



**CITY OF HORSESHOE BAY**  
1 Community Drive  
P.O. Box 7765  
Horseshoe Bay, Tx 78657  
830-598-9959

**DEVELOPMENT SERVICES DEPARTMENT**  
**DEVELOPMENT PROJECTS/PERMITS/INSPECTIONS**  
**PLATTING/PLANNING & ZONING/BOARD OF ADJUSTMENT**  
**CODE ENFORCEMENT**

### **Early Morning Pour Request Form**

Official 911 Address of pour:

Pour Date:

Time for mobilization:

Time of pour:

Responsible Contractor:

Phone number:

Cement Truck Company:

Phone number:

Contractors are responsible notifying all residents within 200 feet of the time of pour, 48 hours prior to pouring. In the box below, please provide a list of addresses notified. Failure to do so can result in municipal citations in accordance with Sec. 3.03.014(b)(D)

You may use our public GIS map tools to determine who is withing 200 ft (lot line to lot line).

<https://www.horseshoe-bay-tx.gov/178/Maps>

Please provide a street-by-street description of the route, the cement truck drivers are to take. Please include gates where potential lagging might occur. You may attach a visual map, as well.

Please send this form and any attachment to: [inspections@horseshoe-bay-tx.gov](mailto:inspections@horseshoe-bay-tx.gov)

(D) Construction shall only occur during weekdays and Saturdays, and hours of work shall be no earlier than 7:00 a.m. and no later than 7:00 p.m., unless specifically approved by the city only for early foundation pours during year-round. To be able to start earlier for foundation pours only, the contractor must first notify all residents within a two hundred (200) foot radius of the property and provide such notification information to the development services department at least forty-eight (48) hours prior to the date such early work start time is proposed. The development services director shall determine that all residents within 200 feet were duly notified and approve such early work start time based on the evidence provided and shall notify the contractor and the police department of the decision. Approval of early foundation pours only allows the contractor to mobilize for the foundation pour no earlier than 5:00 a.m. and begin the foundation pour no earlier than 6:00 a.m., except when mobilization at 4:00 a.m. and beginning of the foundation pour at 5:00 a.m. can occur only if approved by the development services director and only in those cases where there are very few residents on the street where the pour site is located and that only a minimal number of residents will be affected by truck noise on the route the truck will be using. Any violation of this provision shall result in a deduction from the deposit of \$500.00 each day there is a violation.

Contractor Signature:

Development Services Director: