

**City of Horseshoe Bay
City Council Meeting Minutes
July 19, 2022 at 3:00 PM
City Hall, 1 Community Drive, Horseshoe Bay, Texas**

1. Call the Meeting to Order and Establish a Quorum

Mayor Cynthia Clinesmith
Mayor Pro Tem Elsie Thurman
Council Member Jerry Gray
Council Member Frank Hosea
Council Member Randy Rives
Council Member Elaine Waddill

Mayor Cynthia Clinesmith called the meeting to order at 3:00pm. All present.

2. Invocation - Father Ruben Patino from St. Paul the Apostle Catholic Church, gave the invocation.

3. Pledges to the Flags - Mayor Cynthia Clinesmith led the pledges of allegiance to the United States flag and the Texas flag.

4. Announcements and Staff Recognition

A. Christina Reinhardt - 5 Year Service Award – This item was moved to the August 30, 2022 Council meeting.

5. Public Comment – Janet Rogers spoke in opposition of adding and annexing subdivisions in HSB and her concerns about water. Donald Beeman, Karen Calderon-Schweitzer, Belinda Roberts and Omar Webb, on behalf of the HSB POA, presented a certificate of appreciation to the city, and especially Council Member Elaine Waddill, for contributions to the 4th of July celebration.

6. Presentations

Informational only; no action to be taken.

A. Fiscal Year 2022 Third Quarter Financial Report – Finance Director Margie Cardenas provided a presentation, which is on file. No action taken.

7. Public Hearing Items

Public Hearing and possible action regarding:

A. Public Hearing for the Creation of the Monarch Ridge Public Improvement District Within the Extraterritorial Jurisdiction of Horseshoe Bay, Texas - Development Services Director Sally McFeron provided a report, which is on file. Mayor Clinesmith opened the public hearing at 3:36pm. Steve Crosby spoke in opposition to the PID. John Stafford spoke in opposition to the PID. Mayor Pro Tem Thurman motioned to adjourn the public hearing until August 30, 2022. Council Member Rives seconded. VOTE: 5-0 in favor, motion passed.

8. Business

Discuss, Consider, and Possibly Take Action Regarding:

A. Agreement for Acceptance of Donated Property to Accommodate the New City Center from the Horseshoe Bay Resort – City Manager Jeff Koska provided a report, which is on file. Mayor Pro Tem Thurman motioned to accept and approve the sale and purchase contract, which will be executed by the Mayor, for the property being donated to the City of

Horseshoe Bay by the Horseshoe Bay Resort for the proposed new City Center campus. Council Member Gray seconded. VOTE: 5-0 in favor, motion passed. Mayor Clinesmith and Ron Mitchell (HSB Resort President) signed the momentous agreement.

- B. Propose the 2022 Tax Rate – Finance Director Cardenas provided a report, which is on file. Council Member Gray motioned to propose the tax rate of \$.27000 per \$100 taxable valuation be used in the preparation of the fiscal year 2023 budget. Council Member Hosea seconded. VOTE: 5-0 in favor, motion passed.
- C. Request for a Third Building Permit Extension for the Property Located at 61 Applehead Island Drive, *Nalle Custom Homes, Applicant* – Development Services Director McFeron provided a report, which is on file. Council Member Waddill motioned to approve Mr. Zubeldia’s request for a third re-permit for 61 Applehead Island Drive for sixty (60) days at a fee of \$5,000. Mayor Pro Tem Thurman seconded. VOTE: 5-0 in favor, motion passed.
- D. Request for a Fifth Building Permit Extension for the Property Located at 100 Lighthouse Drive, *Randy Cate, Applicant* - Development Services Director McFeron provided a report, which is on file. Council Member Hosea motioned to approve Mr. and Mrs. Cate’s request for a fifth re-permit for 100 Lighthouse for one-hundred eighty (180) days at a fee of \$35,000. Council Member Rives seconded. VOTE: 5-0 in favor, motion passed.
- E. Ordinance 2022-16: Amending Chapter 2 Animal Control of the City's Code of Ordinances, Article 2.01 General Provisions, Section 2.01.001 Definitions, Article 2.07 Keeping of Swine, Livestock, Fowl and Other Animals, Section 2.07.003 Bees - Development Services Director McFeron provided a report, which is on file. Council Member Rives motioned to approve Ordinance 2022-16 as presented by staff. Council Member Gray seconded. VOTE: 5-0 in favor, motion passed.
- F. Ordinance 2022-17: Amending Appendix A Fee Schedule of the City of Horseshoe Bay's Code of Ordinances, Article A3.00 Building and Development Fees, Beekeeping Permit (Initial) and Beekeeping Permit Annual Renewal; Making Other Provisions Related and Incidental Thereto, Providing for Findings of Fact, Repealer, Severability, Effective Date, and Proper Notice and Meeting - Development Services Director McFeron provided a report, which is on file. Council Member Waddill motioned to approve Ordinance 2022-17 as presented by staff. Mayor Pro Tem Thurman seconded. VOTE: 5-0 in favor, motion passed.

