



CITY OF HORSESHOE BAY
1 Community Drive
P.O. Box 7765
Horseshoe Bay, Tx 78657
830-598-9959

MULTI DEPARTMENT
DEVELOPMENT REVIEW COMMITTEE
DEVELOPMENT SERVICES
GIS/POLICE/FIRE/CONSULTING
FIELD/PLANT/UTILITY SERVICES

Development Policy Appendix E Final Project Acceptance Checklist

Check if completed; or NA if not applicable

SITE WORK	DESCRIPTION	LOCATION	DUE DATE	COMMENTS
	Compliance with Approved Plans and Specs			
	Unwanted Spoils Removed			
	Excess Materials Removed			
	Trash and Debris Removed			
	Re-Vegetation Complete			
	Erosion Controls Removed or Properly Maintained			
	SWPPP Permit Finalized			
	Access to Easements/Rights-of-Way Provided			
WATER	DESCRIPTION	LOCATION	DUE DATE	COMMENTS
	Compliance with Approved Plans and Specs			
	Approved Change Orders Completed			
	All Main Lines Flushed			
	All Service Lines Flushed			
	All Bacte Tests Completed and Passed			
	Hydrostatic Pressure Tested Completed and Passed			
	All Service Locations Marked for Each Lot			
	Settling of Ditchlines Backfilled			
	GPS Coordinates Documented			
	All Valve Boxes Centered Over Valve and Adjusted to Grade			
	All Meter Boxes Adjusted to Grade			
	Curb Stops Centered and Easily Accessible in Meter Box			
	Fire Hydrants Turned in Proper Direction			
	Fire Hydrants Flow Tested			
	Continuity of Tracer Wire Verified			
WASTEWATER	DESCRIPTION	LOCATION	DUE DATE	COMMENTS
	Compliance with Approved Plans and Specs			
	Approved Change Orders Completed			
	All Main Lines Flushed			
	Hydrostatic Pressure Tested Completed and Passed			
	All Service Locations Marked for Each Lot			
	Settling of Ditchlines Backfilled			
	GPS Coordinates Documented			
	All Valve Boxes Adjusted to Grade			
	All Manholes Adjusted to Grade			
	Continuity of Tracer Wire Verified			
ROADS/STREETS	DESCRIPTION	LOCATION	DUE DATE	COMMENTS
	Compliance with Approved Plans and Specs			
	Approved Change Orders Completed			
	Compaction and Density Testing Reports			
	Traffic Controls/Signage In Place			
	Sidewalks Completed			
STORM DRAIN	DESCRIPTION	LOCATION	DUE DATE	COMMENTS
	Compliance with Approved Plans and Specs			
	Approved Change Orders Completed			
	Positive Slope to Drain Inlets or Curbs			
	Stormwater Detention In Place			
	Final SWPPP			
OTHER UTILITIES	DESCRIPTION	LOCATION	DUE DATE	COMMENTS
	Compliance with Approved Plans and Specs			
	Perdnales Electric Coop Approval			
	Fiber Conduit Completed			
	LP Gas System Approved by Texas Railroad Commission			
GENERAL REQUIREMENTS				
	Compliance with Approved Plans and Specs			
	Approved Change Orders Completed			
	Inspections and Testing Reports			
	All Fees and Charges Paid In Full			
	3 Sets of As-Builts Submitted			
	Electronic Copy of As-Builts Provided			
	All Conveyance Documents Submitted			
	Transfer of Title of All Property, Equipment or Facilities			
	Transfer of Title of All PublicRights-of-Way and Easements			
	Final Development Platting Completed			
	Final Plat Recorded			
	Neighborhood Mailbox Kiosk Provided			
	Centralized Garbage Pickup Provided			
	Uniform Traffic Control Devices in Place			
	Traffic Enforcement Agreement Provided			
	City Attorney Approval			
	Final Development Agreement On File			
	Final PD Ordinance On File			
	Final Approval of Development Review Committee			