

Sample Letter to Property Owners

Dear Property Owner;

There will be a Public Hearing concerning the application for an Amendment to the Zoning Ordinance/Rezoning/Change to the Zoning District Boundary (use whichever is appropriate) at the regularly scheduled City of Horseshoe Bay Planning & Zoning Commission Meeting on _____ for Lot(s) _____ of Horseshoe Bay Plat No. _____ also known as _____ (address) in the City of Horseshoe Bay, Texas. The owner(s)/applicant(s) is/are seeking this request for the purpose(s) of _____.

The Public Hearing will be held at the City Council Chambers, # 1 Community Drive, Horseshoe Bay, Texas 78657. If you have any questions or concerns, please contact the Development Services Department of the City of Horseshoe Bay by letter, in person, or call 830-598-8741.