



City of Horseshoe Bay

City Council

October 17, 2023
at 3:00 PM

Council Chambers
1 Community Drive
Horseshoe Bay, TX 78657

MINUTES

1. Call the Meeting to Order and Establish a Quorum

Mayor Cynthia Clinesmith
Mayor Pro Tem Elsie Thurman
Council Member Frank Hosea
Council Member Jeff Jones
Council Member Dwight King
Council Member Elaine Waddill

Mayor Clinesmith called the meeting to order at 3:00pm. All present except Council Member Hosea.

2. **Invocation** - Senior Pastor Rev. Dr. Malcolm McQueen, Church at Horseshoe Bay, gave the invocation.

3. **Pledges to the Flags** - Mayor Clinesmith led the pledges of allegiance to the United States flag and the Texas flag.

4. Proclamations

- A. Proclamation Declaring the Month of October 2023 as "Code Enforcement Officer Appreciation Month" – Mayor Clinesmith read the proclamation aloud and thanked the Code Enforcement staff for their service to the city.
- B. Proclamation Declaring the Week of November 6-10, 2023 as "Municipal Court Week" – Mayor Clinesmith read the proclamation aloud and thanked the Municipal Court staff for their service to the city.

5. Announcements and Staff Recognition

- A. New City Team Member: Logan Stump (Plant Operator) – Utilities Director Rick Williams announced the hiring of Logan who could not be present. City Manager Jeff Koska also introduced the City's new Fire Chief Doug Fowler. Mayor and Council welcomed both to the city team.
- B. Will Herron - 5 Year Service Award – Interim Fire Chief Rhea Cooper thanked Will for his service to the city and presented him with an award.
- C. Scenic City Platinum Certification and Scenic City of the Year Award – Development Services Director Sally McFeron announced both awards. Mayor and Council thanked the staff for their service to the city.
- D. Applications being accepted for City Boards, Commissions, and Committees for appointments to be made in Dec 2023 - Deadline to apply is Nov 1, 2023 - Legislative Services Director Kerri Craig announced the upcoming application period and available positions.

6. **Public Comment** – Rick Overholt, POA Board Member, expressed appreciation to the Utilities department for their help and customer service with a recent project.

7. Presentations

Informational only; no action to be taken.

- A. Fiscal Year 2023 Fourth Quarter Financial Report – Finance Director Chris Thomas provided a report, which is on file. No action taken.

8. Business

Discuss, Consider, and Possibly Take Action Regarding:

- A. Request for a Third Building Permit Extension for the Property Located at 213 Mayapple, *Legends Communities, Applicant* – Development Services Director McFeron provided a report, which is on file. Mayor Pro Tem Thurman motioned to approve the extension request for 213 Mayapple for a period of 60 days for a fee of \$5,000. Council Member Jones seconded. VOTE: 4-0 in favor, motion passed.
- B. Request for a Third Building Permit Extension for the Property Located at 400 Mayapple, *Legends Communities, Applicant* - Development Services Director McFeron provided a report, which is on file. Council Member Jones motioned to approve the extension request for 400 Mayapple for a period of 60 days for a fee of \$5,000. Council Member King seconded. VOTE: 4-0 in favor, motion passed.

9. Consent Agenda

All consent items are considered to be routine and will be enacted by one motion and vote.

- A. Approval of City Council Meeting Minutes - September 13, 2023
- B. Approval of City Council Meeting Minutes - September 19, 2023
- C. Approval of the Fiscal Year 2023 Fourth Quarter Investment Report
- D. Approval of Resolution 2024-02: Designating an Official Newspaper for Fiscal Year 2024
- E. Approval of Annual Renewal of Agreement to Provide Firefighting Services Between the City of Horseshoe Bay and Llano County Emergency Services District 4, Llano County Municipal Utility District 1, and Deerhaven Water Control and Improvement District
- F. Approval of the Public Funds for Public Purposes City Council Subcommittee Recommendation of Approval for Requests for Funding from CASA for the Highland Lakes, Phoenix Center, Burnet County Child Welfare Board and Hill Country Children’s Advocacy Center from the Child Safety Fee Fund
- G. Approval of the Updated Summit Rock Public Improvement District Assessment Roll
- H. Approval of the Annual Animal Shelter/Adoption Center Agreement Between the City of Horseshoe Bay and the Hill Country Humane Society
- I. Approval of an Annual Contract Between the City of Horseshoe Bay and Belinda Basse for Animal Carcass Disposal in Blanco County

Council Member Waddill motioned to approve all consent items as presented. Mayor Pro Tem Thurman seconded. VOTE: 4-0 in favor, motion passed.

10. Monthly Reports

Informational reports only; no action to be taken.

- A. Finance, Legislative Services, IT, Human Resources, Communications, Development Services, Fire, Police, Public Works, Utilities
- B. Planning and Zoning Commission, Board of Adjustment, Capital Improvements Advisory Committee, Historic Preservation Advisory Committee, Transportation Advisory Committee

11. Adjourn – Council Members, city staff, and citizens celebrated Mayor Clinesmith’s final City Council meeting with cake and gifts. Mayor Pro Tem Thurman motioned to adjourn the meeting. Council Member King seconded. VOTE: 4-0 in favor, motion passed. Meeting adjourned at 3:46pm.