 in favor, motion passed.
- C. Ordinance 2023-24: Amending Chapter 13 Utilities, Article 13.10 Water Conservation and Drought Contingency Plans, Division 3 Drought Contingency Plan; Sections 13.10.067 Overview of Service Area, 13.10.077 Penalties, 13.10.081 Enforcement, 13.10.082 Variances, 13.10.083 Appeals; Providing for Findings of Fact, Repealer, Penalty Clause, Savings Clause, Severability, Effective Date, and Public Notice and Meeting - Utilities Director Williams provided a report, which is on file. Council Member Hosea motioned to approve Ordinance 2023-24 as presented by staff. Council Member King seconded. VOTE: 4-0 in favor, motion passed.
- D. Request for a Third Building Permit Extension for the Property Located at 504 Lighthouse Drive, *LTJ Construction, LLC, Applicant* - Development Services Director McFeron provided a report, which is on file. Council Member Waddill motioned to approve the request from LTJ Construction for a 3<sup>rd</sup> building permit extension for 504 Lighthouse Drive for a period of 60 days for a fee of \$5,000. Council Member Hosea seconded. VOTE: 4-0 in favor, motion passed.
- E. Request for a Fourth Building Permit Extension for the Property Located at 403 Mayapple, *Legends Communities, Inc.* - Development Services Director McFeron stated this item will not be considered because the applicant no longer needs the permit extension. No action taken.
- F. Request for a Third Building Permit Extension for the Property Located at 102 Azalea Loop, *Legends Communities, Inc.* - Development Services Director McFeron stated this item will not be considered because the applicant no longer needs the permit extension. No action taken.
- G. Request for a Third Building Permit Extension for the Property Located at 110 Bunny Run, *Westway Custom Builders, Inc., Applicant* - Development Services Director McFeron provided a report, which is on file. Council Member King motioned to approve the request from Westway Custom Builders for a 3<sup>rd</sup> building permit extension for 110 Bunny Run for a period of 60 days for a fee of \$5,000. Council Member Jones seconded. VOTE: 4-0 in favor, motion passed.

## 10. Consent Agenda

*All consent items are considered to be routine and will be enacted by one motion and vote.*

- A. Approval of City Council Meeting Minutes: March 21, 2023
- B. Approval of the Fiscal Year 2023 Second Quarter Investment Report
- C. Approval of a Lease Agreement Between the City and Llano County ESD #1 and Burnet County ESD #1 for Accommodations for Emergency Medical Services Personnel
- D. Approval of Resolution 2023-10: Declaring Police Department Property and/or Equipment to be Surplus Property and Authorizing the City Manager to Delegate the Disposition of Such Property in a Manner Which is Beneficial to the City

Council Member Waddill motioned to approve all consent items as presented by staff.  
Council Member Hosea seconded. VOTE: 4-0 in favor, motion passed.

**11. Monthly Reports**

*Informational reports only; no action to be taken.*

- A. Finance, City Secretary, Communications, IT, Human Resources, Development Services, Fire, Police, Public Works, Utilities
- B. Planning and Zoning Commission, Board of Adjustment, Capital Improvements Advisory Committee, Historic Preservation Advisory Committee, Transportation Advisory Committee

**12. Adjourn** – Council Member King motioned to adjourn the meeting. Council Member Hosea seconded. VOTE: 4-0 in favor, motion passed. Meeting adjourned at 5:16pm.