

City Council Meeting Minutes

A Regular City Council Meeting of the City of Horseshoe Bay was held Tuesday, July 21, 2020, beginning at 3:00 PM in the City Hall, 1 Community Drive, Horseshoe Bay, Llano County, Texas. This meeting was closed to in-person attendance by the public due to restrictions related to COVID-19. Citizens were able to participate in the meeting via telephone.

1. **Call the Meeting to Order and Establish a Quorum**

Mayor and City Council Members

Mayor Cynthia Clinesmith
Mayor Pro Tem Jerry Gray
Council Member Kent Graham
Council Member Frank Hosea
Council Member Randy Rives
Council Member Elaine Waddill

Mayor Cynthia Clinesmith called the meeting to order at 3:00pm. All present.

2. **Invocation**

3. **Pledges to the Flags** - Mayor Cynthia Clinesmith led the pledges of allegiance to the United States flag and the Texas flag.

4. **Announcements and Staff Recognition**

A. Emergency Management Coordinator Fire Chief Batla COVID-19 Update – Emergency Management Coordinator/Fire Chief Brent Batla provided an update. More information can be found on the City’s website.

B. Notice of November 3, 2020 General Election for Three Council Member Positions – City Secretary Kerri Craig provided information on the November election. More information can be found on the City’s website and the Llano and Burnet County websites.

5. **Public Comment** – No one spoke.

6. **Presentations**

A. Fiscal Year 2020 Third Quarter Financial Report – Finance Director Margie Cardenas provided a report, which is on file. No action taken.

7. **Public Hearing Items**

A. Ordinance 2020-18: Extending the Temporary Moratorium for Any Development Related Activities Solely for Zone 13 Caprock and Tract BBB-2A of Horseshoe Bay West Plat No. W15.67 Within the City Limits, Until February 20, 2022 - Development Services Director Eric Winter provided a report, which is on file. Mayor Clinesmith opened the public hearing at 3:11pm. No one spoke. Mayor Clinesmith closed the public hearing at 3:14pm. Mayor Pro Tem Gray motioned to approve Ordinance 2020-18 as presented. Council Member Graham seconded. VOTE: 5-0 in favor, motion passed.

8. **Business**

A. Discussion of Refunding Opportunity for the City of Horseshoe Bay, Escondido Public Improvement District, Special Assessment Revenue Bonds, Series 2008 – Tripp Davenport from FMSbonds, Inc. provided a report, which is on file. No action taken.

B. Postal Service Update from Mayor Clinesmith – Mayor Clinesmith stated there were no new updates at this time. No action taken.

C. CAPCOG (Capital Area Council of Governments) Update from Council Liaison Randy Rives – Council Member Rives provided an update. No action taken.

- D. Broadband Advisory Committee Update from Council Liaison Frank Hosea – Council Member Hosea stated there were no new updates at this time. No action taken.
- E. Ordinance 2020-21: Amending Chapter 13 Utilities, Article 13.10 Water Conservation and Drought Contingency Plans – Utilities Director Jeff Koska provided a report, which is on file. Council Member Graham motioned to approve Ordinance 2020-21 as presented. Council Member Hosea seconded. VOTE: 5-0 in favor, motion passed.
- F. Ordinance 2020-20: Amending Chapter 3 Building Regulations, Article 3.03 Building Permits, Section 3.03.006(B) Definitions By Adding the Definition of Home Improvement Contractor and Manufactured Home Contractor; Revising the Regulations and Application Requirements and Amending the Title of Section 3.03.010(A)(9) To Be Titled Registration of General Commercial Contractors and General Residential Contractors, Sub-Contractors and Irrigation Contractors, Manufactured Home Contractors and Home Improvement Contractors – Development Services Technician Christina Reinhardt provided a report, which is on file. Mayor Pro Tem Gray motioned to approve Ordinance 2020-20 as presented. Council Member Waddill seconded. VOTE: 5-0 in favor, motion passed.
- G. Progress Report by Contractor on Construction and Issuing Two 3rd Building Re-Permits for the Cap Rock Clubhouse and for the Cap Rock Pool Building at 2622 Bay West Boulevard, *Mycon General Contractors, Applicant* - Development Services Director Winter provided a report, which is on file. Nathan Champion spoke on behalf of Mycon. Council Member Graham motioned to approve the request for a third 90-day re-permit with a fee of \$7,500 for each project, for a total fee of \$15,000. Council Member Rives seconded. VOTE: 5-0 in favor, motion passed.
- H. Propose the 2020 Tax Rate – Finance Director Cardenas provided a report, which is on file. Mayor Pro Tem Gray motioned to propose a maximum tax rate of \$0.28 per \$100 taxable valuation be used in the preparation of the fiscal year 2021 budget. Council Member Graham seconded. VOTE: 4-1 in favor, Council Member Hosea voted No, motion passed. The final tax rate will not be determined until the September 15, 2020 Council meeting. The rate will not be higher than \$0.28 per \$100 taxable valuation.
- I. Austin Area Research Organization Annual Membership for City Manager – City Manager Stan Farmer provided a report, which is on file. Council Member Hosea motioned to approve the membership fee of \$1,917. Mayor Pro Tem Gray seconded. VOTE: 5-0 in favor, motion passed.

9. Consent Agenda

- A. Approval of Regular Meeting Minutes, June 16, 2020
- B. Approval of Special Meeting Minutes, June 23, 2020
- C. Approval of the Fiscal Year 2020 Third Quarter Investment Report
- D. Approval of a Letter of Agreement with Llano County Regarding the Annual Contract Fee for Tax Assessment and Collection Services
- E. Approval of Ordinance 2020-19: Amending Chapter 3 Building Regulations, Article 3.03 Building Permits, Section 3.03.015(C)(1) Period Inspections Updating the Inspection Request Timeframe and Amending the Enforcement Language for Failure to Follow Required Procedures from a Fine Not To Exceed \$500.00 to a Deposit Deduction Not To Exceed \$500.00
- F. Approval of Contracts for Election Services and Joint Election Agreements with Llano County and Burnet County for the November 3, 2020 General Election

- G. Approval of Ordinance 2020-13: Ordering a General Election to be Held in the City of Horseshoe Bay on November 3, 2020 for the Purpose of Electing Three City Council Members; Making Provisions for the Conduct of the Election and Resolving Other Matters of Incident and Related to Such Election
- H. Approval of Resolution 2020-16: Expressing Support for the Inclusion of Burnet County Into the Texas Countywide Polling Place Program

Council Member Graham motioned to approve all consent items. Council Member Rives seconded. VOTE: 5-0 in favor, motion passed.

10. Monthly Statistical Departmental Reports

- A. City Manager
- B. Finance Department
- C. Utilities Department
- D. Development Services
- E. Fire Department
- F. Police Department
- G. Animal Control

11. Executive Session

- A. Consultation with City Attorney Regarding Contractor Liability (*551.071*) - Convened to Executive Session at 5:14pm to discuss Executive Session Item A. Present: Mayor Clinesmith, Mayor Pro Tem Gray, Council Member Hosea, Council Member Graham, Council Member Rives, Council Member Waddill, City Manager Farmer, and City Attorney Rex Baker. Reconvened to the regular meeting at 5:25pm. No action was taken.

12. **Adjourn** - Mayor Pro Tem Gray motioned to adjourn the meeting. Council Member Hosea seconded. VOTE: 5-0 in favor, motion passed. Meeting adjourned at 5:26pm.