9. Consent Agenda

All consent items are considered to be routine and will be enacted by one motion and vote.

- A. Approval of Meeting Minutes, June 21, 2022
- B. Approval of Contracts for Election Services and Joint Election Agreements with Llano County and Burnet County for the November 8 2022 General and Special Elections
- C. Approval of the Fiscal Year 2022 Third Quarter Investment Report
- D. Approval of a Letter of Agreement with Llano County Regarding the Annual Contract Fee for Tax Assessment and Collection Services
- E. Approval of Salary Survey Findings and Merit Compensation Adjustments
- F. Approval of Amendments to the Organizational Structure and Salary Schedule for the Development Services Department

Mayor Pro Tem Thurman motioned to approve all consent items except Item E. Council Member Rives seconded. VOTE: 5-0 in favor, motion passed. Council discussed the

details of Item E. as presented by staff, which is on file. Council Member Gray motioned to approve the maximum total merit adjustment of \$305,085, based on a 5% merit compensation for all eligible employees. Merit adjustments will not exceed 5% per employee and will be determined by individual employee performance, and also to approve the salary survey adjustments. Council Member Hosea seconded. VOTE: 5-0 in favor, motion passed.

10. Monthly Reports

Informational reports only; no action to be taken.

- A. Finance, City Secretary, IT, Human Resources, Development Services, Fire, Police, Public Works, Utilities
- B. Planning and Zoning Commission, Board of Adjustment, Broadband Advisory Committee, Communications Advisory Committee, Historic Preservation Advisory Committee, Parks Advisory Committee, Transportation Advisory Committee

11. Executive Session

- A. Monarch Ridge Public Improvement District (551.071)
- B. Appointments to the Planning and Zoning Commission (551.074)

Convened to Executive Session at 5:22pm to discuss Executive Session Items A and B. Present: Mayor Clinesmith, Mayor Pro Tem Thurman, Council Member Gray, Council Member Hosea, Council Member Waddill, Council Member Rives, Finance Director Cardenas, Development Services Director McFeron, City Manager Koska, and Special Counsel Dottie Palumbo. Council Member Hosea left the meeting at 6:40pm. Reconvened to the regular meeting at 6:55pm.

Council Member Rives motioned to remove the current Planning and Zoning Commission Chair, Brent Lane, from the Commission and the role of Chair. Council directed staff to poll the remaining Commission members to determine who they would support for the Chair position and to bring a recommendation to the August 30, 2022 City Council meeting. Council Member Waddill seconded. VOTE: 4-0 in favor, motion passed.

- 12. Adjourn** – Mayor Pro Tem Thurman motioned to adjourn the meeting. Council Member Gray seconded. VOTE: 4-0 in favor, motion passed. Meeting adjourned at 7:00pm.